

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
February 6, 2020**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:05 a.m. on Thursday, February 6, 2020.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw
E. Yakemchuk
S. Odegard

Agenda The Agenda for the February 6, 2020 Council Meeting was presented for review and consideration, having the following additions being presented:

- Service Agreement re: The Inspections Group Inc.
- Eastern Alberta Trade Corridor re: Local to Global Forum
- Clubroot of Crucifiers Policy ASB-CLUB
- Letter of Request re: JMB Crushing Inc.
- Musidora Bleachers

There being no further additions; it was moved by:

R-11799 S. ODEGARD

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the December 11, 2019 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11800 E. YAKEMCHUK

That the minutes of the December 11, 2019 Special Council Meeting be approved.

Motion Carried

The minutes of the December 18, 2019 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11801 D. SASKIW

That the minutes of the December 18, 2019 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting.
- RMRF re: Law Seminar Registration.
- Investing in Canada Infrastructure Program (ICIP) re: BF74273.
- TELUS re: Delegation for March Meeting.
- Recreation and Services Survey.
- Municipal Affairs re: Minister Meeting at RMA Spring Convention.

The CAO presented Council the agenda for the Reynolds Mirth Richards and Farmer Law Seminar.

The CAO informed Council of correspondence received from the Deputy Minister of Alberta Infrastructure regarding the County's Investing in Canada Infrastructure Program (ICIP) application on RR#151-BF74273, stating that the project was not selected at the federal application stage.

The CAO informed Council that the TELUS Delegation will be scheduled for the March Regular Council Meeting.

The CAO inquired Council on the scope of the Recreation Services Survey. Council having discussed this item; requested Administration contact the Town of Two Hills regarding their Recreation Survey.

The CAO informed Council of correspondence received from the Ministry of Agriculture and Forestry regarding the Ministerial Review of Issued Clubroot Pest Notice, July 25, 2019; and, Ministry of Environment and Parks regarding the Klohn Crippen Berger Report – Morcombe Structure. The CAO informed Council that correspondence from Alberta Environment and Parks regarding creek Maintenance and Flood Prevention is outstanding. The CAO inquired Council if a meeting with the Minister of Municipal Affairs remained desirous.

Council having discussed this item; requested the CAO set meeting appointments with the following Ministries, if possible, at the upcoming RMA Conference in March:

- Ministry of Agriculture and Forestry re: Seed Royalties;
- Ministry of Environment and Parks re: Calcium on Highways, Drenching, Waterways and Correspondence and Replies;
- Ministry of Municipal Affairs re: MSI model with Bridge and Road Funding on a need's basis and Police Funding on uncollected assessment;
- Ministry of Justice and Solicitor General of Alberta re: 2021 Policing, Distribution of Fines and Policing Boundaries in the County; and,
- K-Division re: Policing Boundaries.

Bank Rec - Nov C. McRae, Director of Finance entered the Council Chambers.

The Bank Reconciliation Report for the month ending November 2019 indicating a bank balance of \$11, 829, 601.32 was presented for review and consideration.

Council having reviewed and discussed the November 2019 Bank Reconciliation Report; it was moved by:

R-11802 M. PHILLIPS

That the Bank Reconciliation Report for the month ending November 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Councillor, M. Phillips inquired on the outstanding 2019 Tax Arrears.

Council having discussed this item; it was moved by:

R-11803 M. PHILLIPS

That Administration provide Council a 2019 Tax Arrears Report and investigate Monthly-Payment Agreement for outstanding industrial tax arrears for the March Regular Council Meeting.

Motion Carried.

Bank Rec – December The Bank Reconciliation Report for the month ending December 2019 indicating a bank balance of \$7, 986, 081.69 was presented for review and consideration.

Council having reviewed and discussed the December 2019 Bank Reconciliation Report; it was moved by:

R-11804 M. PHILLIPS

That the Bank Reconciliation Report for the month ending December 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No.
7-2019

The CAO presented Council Bylaw No. 7-2019, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, to meet the requirements of Division 4 Statutory Plans, Section 631 Intermunicipal Development Plan (IDP) with the Town of Two Hills.

