

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
December 16, 2020**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:02 a.m. on Wednesday, December 16, 2020.

Attendance Present were:

D. Gulayec	S. Dary, CAO
M. Phillips	K. Kenney, Executive Assistant
D. Saskiw	
E. Yakemchuk	Press (by teleconference):
S. Odegard	News Advertiser - M. Pinon

Agenda The Agenda for the December 16, 2020 Council Meeting was presented for review and consideration, having the following addition being presented:

- Letter of Request re: Myrnam River Ridge Riders

There being no further additions; it was moved by:

R-120103 S. ODEGARD

That the Agenda, inclusive of the addition, be approved as presented.

Motion Carried

Previous Minutes The minutes of the October 28, 2020 Council Organizational Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120104 E. YAKEMCHUK

That the minutes of the October 28, 2020 Council Organizational Meeting be approved.

Motion Carried

The minutes of the October 30, 2020 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120105 M. PHILLIPS

That the minutes of the October 30, 2020 Special Council Meeting be approved.

Motion Carried

The minutes of the November 18, 2020 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120106 S. ODEGARD

That the minutes of the November 18, 2020 Regular Council Meeting be approved.

Motion Carried

The minutes of the November 24, 2020 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120107 D. SASKIW

That the minutes of the November 24, 2020 Special Council Meeting be approved.

Motion Carried

The minutes of the November 25, 2020 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120108 E. YAKEMCHUK

That the minutes of the November 25, 2020 Special Council Meeting be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting.
- Request for Proposal re: General Safety Code Services.
- Road Haul Agreement re: Log Hauling.
- Letter of Request re: Smoky Lake County.
- Letter of Request re: Lac Santé Exemption Bylaw.
- Two Hills Regional Waste Commission re: Borrowing Bylaw.
- COVID-19 Coronavirus re: Update.

RFP General Safety Codes The CAO informed Council of the open Request for Proposal for General Safety Codes on Alberta Purchasing Connect; the tender closes on December 21, 2020, having the same presented at the January Regular Council Meeting.

Council having discussed this item; it was accepted as information.

Smoky Lake County The CAO presented Council correspondence from Smoky Lake County, placing the nomination of the North Saskatchewan River for the Canadian Heritage River System on the table for further discussion.

Council having discussed this item; it was moved by:

R-120109 D. GULAYEC

That the County of Two Hills approve the supporting nomination of the North Saskatchewan River for the Canadian Heritage River System, with the condition that the County of Two Hills be notified of any future regulation change that will negatively affect the County.

Motion Carried

Lac Santé Exemption Bylaw The CAO presented Council correspondence from Reynolds Mirth Richards & Farmer, informing that handicapped golf carts cannot be registered as they are classified as miniature vehicles, and as such cannot be driven on a 'highway' as defined by the *Traffic Safety Act*, RSA 2000, c. T-6, as amended. Further, a bylaw cannot override the provisions of the *Traffic Safety Act*.

Council having discussed this item; it was moved by:

R-120110 E. YAKEMCHUK

That Administration investigate further, contacting the Two Hills RCMP and MLA, Jackie Armstrong-Homeniuk for further direction.

Motion Carried

Two Hills Regional Waste Borrowing Bylaw The CAO informed Council that Administration contacted Alberta Treasury Branch and that no borrowing bylaw will be required, having a GIC in place.

Council having discussed this item; it was accepted as information.

COVID-19 re: Update The CAO provided Council a COVID-19 Coronavirus update.

Council having discussed this item; it was accepted as information.

Bank Rec – November C. McRae, Director of Finance entered the Council Chambers.

The Bank Reconciliation Report for the month ending November 2020 indicating a bank balance of \$4, 917, 825.76 was presented for review and consideration.

Council having reviewed and discussed the November 2020 Bank Reconciliation Report; it was moved by:

R-120111 D. SASKIW

That the Bank Reconciliation Reports for the month ending November 2020, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. 13-2020 The CAO informed Council of Bylaw No. 13-2020 being a bylaw of the County of Two Hills that repeals and replaces Bylaw No. 03-2020 Schedule of Fees – Schedule ‘A’ to include Planning and Development fees.

Council having discussed this item; it was moved by:

R-120112 S. ODEGARD

That Bylaw No. 13-2020 be given first reading this 16th day of December, 2020.

