

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
November 26, 2019**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 9:10 a.m. on Wednesday, November 26, 2019.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                      K. Kenney, Executive Assistant  
D. Saskiw  
E. Yakemchuk  
S. Odegard

Agenda      The Agenda for the November 26, 2019 Council Meeting was presented for review and consideration, having the following additions being presented:

- TELUS re: broadband and cellular
- Eagle Hill Foundation
- Derwent Post Office Closure

There being no further additions; it was moved by:

**R-11736      E. YAKEMCHUK**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the October 23, 2019 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11737      E. YAKEMCHUK**

That the October 23, 2019 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the October 23, 2019 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11738      E. YAKEMCHUK**

That the October 23, 2019 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the November 19, 2019 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11739      D. SASKIW**

That the November 19, 2019 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the November 20, 2019 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-11740      D. SASKIW**

That the November 20, 2019 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting.
- Undeveloped Road Allowance re: SE & SW 33-53-10 W4.
- Crissel Estates Update.
- Lac Santé Gate Request.

The CAO informed Council of the progress of the undeveloped road allowance purchase request; adjacent landowners were contacted and opposition to the proposed road closure and purchase was given. As per the Municipal Government Act procedural requirements, correspondence will be issued to the requesting Landowner stating that the undeveloped road allowance will remain.

The CAO informed Council of the progress of the Crissel Estates application request to amend the Area Structure Plan (ASP) and Intermunicipal Development Plan (IDP). The Applicant has been notified of the new taxation assessment criterion for the proposed the land-use designation changes from Country Residential (CR) to Commercial / Industrial (C/I), as applicable. As per the Municipal Government Act procedural requirements, Administration will forward correspondence to the Town of Two Hills and adjacent landowners of the development.

The CAO informed Council of the progress of the Lac Santé Gate request, citing legal advice and opposition received by residents within the development to the gate proposal.

Bank Rec -  
October

C. McRae, Director of Finance entered the Council Chambers.

The Bank Reconciliation Report for the month ending October 2019 indicating a bank balance of \$12,601,760.84 was presented for review and consideration.

Council having reviewed and discussed the October 2019 Bank Reconciliation Report; it was moved by:

**R-11741 S. ODEGARD**

That the Bank Reconciliation Report for the month ending October 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Policy  
ADM-PER-28

The CAO requested Council to review Vacation Full Time Employees Policy ADM-PER-28.

Council having reviewed and discussed this item; it was moved by:

**R-11742 M. PHILLIPS**

That Vacation Full Time Employees Policy ADM-PER-28 be amended as presented, having the CAO update the policy further.

Motion Carried

Land Tax Sale

The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid. At the October 23, 2019 Regular Council Meeting Council, by motion R-11700, set the Land Tax Sale to December 12, 2019.

The CAO is requesting Council to postpone the Land Tax Sale to March 12, 2020 at the hour of 11:00 a.m. in the County Office to provide County Landowners more time to pay tax arrears.

Council having discussed this item; it was moved by:

**R-11743 D. SASKIW**

That the County of Two Hills reschedule the offer for sale by Public Auction those lands appearing on the Tax Arrears List, if arrears remain unpaid, to March 12, 2020 at the hour of 11:00 a.m. in the County Office.

Motion Carried

A/R – Customer # 2943 The CAO requested Council to review and write off Accounts Receivable – Customer # 2943, with an outstanding balance of \$10,947.72.

Council having discussed this item; it was moved by:

**R-11744 M. PHILLIPS**

That the County of Two Hills write off the Accounts Receivable for Customer # 2943 in the amount of \$10,947.72.

Motion Carried

Letter of Request re: Land Tax – Late Payment Penalties The CAO presented correspondence from the landowner of Sections SW 29-56-14 W4, NE 30-56-14 W4 and SE 30-56-14 W4, requesting the penalties applied to tax rolls 572800, 572900 and 573100 to be canceled.

Council having discussed this item; it was moved by:

**R-11745 E. YAKEMCHUK**

That the County of Two Hills, as per Part 10, Section 347(1)(a), cancel late payment penalties on tax rolls 572800, 572900 and 573100.

Motion Defeated

C. McRae, Director of Finance entered the Council Chambers.

Letter of Request re: Land Tax – Late Payment Penalties The CAO presented correspondence from the landowner of Sections NE 06-55-14 W4, NW 06-55-14 W4, SE 06-55-14 W4, NE 14-54-15 W4 and PT 23-54-15 W4 requesting the penalties applied to corresponding tax rolls 543400, 543500, 543600, 586400 and 590600 to be canceled.

Council having discussed this item; it was moved by:

**R-11746 S. ODEGARD**

That the County of Two Hills deny the request of the landowner of Sections NE 06-55-14 W4, NW 06-55-14 W4, SE 06-55-14 W4, NE 14-54-15 W4 PT 23-54-15 W4 to cancel land tax penalties applied to tax rolls 543400, 543500, 543600, 586400 and 590600.