Council having reviewed and discussed Bylaw No. 7-2019; it was moved by:

R-11805 M. PHILLIPS

That Bylaw No. 7-2019 be given first reading this 6th day of February, 2020.

Motion Carried

R-11806 D. SASKIW

That Bylaw No. 7-2019 be given second reading this 6th day of February, 2020.

Motion Carried

R-11807 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 7-2019 be given this 6th day of February, 2020.

Motion Unanimously Carried

R-11808 E. YAKEMCHUK

That Bylaw No. 7-2019 be given third and final reading this this this 6th day of February, 2020.

Motion Carried

Bylaw No.
16-2019

The CAO presented Council Bylaw No. 16-2019, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, to meet the requirements of Division 4 Statutory Plans, Section 631 Intermunicipal Development Plan (IDP) with the Village of Myrnam.

Council having reviewed and discussed Bylaw No. 16-2019; it was moved by:

R-11809 M. PHILLIPS

That Bylaw No. 16-2019 be given first reading this 6th day of February, 2020.

Motion Carried

R-11810 D. SASKIW

That Bylaw No. 16-2019 be given second reading this 6th day of February, 2020.

Motion Carried

R-11811 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 16-2019 be given this 6th day of February, 2020.

Motion Unanimously Carried

R-11812 E. YAKEMCHUK

That Bylaw No. 16-2019 be given third and final reading this this this 6th day of February, 2020.

Motion Carried

Councillor, D. Saskiw left the Council Chambers – time 11:54 pm.

Bylaw No. 01-2020 The CAO presented Council Bylaw No. 01-2020, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Section 256(1)(2)(3) of the Municipal Government Act which authorizes the borrowing of monies for the purpose of financing operating expenditures.

Council having reviewed and discussed Bylaw No. 01-2020; it was moved by:

R-11813816 E. YAKEMCHUK

That Bylaw No. 01-2020 be given first reading this 6th day of February, 2020.

Motion Carried

R-11814 M. PHILLIPS

That Bylaw No. 01-2020 be given second reading this 6th day of February, 2020.

Motion Carried

R-11815 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 01-2020 be given this 6th day of February, 2020.

Motion Unanimously Carried

R-11816 E. YAKEMCHUK

That Bylaw No. 01-2020 be given third and final reading this this this 6th day of February, 2020.

Motion Carried

Bylaw No. 02-2020 The CAO presented Council Bylaw No. 02-2020, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, to meet the requirements of Section 556, being that every Council must by bylaw specify the powers and duties of Bylaw Enforcement Officers and establish disciplinary procedures applicable to its Bylaw Enforcement Officers.

Council having reviewed and discussed Bylaw No.02-2020; it was moved by:

R-11817 E. YAKEMCHUK

That Bylaw No. 02-2020 be given first reading this 6th day of February, 2020.

Motion Carried

R-11818 M. PHILLIPS

That Bylaw No. 02-2020 be given second reading this 6th day of February, 2020.

Motion Carried

R-11819 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 02-2020 be given this 6th day of February, 2020.

Motion Unanimously Carried

R-11820 M. PHILLIPS

That Bylaw No. 02-2020 be given third and final reading this this this 6th day of February, 2020.

Motion Carried

ADM-DON-1 The CAO presented to Council Donation Policy ADM-DON-1 for review and consideration.

Council having discussed this item; it was moved by:

R-11821 M. PHILLIPS

That Donation Policy ADM-DON-1 be postponed to the Policy Review Meeting.

Motion Carried

Two Hills
School Travel
Club

The CAO presented Council correspondence from the 2020 Two Hills School Travel Club requesting the County of Two Hills sponsor part of their school trip with Education First Tours to Paris, Provence and Barcelona.

Council having discussed this item; accepted the above as information.

