

R-11845 M. PHILLIPS

That the Bank Reconciliation Report for the month ending January 2020 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

E. Yakemchuk entered the Council Chambers – time 10:16 a.m.

Bylaw No.
03-2020

The CAO informed Council that pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, to provide for the setting of fees for various goods and services.

Bylaw No. 03-2020 being an amendment to Bylaw No. 8-2019 Schedule of Fees - Schedule 'A' to include Public Works Industry Fees.

Council having reviewed and discussed Bylaw No. 03-2020; it was moved by:

R-11846 D. SASKIW

That Bylaw No. 03-2020 be given first reading this 11th day of March, 2020.

Motion Carried

R-11847 M. PHILLIPS

That Bylaw No. 03-2020 be given second reading this 11th day of March, 2020.

Motion Carried

R-11848 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 03-2020 be given this 11th day of March, 2020.

Motion Carried Unanimously

R-11849 D. SASKIW

That Bylaw No. 03-2020 be given third and final reading this this 11th day of March, 2020.

Motion Carried

PUB-GRV-3

The CAO presented Council the Private Gravel Sales Policy PUB-GRV-3 for review and consideration, as presented at the Public Works Department Head Meeting of March 5, 2020.

Council having discussed this item; it was moved by:

R-11850 E. YAKEMCHUK

That the Private Gravel Sales Policy PUB-GRV-3 be amended as presented this 11th day of March, 2020.

Motion Carried

PUB-GRV-4

The CAO presented Council the Private Gravel Sales – Industry Policy PUB-GRV-4 for review and consideration, as presented at the Public Works Department Head Meeting of March 5, 2020.

Council having discussed this item; it was moved by:

R-11851 S. ODEGARD

That the Private Gravel Sales – Industry Policy PUB-GRV-4 be amended as presented this 11th day of March, 2020.

Motion Carried

ICF re: Lamont County The CAO presented Council the Intermunicipal Collaboration Framework, pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Section 17.2 Intermunicipal Collaboration Frameworks with Lamont County.

Council having reviewed and discussed this item; it was moved by:

R-11852 **D. SASKIW**

That the County of Two Hills approve the Intermunicipal Collaboration Framework with Lamont County as presented this 11th day of March, 2020 and, that correspondence be forwarded to the Minister of Municipal Affairs advising that an Intermunicipal Development Plan with Lamont County is not required and will not be pursued.

Motion Carried

ICF re: Village of Myrnam The CAO presented Council the Intermunicipal Collaboration Framework, pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Section 17.2 Intermunicipal Collaboration Frameworks with the Village of Myrnam.

Council having reviewed and discussed this item; it was moved by:

R-11853 **M. PHILLIPS**

That the County of Two Hills approve the Intermunicipal Collaboration Framework with the Village of Myrnam as presented this 11th day of March, 2020.

Motion Carried

ICF re: Town of Two Hills The CAO presented Council the Intermunicipal Collaboration Framework, pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Section 17.2 Intermunicipal Collaboration Frameworks with the Town of Two Hills.

Council having reviewed and discussed this item; it was moved by:

R-11854 **D. SASKIW**

That the County of Two Hills approve the Intermunicipal Collaboration Framework with the Town of Two Hills as presented this 11th day of March, 2020.

Motion Carried

Grow Arena The CAO presented Council correspondence from the Grow Arena Project requesting a donation of thirty-five (35) cubic yards of gravel as per Donations Policy ADM-DON-1 for their live Auction, on March 14, 2020.

Council having discussed this item; it was moved by:

R-11855 **E. YAKEMCHUK**

That the County of Two Hills donate thirty-five (35) cubic yards of gravel, delivered within the County of Two Hills boundaries to the Grow Arena Project Spring Gala on Saturday, March 21, 2020.

Motion Carried

Pathfinder The CAO presented Council correspondence from the Pathfinder Community Recreation and Cultural Centre requesting a donation of thirty-five (35) cubic yards of gravel for their Live and Silent Auction, on March 28, 2020.

Council having discussed this item; it was moved by:

R-11856 S. ODEGARD

That the County of Two Hills donate thirty-five (35) cubic yards of gravel, delivered within the County of Two Hills boundaries to the Pathfinder Community Recreation and Cultural Centre Live and Silent Auction, on March 28, 2020.