Motion Carried

R-120113 M. PHILLIPS

That Bylaw No. 13-2020 be given second reading this 16th day of December, 2020.

Motion Carried

R-120114 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 13-2020 be given this 16th day of December, 2020.

Motion not Unanimously Carried

Bylaw No. 14-2020 The CAO informed Council of Bylaw No. 14-2020 being a bylaw of the County of Two Hills that repeals and replaces Bylaw No. 05-2020 Water – Schedule ‘A’ to amend Water Service Fees and Charges.

Council having discussed this item; it was moved by:

R-120115 M. PHILLIPS

That Bylaw No. 14-2020 be given first reading this 16th day of December, 2020.

Motion Carried

R-120116 D. GULAYEC

That Bylaw No. 14-2020 be given second reading this 16th day of December, 2020.

Motion Carried

R-120117 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 14-2020 be given this 16th day of December, 2020.

Motion Unanimously Carried

R-120118 D. SASKIW

That Bylaw No. 14-2020 be given third and final reading this 16th day of December, 2020.

Motion Carried

R-120119 E. YAKEMCHUK

That the meeting be recessed for lunch – time 12:22 p.m.

Motion Carried

The meeting reconvened at 1:07 p.m., having all Councillors in attendance.

2020 Rec Grants The CAO informed Council the County has since 1999, distributed (according to Distribution of Recreation Funds Policy ADM-REC-1), budgeted recreation funds to various Community Recreation Facility Operations. Application for funding were received on or prior to December 11, 2020, having \$115,000 budgeted for Recreation in 2020.

Council having discussed this item; it was moved by:

R-120120 D. SASKIW

That the County of Two Hills No. 21 provide Recreation Grant funding and Hardship funding to the following applicants, as amended:

Boian Ladies Club	\$ 1,684.20
Derwent Golden Age Club	\$ 1,000.00
Ukrainian Educational Society of I. Kotlarewsky	\$ 1,407.40
Derwent & District Agricultural Society	\$ 8,351.17
Myrnam Curling Club	\$ 3,049.70
Myrnam Elks Lodge #350	\$ 2,419.65
Hairy Hill Community Hall	\$ 4,536.83
Two Hills Sports Activity Council	\$ 23,698.33
Willingdon & District Agricultural Society	\$ 6,352.06
Myrnam & District Agricultural Society	\$ 9,260.36
Hairy Hill Rodeo Association	\$ 2,140.44
Ukrainian Greek Catholic Association Plain Lake Hall	\$ 3,295.25
Brosseau Recreational & Cultural Community Centre	\$ 5,012.00
Luzan Community Club Centre	\$ 476.62
Ukrainian Orthodox Church of St. Elias - Luzan Toporiwtzi	\$ 730.31
Two Hills & District Historical Society	\$ 754.71
Lakeland Breakers Outdoor Society	\$ 1,500.00
Myrnam River Ridge Riding Club	\$ 15,000.00
Lac Sante Family Recreational Society	\$ 1,000.00
Two Hills Senior Citizens Centre	\$ 1,000.00
Willingdon Senior Citizens Association	\$ 1,000.00
Christ Ascension Ruthenian Greek Catholic Church	\$ 788.82
Two Hills Ukrainian Catholic Parish of Sts. Vladimir & Olga	\$ 1,678.16
Ukrainian Greek Orthodox Church of St. Mary Szypenitz	\$ 810.40
Pathfinder Community Recreation & Cultural Centre	\$ 2,838.59
Willingdon & District Recreation Centre	\$ 7,056.91
Myrnam Derwent Golf & Country Club	\$ 2,367.45
Derwent Holy Spirit Ukrainian Catholic Parish	\$ 1,290.64
Myrnam Senior Citizen Centre	\$ 1,000.00
Two Hills Rider Friendly Committee	\$ 750.00
Two Hills Curling Club	\$ 1,000.00
Two Hills Lions Club	\$ 1,000.00
Myrnam & District Dove Historical Beautification Society	\$ 750.00

Motion Carried

2021 Natural Gas Utility Interim Budget The CAO placed the 2021 Natural Gas Utility Interim Budget on the table for discussion.
Council having discussed this item; tabled the discussion until P. Gordeyko, Director of Utilities Report.