MCSnet

The CAO presented Council correspondence from MCSnet requesting a Letter of Support in their application to the CRTC Broadband fund to upgrade their existing network to support the increasing demand for internet connectivity in rural communities.

Council having discussed this item; it was moved by:

R-11822 M. PHILLIPS

That the County of Two Hills No. 21 provide a Letter of Support to MCSnet in their application to the CRTC Broadband Fund for internet network improvements.

Motion Carried

FCSS Two Hills
& County

The CAO presented Council correspondence from FCSS Two Hills & County regarding the following items:

- Thank You correspondence for the County's support in the FCSS Expression of Interest, December 18, 2019 Regular Council Meeting Delegation.
- An invitation to Council for participation in the round table Two Hills Public School – Student / Youth Forum re: Community Engagement and Rural Youth Ambassadors, February 21, 2019 from 2:00 p.m. – 3:15 p.m., Two Hills School Gym; having Council attend the same.
- An invitation to and a Letter of Request for a cash donation to support the FCSS Family Day celebration, February 16, 2020 from 1:00 p.m. – 5:00 p.m., Centennial Hall. This is a new program for 2020. The request did not include a donation amount; accepting the same as information.
- An invitation to 'Community Connections', March 11, 2020 from 5:00 p.m. – 8:30 p.m., Centennial Hall.
- Satellite FCSS offices in the Hamlets of Derwent and Willingdon; will be investigated by the CAO.
- Draft Logic Model for a Daycare in the Town of Two Hills.
- Memorandum of Understanding with LINKages Society of Alberta and Two Hills FCSS re: Intergenerational Community Programming.

Bro-Tel
Backyard
Festival

The CAO presented Council correspondence from the Chair/ Producer of the Bro-Tel Backyard Festival requesting to book Jackfish Lake from August 21 to 23, 2020, for the 2020 Bro-Tel Backyard Festival.

Council having discussed this item; it was moved by:

R-11823 S. ODEGARD

That Bro-Tel Backyard Festival be authorized to hold the Bro-Tel Backyard Festival at Jackfish Lake on August 21 – 23, 2020, for a fee of \$1400, providing all conditions are met.

Motion Carried

Appointment of Auditors The CAO informed Council, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, to meet the requirements of Section 280(1), each Council must appoint one or more Auditors for the municipality.

Council having discussed this item; it was moved by:

R-11824 E. YAKEMCHUK

That the Auditing Firm of Synergy Chartered Accountants be appointed as Auditors for the County of Two Hills No. 21 for the 2020 Fiscal year.

Motion Carried

2020 Draft Budget Meeting Date The CAO requested Council set a date and time for the 2020 Draft Budget Meeting.
Council having discussed this item; it was moved by:

R-11825 S. ODEGARD

That the 2020 Draft Budget Meeting be held on March 25, 2020 at 10:00 a.m. in the Council Chambers.

Motion Carried

RMA Spring Convention The CAO informed Council that the Annual RMA Spring Conference and Tradeshow is to be held in Edmonton, Alberta on March 16-18, 2020 at the Edmonton Convention Centre.

Council having reviewed and discussed this item; it was moved by:

R-11826 M. PHILLIPS

That all Councillors, CAO and appointed Staff be authorized to attend the Annual RMA Spring Conference and Tradeshow in Edmonton, Alberta on March 16-18, 2020, at the Edmonton Convention Centre.

Motion Carried

FCM Conference The CAO informed Council that the 2020 FCM Annual Conference will be held at the Shaw Convention Centre in Toronto, Ontario from June 4 to 7, 2020.

Council having discussed this item; it was moved by:

R-11827 S. ODEGARD

That Council be authorized to attend the 2020 FCM Annual Conference in Toronto, Ontario from June 4 to 7, 2020.

Motion Carried

Genesis AGM The CAO informed Council that the Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting March 16, 2020 from 4:15 p.m. – 5:15 p.m. in Edmonton, Alberta. The Annual Meeting will take place at the Edmonton Conference Centre, Salon 4, in conjunction with the RMA Spring Convention and requires an Elected Official or the CAO be present to vote.