Motion Carried

Municipal
Administration
Conference

The CAO requested authorization to attend the Municipal Administration Leadership Workshop in Kananaskis, Alberta on May 12 to 15, 2020, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.

Council having discussed this item; it was moved by:

R-11857 E. YAKEMCHUK

That the CAO be authorized to attend the Municipal Administration Leadership Conference in Kananaskis, Alberta on May 12 to 15, 2020, as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.

Motion Carried

The Inspections
Group Inc.

The CAO informed Council that the Service Agreement with the Inspections Group expires on March 14, 2020, requesting that the County enter into a three (3) month Service Agreement.

Council having discussed this item; it was moved by:

R-11858 M. PHILLIPS

That the County of Two Hills enter into agreement with The Inspections Group until December 31, 2020; tendering a Request for Proposal for services rendered prior to January 1, 2021.

Motion Carried

Healthier
Communities

The CAO presented Council the invitation extended to Councillor, M. Phillips being the Healthier Communities Golf Tournament on Monday, June 15, 2020 at the Lac La Biche Golf and Country Club.

Council having discussed this item; it was moved by:

R-11859 M. PHILLIPS

That the invitation to the Healthier Communities Golf Tournament on Monday, June 15, 2020 at the Lac La Biche Golf and Country Club be accepted as information.

Motion Carried

Sealed Tender
re: Fuel

The CAO informed Council that the Invitation to Tender re: Fuel closed March 10, 2020 at 12:00 p.m. and presented the sealed tender results.

Council having discussed this item; it was moved by:

R-11860 M. PHILLIPS

That the County of Two Hills award tender for Marked and Clear Diesel fuel to UFA and Clear Gas fuel to Coop.

Motion Carried

Dust Control

The CAO provided Council an update on Dust Control Policy PUB-DUS-1.

Council having discussed this item; it was moved by:

R-11861 S. ODEGARD

That the Dust Control Policy PUB-DUS-1 be accepted as information.

Motion Carried

Electoral Boundaries The CAO presented Council correspondence from the St. Paul Education School Division inquiring on electoral boundaries.

Council having discussed this item; it was moved by:

R-11862 E. YAKEMCHUK

That the County of Two Hills inform the St. Paul Education School Division electoral boundaries are not being reviewed, at this time.

Motion Carried

Designated Lines The CAO informed Council that at the March 5, 2020 Natural Gas Utility Department Head Meeting it was resolved that the Natural Gas Utility may construct a designated natural gas pipeline with the following conditions:

- A request be made in writing to the CAO for approval by resolution of Council.
- The customer has a unique demand such as supply to a greenhouse, green energy project or confined livestock operation (dairy, poultry and hog barns) that require an uninterrupted consistent supply of gas.
- Maximum gas supply will be based on total BTU's requested at time of application.
- All other conditions of the natural gas utility customer contract.

Council having discussed this item; it was moved by:

R-11863 E. YAKEMCHUK

That the County of Two Hills Natural Gas Utility may construct a designated natural gas pipeline with conditions.

Motion Carried

R-11864 E. YAKEMCHUK

That the landowner of SE 7-56-14 W4 designated line request be approved as presented.

Motion Carried

Improvement Surcharge The CAO informed Council that at the March 5, 2020 Natural Gas Utility Department Head Meeting; it was resolved that the County of Two Hills Natural Gas Utility implement a System Improvement Surcharge effective April 1, 2020, dedicating the same to capital line improvement of \$5.00 per riser per month.

Council having discussed this item; it was moved by:

R-11865 S. ODEGARD

That the County of Two Hills Natural Gas Utility implement a System Improvement Surcharge effective April 1, 2020, dedicating the same to capital line improvement of \$5.00 per riser per month.

Motion Carried

Willingdon and Dist. Livestock Agreement The CAO presented Council correspondence from the Willingdon and District Agricultural Society requesting to extend the Livestock Agreement from April 30, 2020 for five days to May 5, 2020 having the facility cleaned by the agreed date of May 15, 2020 to host Lakeland Century Team Ropers Roping Finals.

Council having discussed this item; it was moved by:

R-11866 S. ODEGARD

That the County of Two Hills extend the Willingdon and District Agricultural Society's Livestock Agreement from April 30, 2020 to May 5, 2020, having the facility cleaned by May 15, 2020.