2021 Interim Budget The CAO placed the 2021 Interim Budget on the table for discussion.

Council having discussed this item; it was moved by:

R-120120 M. PHILLIPS

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Financial with all members in attendance – time 2:10 p.m.

Motion Carried

R-120121 D. SASKIW

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 2:36 p.m.

Motion Carried

R-120122 M. PHILLIPS

That the 2021 Interim Municipal Budget be passed this 16th day of December.

Motion Carried

St. Paul Education
re: Elections
Agreement

The CAO presented Council correspondence from St. Paul Education Regional Division No. 1 regarding an agreement for the 2021 School Board elections; informing that the County has previously held, on their behalf, the St. Paul Education Regional Division No. 1 School Board elections in conjunction with County of Two Hills municipal elections.

Council having discussed this item; it was moved by:

R-120123 D. SASKIW

That the County of Two Hills enter into an Elections agreement with St. Paul Education Regional Division No. 1, this 16th day of December, 2020.

Motion Carried

TH&A Community
Wellness Coalition

The CAO presented Council correspondence from Two Hills & Area Community Wellness Coalition requesting for local community stakeholder donations to help cover the cost of the service offered, having donations covering expenses relating to advertising, print and items of remembrance.

Council having discussed this item; it was moved by:

R-120124 E. YAKEMCHUK

That the County of Two Hills donate \$100.00 to the Two Hills and Area Community Wellness Coalition.

Motion Carried

MCS Net re: Letter
of Request

The CAO presented Council correspondence from MCS Net requesting a Letter of Support in their application to the Universal Broadband Fund to support high-speed internet projects in rural and remote communities. MCS Net is proposing to install necessary transit fiber and upgrade its existing fixed wireless network within the County.

Council having discussed this item; it was moved by:

R-120125 M. PHILLIPS

That the County of Two Hills provide a Letter of Support to MCS Net in their application to the Universal Broadband Fund.

Motion Carried

Education Support

The CAO requested as per Educational Support Policy ADM-PER-6, the following request for educational support is hereby submitted; the Executive Assistant requests

authorization to commence with a course in the Local Government Certificate Program (NACLAA).

Council having discussed this item; it was moved by:

R-120126 S. ODEGARD

That the above request for educational support be approved as per Educational Support Policy ADM-PER-6.

Motion Carried

P.E.R.C.

The CAO informed Council that the Provincial Education Requisition Credit (PERC) has been extended for another 2-years from the initial 2015-2019 years; requesting that the following rolls, being 818000, 818200, 818800, 818600, 819300, 819400, 819500, 820000, 867304 and 876200 be written-off for application.

Council having discussed this item; it was moved by:

R-120127 E. YAKEMCHUK

That the County of Two Hills write-off the following tax rolls, being 818000, 818200, 818800, 818600, 819300, 819400, 819500, 820000, 867304 and 876200, having the same applied to the Provincial Education Requisition Credit.

Motion Carried

Lease Agreement
re: Canada Post

The CAO informed Council that the lease agreement for the Hamlet of Derwent Office with Canada Post expires December 31, 2020, requesting that the Lease and Option to Purchase Agreement with Canada Post be reviewed.

Council having discussed this item; it was moved by:

R-120128 D. SASKIW

That the Hamlet of Derwent Office utilized for a post office lease be extended to December 31, 2021, having lease/purchase discussions with the Lessee and Canada Post prior to that date.

Motion Carried

Myrnam River
Ridge Riders

Councillor, M. Phillips presented correspondence from the Myrnam River Ridge Riders requesting a Letter of Support in their application to the Community Facility Enhancement Program (CEFP) grant.

Council having discussed this item; it was moved by:

R-120129 M. PHILLIPS

That the County of Two Hills provide the Myrnam River Ridge Riders a Letter of Support for the Community Facility Enhancement Program grant.

Motion Carried

ESC Report

The CAO presented Council the Essential Services Report.

Council having discussed this item; it was accepted as information.

Committees of
Council

Councillor, D. Saskiw informed Council that the Director of FCSS has resigned, tendering resignation middle of January; FCSS is advertising for the position.