Council having discussed this item; it was moved by:

R-11828 E. YAKEMCHUK

That an Elected Official be present to vote at the Genesis Reciprocal Insurance Exchange Annual General Meeting on March 16, 2020 at 4:15 p.m. at the Edmonton Conference Centre.

Motion Carried

Delegation
11:45 a.m.
re: Two Hills
Health Centre &
Alberta Health
Services

Ms. Tammy Tarkowski, Site Manager of Two Hills Health Centre and Ms. Alicia Fox, Representative of Alberta Health Services were invited into the Council Chambers to discuss the Rural Health Profession Action Plan.

On conclusion of discussion, Ms. Tammy Tarkowski and Ms. Alicia Fox thanked Council for their time and left the Council Chambers.

Lease
Agreement re:
Canada Post

The CAO presented Council the Lease and Option to Purchase Agreement with Canada Post for the Hamlet of Derwent Municipal Office.

Council having reviewed and discussed this item; it was moved by:

R-11829 S. ODEGARD

That the County of Two Hills offer to lease the Municipal Office in the Hamlet of Derwent for the provision of a Post Office.

Motion Carried

Land Lease
Agreement re:
Pt. SW 20-54-8
W4

The CAO informed Council that the County has in 2016, 2017, 2018 and 2019, under agreement, leased the Pt. SW 20-54-8 W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Kenneth Chudyk, for the annual sum of \$125.00.

Council having discussed this item; it was moved by:

R-11830 E. YAKEMCHUK

That the County of Two Hills offer to lease the Pt. SW 20-54-8-W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Kenneth Chudyk for the 2020 fiscal year, for the annual lease price of \$125.00.

Motion Carried

Inspections
Group Inc.

The CAO informed Council that the Service Agreement Amendment with Inspections Group Inc. expires on March 14, 2020.

Council having discussed this item; it was moved by:

R-11831 M. PHILLIPS

That the County of Two Hills invite Superior Safety Codes to the March Regular Council Meeting to discuss safety inspection services.

Motion Carried

Local to Global
Forum

The CAO informed Council that the Eastern Alberta Trade Corridor – Local to Global Forum will be held March 4 – 6, 2020 in Vegreville, Alberta.

Council having discussed this item; it was moved by:

R-11832 E. YAKEMCHUK

That Council be authorized to attend Eastern Alberta Trade Corridor – Local to Global Forum held March 4- 6, 2020 in Vegreville, Alberta.

Motion Carried

Policy
ASB-CLUB

The CAO presented Clubroot of Crucifiers Policy ASB-CLUB for review and consideration.

Council having reviewed and discussed this item; it was moved by:

R-11833 M. PHILLIPS

That Clubroot of Crucifiers Policy ASB-CLUB be amended as presented.

Motion Carried

JMB Crushing The CAO presented Council correspondence from JMB Crushing Systems Inc. requesting an authorized extension of County crushing hours of operations from 6:00 a.m. – 6:00 p.m. to 6:00 a.m. – 6:00 a.m. (24-hours) from February 7, 2020 to March 30, 2020.

Council having reviewed and discussed this item; it was moved by:

R-11834 E. YAKEMCHUK

That JMB Crushing Systems Inc. be authorized to crush gravel from 6:00 a.m. – 6:00 a.m. from February 7, 2020 to March 30, 2020, providing all conditions are met.

Motion Carried

Musidora Bleachers Councillor M. Phillips inquired on the Musidora Bleachers; the CAO advised the said bleachers will be relocated to Sandy Lake Park.

Council having discussed this item; it was accepted as information.

Reports
Committees of
Council

Councillor, M. Phillips informed Council of the proposed Seed Royalty, as discussed at the Myrnam Seed Plant Board Meeting, February 3, 2020.

Council having reviewed and discussed this item; it was moved by:

R-11835 E. YAKEMCHUK

That the County of Two Hills No. 21 forward correspondence to the Minister of Agriculture and Forestry regarding the proposed Seed Royalty.