Motion Carried

Delegation
11:00 a.m.
Public Hearing
Re: Duvernay
Road Closure

G. Buchanan, Development Officer and G. Dipier, Applicant entered the Council Chambers – time 11:01 a.m.

The CAO informed Council of Bylaw No. 14-2019, pursuant to the provisions of the Municipal- Government Act being Revised Statues of Alberta 2000, Chapter M-26 and amendments therein, meeting Sections 22 and 70, for the purposes of closing to public travel and creating title to and disposing portions of a public highway, for all that portion of the lane lying between Lots 1-7, Block 11, Plan 5BA, Duvernay.

At the December 18, 2020 Regular Council Meeting, it was resolved that Bylaw No. 14-2019 be given first reading, initiating the road closure process and sending the same to Alberta Transportation for Ministerial Approval.

Council having discussed this item; it was moved by:

R-11867 E. YAKEMCHUK

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 14-2019 – time 11:01 a.m.

Motion Carried

Reeve, D. Gulayec called the Public Hearing to order at 11:02 a.m. and stated the purpose of the meeting was to hear public input regarding Bylaw No. 14-2019 being a Bylaw for the purposes of closing to public travel and creating title to and disposing portions of a public highway, for all that portion of the lane lying between Lots 1-7, Block 11, Plan 5BA, Duvernay.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of February 26 and March 4, 2020.

G. Buchanan informed Council of the following written responses received on or before March 11, 2020:

- ATCO Electric – no comments or concerns,
- St. Paul School Division – no objections,
- Fortis Alberta – no concerns,
- Federation of Alberta Gas Co-ops Ltd.: – no comments,
- County of Two Hills Natural Gas Utility – no concerns,
- Public Lands – no objections, and
- Alberta Transportation – no objections.

No written responses were received in person or by correspondence as a result of the newspaper notices.

G. Didier spoke on behalf of the application, citing historical rationale of lot creation, purpose in the road closure, lot consolidation and reconfiguration to allow developable lots to current market standards.

There being no further presentation; it was moved by:

R-11868 M. PHILLIPS

That the Public Hearing be adjourned – time 11:05 a.m.

Motion Carried

G. Buchanan and G. Didier left the Council Chambers – time 11:05 a.m.

R-11869 E. YAKEMCHUK

That the Regular Council Meeting be reconvened – time 11:06 a.m.

Motion Carried

Closed-Session The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-11870 E. YAKEMCHUK

That the County of Two Hills meet in closed-session re: legal with all members in attendance – time 11:11 a.m.

Motion Carried

R-11871 D. SASKIW

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 11:36 a.m.

Motion Carried

R-11872 E. YAKEMCHUK

That the County of Two Hills reimburse landowner of SE 15-57-15 W4 in the amount of \$799.89 as per written request

Motion Carried

R-11873 S. ODEGARD

That the meeting be recessed for lunch – time 11:45 a.m.

Motion Carried

1:30 p.m.
Public Hearing
Re: Crissel
Estates ASP

G. Buchanan, Development Officer entered the Council Chambers – time 1:30 p.m.

The CAO informed Council that at the October 23, 2019 Regular Council Meeting Council resolved to hold a non-statutory Public Hearing before giving any readings to any bylaws to amend Bylaw No. 2-2016 Crissel Estates Area Structure Plan or Bylaw No. 2-2018 Land Use Bylaw, having the application circulate within the subdivision and to adjacent landowners.

Reeve, D. Gulayec called the Public Hearing to order at 1:30 p.m. and stated the purpose of the meeting was to hear public input regarding the Amendment Proposal for Bylaw No. 2-2016 Crissel Estates Area Structure Plan and Bylaw No. 2-2018 Land Use Bylaw.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of February 26 and March 4, 2020.

G. Buchanan informed Council of the following written responses received on or before March 11, 2020:

No written objections were received in person or by correspondence as a result of the newspaper notices.

G. Buchanan presented Council the Crissel Estates Area Structure Plan Amendment Proposal citing the proposed amendment to Section 3.1 Land Use Concept and Vision by adding the following:

“iii. Large Buildings for the indoor storage of vehicles, equipment, tools, and building materials.”

There being no further presentation; it was moved by:

R-11874 M. PHILLIPS

That the Public Hearing be adjourned – time 1:56 p.m.

Motion Carried

G. Buchanan left the Council Chambers.

R-11875 M. PHILLIPS

That the Regular Council Meeting be reconvened – time 1:56 p.m.