Councillor, D. Saskiw informed Council that the Two Hills Airport construction project was delayed due to accessing parts because of COVID-19 Coronavirus, having the same nearing completion under budget.

Deputy Reeve, E. Yakemchuk provided Council a COVID-19 Coronavirus update regarding the lodges, informing that each lodge has their own manager to prevent the spread.

Councillor, M. Phillips provided Council a Vermilion River Operations update, informing that Myrnam will be the testing school (grades 2-6 and 8-10) for the

extreme sciences pilot program, having the same distributed to other schools pending success.

Reeve, D. Gulayec informed Council that the Derwent Fire Department purchased a heat sensing drone from funds donated by the volunteer fire fighters, having ten volunteers registered for the operations course. Further, Reeve, D. Gulayec requested for Administration to provide a list of volunteer fire fighters from across the County and investigate department numbers.

Reeve, D. Gulayec provided Council an ACE Water update.

Road Haul
Agreement re: Log
Hauling

The CAO provided Council an update on the Road Haul Agreement request by the landowner of S ½ 16-54-11 W4 and NW 08-54-11 W4 for log hauling, informing Council that the request was submitted by a commercial company, not the landowner. Further, the CAO informed Council of surrounding municipal practices concerning log hauling and road use agreements; and, that the County of Two Hills Bylaw No. 3-2018 Land Use requires a development permit for the logging of trees.

The CAO placed Road Protection and Maintenance Policy PUB-RPM-1 on the table for review and discussion.

Council having discussed this item; it was moved by:

R-120130 D. SASKIW

That the County of Two Hills approve Road Protection and Maintenance – Non-Agriculture Policy PUB-RPM-1, as amended, this 18th day of December, 2020.

Motion Carried

Correspondence

- County of Vermilion River re: 2020 – 2021 Council Appointments.
- County of Vermilion River re: 2020 – 2021 Councillor Appointments.
- Alberta HUB re: RMA Internet Speed Testing Project.
- Alberta HUB re: Civil Society Fund.
- St. Paul Education Board of Trustees re: SPERD Board Meeting Highlights.

- RMA:
 - Contact Newsletters – November 13 & 20, 2020; and, December 3, 2020.

- Member Bulletins:
 - 2020-11-10 | Universal Broad Band Fund Open for Applications.
 - 2020-11-19 | RMA Launches Internet Speed Testing Project.
 - 2020-11-23 | Provide Your Feedback on Hydrovac Facilities Code of Practice and Waste Control Regulation Amendments.
 - 2020-11-27 | AEP Seeking Feedback on Sustainable Outdoor Recreation Engagement.
 - 2020-11-30 | Attend a Webinar on Rural Crime Prevention.
 - 2020-11-30 | Provide Your Feedback on Draft Reports and Flood Maps.
 - 2020-12-01 | Alberta Health Services 10 Year Vision Webinar.
 - 2020-12-03 | Bill 48 Introduces Changes to Municipal Planning and Development.

- 2020-12-03 | Government of Alberta Seeking Public Input on Police Act Review.
- 2020-12-08 | Surface Rights E-Filing Portal Available.

Next Meeting Date

Discussion took place on the next meeting date; it was moved by:

R-120131 D. SASKIW

That the next regular Council Meeting be held on Wednesday, January 20, 2021 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, January 7, 2020 in the Council Chambers at 10:00 a.m.

Motion Carried

Director of Utilities Report P. Gordeyko entered the Council Chambers to present the Director of Utilities Report.

Council having discussed this item; it was moved by:

R-120132 S. ODEGARD

That the Agreement with PSA be closed and terminated this 16th day of December, 2020.

Motion Carried

2021 Natural Gas Utility Interim Budget The CAO placed the 2021 Natural Gas Utility Interim Budget on the table for discussion.
Council having discussed this item; it was moved by:

R-120133 E. YAKEMCHUK

That the 2021 Interim Natural Gas Utility Budget be passed this 16th day of December, 2020.

Motion Carried

Closed-Session The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-120134 D. SASKIW

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Legal with all members in attendance – time 4:24 p.m.

Motion Carried

R-120135 D. SASKIW

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 4:27 p.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120136 E. YAKEMCHUK

That the meeting be adjourned at 4:27 p.m.

Motion Carried

REEVE

CAO