Motion Carried

ESC Report B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

On conclusion of the report, B. Straty left the Council Chambers.

Director of
Utilities Report

P. Gordeyko, Director of Utilities entered the Council Chambers to present the Utilities Report.

C. McRae entered the Council Chambers.

Council having reviewed and discussed plowing rates; it was moved by:

D. SASKIW

That the County of Two Hills plowing rate be reduced from \$5.25 to \$3.25, effective February 6, 2020.

Motion Carried

C. McRae left Council Chambers.

P. Gordeyko presented Educational Support Policy ADM-PER-6.

Council having discussed this item; it was moved by:

R-11836 M. PHILLIPS

That the County of Two Hills authorize Water Operator Personnel to obtain Level 11 Water Distribution Course, as per policy Educational Support Policy ADM-PER-6.

Motion Carried

Correspondence & Information Items

- 2019 Aggregate Levy Report.
- St. Paul Education Regional Division No. 1 – Board Meeting Highlights, 2020-01-15.
- North Saskatchewan River Watershed Alliance re: Into 2020 & Beyond, February Forum – February 27, 2020 and 20th Anniversary AGM – June 17, 2020.

- RMA:
- Contact Newsletters – December 13 & 20 and January 10, 17 & 24, 2020.

- Member Bulletins:
- 2019-12-13 | Government of Alberta Extends PERC Program Until 2021.
- 2019-12-13 | Version 3.0 of Sewage Variance Transition Guidance Document Now Available.
- 2019-12-16 | FCM Report for RMA Members.
- 2019-12-16 | Survey on the Public Consumption of Cannabis.
- 2019-12-17 | Changes to Health and Safety Committees.
- 2019-12-19 | Changes to Children’s Services Grants.
- 2019-12-20 | Fall 2019 Advocacy Report Card Now Available.
- 2019-12-30 | Provide Feedback on Alberta Municipal Water / Wastewater and Water for Life Grant Programs.
- 2020-01-08 | Upcoming Alberta Policy Coalition for Chronic Disease Prevention Webinars.
- 2020-01-08 | Learn More About the Alberta Municipal Data Sharing Partnership.
- 2020-01-08 | Nominations Open for Minister’s Awards for Transportation Innovation.
- 2020-01-08 | Provide Your Opinion on Alberta’s 10-Year Tourism Strategy Stakeholder Survey.
- 2020-01-10 | Provide Your Opinion on Municipal Roads Maintenance Activities Impacting Wetlands.
- 2020-01-15 | Infrastructure Asset Management Alberta (IAMA) Workshop on February 12.
- 2020-01-15 | Alberta Conservation Association is Seeking Information on Wolverines for State-of-Knowledge Report.
- 2020-01-15 | Alberta Treasury Board and Finance Seeking Input for Budget 2020.
- 2020-01-16 | Upcoming Workshops on Digital Resources.
- 2020-01-16 | Share Your Opinion on a Prairie Land and Water Strategy at the Prairie Water Workshop.
- 2020-01-17 | Winter 2020 Position Statements Now Available.
- 2020-01-20 | Applications Open for Community Investment Program Grants.
- 2020-01-21 | Consultation Open for Species to be Added or Reclassified in SARA.
- 2020-01-22 | ICF Change Resource Now Available.
- 2020-01-24 | RMA, AUMA, and IAMA Receive Third Round of Asset Management Funding.
- 2020-01-27 | Municipal Wetlands Data Workshop in the Bow River Basin.
- 2020-01-28 | Food Regulation Update Regarding Cannabis Production Facilities.

Next Meeting Discussion took place on the next meeting date; it was moved by:
Date:

R-11837 S. ODEGARD

That the next regular Council Meeting be held on Wednesday, March 11 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday, March 5, 2020 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:
R-11838 S. ODEGARD
That the meeting be adjourned at 3:15 p.m.

Motion Carried

REEVE

CAO