Motion Carried

C. McRae left the Council Chambers.

Letter of Request re: Purchase Proposal The CAO presented correspondence from the Old Colony Christian Academy, requesting the purchase County of Two Hills Municipal Reserve, Lot R, Plan 1275EO in Musidora for the purpose of Home Schooling.

Council having discussed this item; it was moved by:

**R-11747 S. ODEGARD**

That the County of Two Hills table the Purchase Proposal from Old Colony Christian Academy for Lot R, Plan 1275EO in Musidora for further information.

Motion Carried

Letter of Request re: Two Hills Lions Club The CAO presented correspondence from the Two Hills Lions Golf Course, requesting a Letter of Support in their application for the Community Enhancement Grant Program to assist with facility improvements for a new roof, furnace system, accessibility washrooms, moving interior walls and flooring.

Council having discussed this item; it was moved by:

**R-11748 D. SASKIW**

That the County of Two Hills provide a Letter of Support to the Two Hills Lions Golf Club for their application to the Community Enhancement Grant Program to assist with facility improvements for a new roof, furnace system, accessibility washrooms, moving interior walls and flooring.

Motion Carried

Letter of Request re: Smoky Lake County The CAO presented correspondence from Smoky Lake County and Smoky Lake County Regional Heritage Board, requesting the County of Two Hills support the inter-provincial nomination for the designation of the North Saskatchewan River into the Canadian Heritage River System.

Council having discussed this item; it was moved by:

**R-11749 E. YAKEMCHUK**

That the County of Two Hills provide a Letter of Support for the inter-provincial nomination for the designation of the North Saskatchewan River into the Canadian Heritage River System.

Motion Carried

Addition 1: TELUS Councillor, M. Phillips requested Council to meet with TELUS Communications to discuss cell tower reception and broadband internet service strategies to increase connectivity throughout the County.

Council having discussed this item; it was moved by:

**R-11750 M. PHILLIPS**

That the County of Two Hills invite TELUS Communications to a future Council Meeting to discuss cell tower reception and broadband internet service strategies to increase connectivity throughout the County.

Motion Carried

Addition 2: Eagle Hill Lodge Deputy Reeve, E. Yakemchuk informed Council of the November 25, 2019 Eagle Hill Foundation Board meeting and of the upcoming 2020 requisition increase.

Addition 3: Derwent Post Office Closure Reeve, D. Gulayec informed Council of the Derwent Post Office closure scheduled for November 29, 2019; and, of the ongoing conversations with Canada Post to ensure the service remains, placing the Hamlet of Derwent municipal office as a lease option on the table for discussion.

Council having discussed this item; it was moved by:

**R-11751 M. PHILLIPS**

That the County of Two Hills lease or sell the Hamlet of Derwent municipal office to house the Derwent Post Office and explore the option of tendering the building.

Motion Carried

**Correspondence & Information Items**

- Service Alberta – Broadband Internet.
- Senior Citizens Sunshine Club of Vegreville.
- RMA Input on Cannabis Expense Consultation & Unpaid Property Tax Survey.

- Go East of Alberta Wins Alberta Tourism Award.
- RMA:
- Contact Newsletters – October 18 & 25 and November 1 & 8, 2019.
- Member Bulletins:
  - 2019-10-25 Alberta Budget 2019-20: The Facts.
  - 2019-10-28 Fall 2019 Emergent Resolution Process Reminder.
  - 2019-10-28 Resolutions for the RMA Fall 2019 Convention Now Available.
  - 2019-10-29 Government of Alberta Introduces Omnibus Bills with Municipal Impacts.
  - 2019-10-29 Tobacco and Smoking Reduction Act Review.
  - 2019-10-30 Opportunity to Meet with the CRTC Regional Commissioner.
  - 2019-11-05 Municipal Innovation Survey Report Now Available.
  - 2019-11-18 RMA Fall 2016 Resolutions Expiring.
  - 2019-11-19 Call for Convention Workshop Proposals.
  - 2019-11-19 RMA Releases Municipal Financial Reserves Report.

Closed-Session      The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

**R-11752    D. SASKIW**

That the County of Two Hills meet in closed-session re: legal and personnel with all members in attendance – time 10:51 a.m.

Motion Carried

**R-11753    E. YAKEMCHUK**

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 11:16 a.m.

Motion Carried

**R-11754    S. ODEGARD**

That the Staff Retention Policy ADM-RET-1 be amended as presented.

Motion Carried

Next Meeting      Discussion took place on the next meeting date; it was moved by:  
Date:

**R-11755    S. Odegard**

That the next regular Council Meeting be held on December 18, 2019 in the Council Chambers at 10:00 a.m., Department Head Meetings pending for the month of December.

Motion Carried

Adjournment      Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-11756    E. YAKEMCHUK**

That the meeting be adjourned at 11:24 a.m.

Motion Carried

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REEVE

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CAO