Motion Carried

R-11876 D. SASKIW

That Administration proceed with preparation of a Bylaw to amend Bylaw No. 2-2016 Crissel Estates Area Structure Plan and Bylaw No. 2-2018 Land Use Bylaw.

Motion Carried

2:00 p.m.
Accurate
Assessment
Group Ltd.

Messrs. Sean Cosens, Farmland & Assessment Standards Manger and Sean Barret of Accurate Assessment Group Ltd. were invited into the Council Chambers to present the 2019 Assessment Review.

C. McRae, Director of Finance and T. Bohnet, Tax Clerk entered the Council Chambers – time 2:08 p.m.

There being no further discussion, Messrs. Sean Cosens and Sean Barret thanked Council for their time and left the Council Chambers.

Council having discussed this item, accepted the above as information

C. McRae and T. Bohnet left the Council Chambers – time 3:07 p.m.

Closed-Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

K. Kenney left the Council Chambers – time 3:29 p.m.

R. Hennig, Public Works Supervisor entered the Council Chambers – time 3:30 p.m.

R-11877 D. SASKIW

That the County of Two Hills meet in closed-session re: legal with all members in attendance – time 3: 30 p.m.

Motion Carried

R-11878 E. YAKEMCHUK

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 3:46 p.m.

Motion Carried

R-11879 E. YAKEMCHUK

That Administration engage the pit owner of NE 16-57-14 W4 regarding a Gravel Lease Agreement.

Motion Carried

3:00p.m.
Re: TELUS

K. Kenney, Executive Assistant entered the Council Chambers – time 3:50 p.m.

Mr. Brian Bettis, General Manager of TELUS Communications Inc. was invited into the Council Chambers to discuss Broadband and Cellular Towers.

There being no further discussion, Mr. Brian Bettis thanked Council for their time and left the Council Chambers.

Council having discussed this item, accepted the above as information.

Correspondence & Information Items

- Two Hills FCSS re: Thank you Card.
- Two Hills FCSS re: Volunteer Nomination Form.
- Smoky Lake County re: Correspondence to the Minister of Municipal Affairs - ICF Completion.
- North Saskatchewan Watershed Alliance re: 20-Year Celebration.

- RMA:
- Contact Newsletters – January 24 & 31 and February 7, 14, 21, & 28 and March 6, 2020.

- Member Bulletins:
 - 2020-01-31 | New Farm Safety Rules in Effect.
 - 2020-02-04 | AHS Performance Review Released.
 - 2020-04-05 | Apply for the 2020 Minister’s Award for Municipal Excellence.
 - 2020-02-05 | Consultation Underway on *Local Authorities Election Act*.
 - 2020-02-06 | RMA Submission on Alberta’s Fair Deal Panel.
 - 2020-02-11 | Railway Grade Crossing Updates.
 - 2020-02-18 | Healthy Futures Webinar Series – Webinar Recording Now Available.
 - 2020-02-18 | New Farmers’ Advocate Office Advisories.
 - 2020-02-19 | 2019 Final Livestock Tax Deferral Provision Information Posted.
 - 2020-02-21 | Prompt Payment Legislation Survey.
 - 2020-02-27 | Resolutions for the RMA Spring 2020 Convention Now Available.
 - 2020-02-27 | Spring 2020 Emergent Resolution Process Reminder.
 - 2020-02-28 | Alberta Budget 2020-21: Initial Analysis.
 - 2020-02-28 | Alberta Budget 2020-21: The Facts.
 - 2020-02-28 | Backgrounder: RMA Budget 2020-21 Details.
 - 2020-03-02 | Commercial Carrier Survey.
 - 2020-03-04 | RMA Health Position Statements Updated.
 - 2020-03-04 | RMA Provides Input into Review of *Local Authorities Election Act*.
 - 2020-03-05 | ICF Considerations as the Deadline Nears.
 - 2020-03-05 | Inter-community Transit Survey.
 - 2020-03-05 | RMA Receives Responses to Several Fall 2019 Resolutions.

Next Meeting Date: Discussion took place on the next meeting date; it was moved by:

R-11880 **E. YAKEMCHUK**

That the next regular Council Meeting be held on Wednesday, April 15 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, April 2, 2020 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11881 **E. YAKEMCHUK**

That the meeting be adjourned at 4:35 p.m.

Motion Carried

REEVE

CAO