

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
October 23, 2019**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:07 a.m. on Wednesday, October 23, 2019.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw
E. Yakemchuk
S. Odegard

Agenda The Agenda for the October 23, 2019 Council Meeting was presented for review and consideration, having the following additions being presented:

- Letter of Request re: Derwent Agricultural Society
- Intermunicipal Development Plan re: County of Minburn
- Bridge File No. BF9958 Update
- Community Cooperative vs. United Farmers of Alberta
- Northern Lights Library System
- Road Allowance Policy
- Gravel Lease
- Willingdon Senior Centre Association

There being no further additions; it was moved by:

R-11670 S. ODEGARD

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the September 18, 2019 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-11671 M. PHILLIPS

That the September 18, 2019 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting.
- Two Hills Community Health Centre.
- Jackfish Lake Bandstand.

R-11672 M. PHILLIPS

That the County of Two Hills upgrade the Jackfish Lake Gazebo electrical and review the rental fee at the next budget meeting.

Motion Carried

Bank Rec - August C. McRae, Director of Finance entered the Council Chambers.

The Bank Reconciliation Report for the month ending August 2019 indicating a bank balance of \$2,400,506.99 was presented for review and consideration.

Council having reviewed and discussed the August 2019 Bank Reconciliation Report; it was moved by:

R-11673 D. SASKIW

That the Bank Reconciliation Report for the month ending August 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bank Rec - The Bank Reconciliation Report for the month ending September 2019 indicating
September a bank balance of \$2,170,298.44 was presented for review and consideration.

Council having reviewed and discussed the September 2019 Bank Reconciliation Report; it was moved by:

R-11674 D. SASKIW

That the Bank Reconciliation Report for the month ending September 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. The CAO informed Council that Bylaw No. 7-2019 was introduced at the May 22,
7-2019 2019 Council Meeting and by resolution, tabled. The CAO requested Council review Bylaw No. 7-2019 Intermunicipal Development Plan between the County of Two Hills and the Town of Two Hills, having the same being accepted as information.

Bylaw No. The CAO informed Council pursuant to the provisions of the Municipal
10-2019 Government Act being Revised Statutes of Alberta 2000, Chapter M-26 and amendments therein, Part 17, Section 639 requires every municipality pass a land use bylaw. Bylaw No. 10-2019 being an amendment to Bylaw No. 2-2018, deleting "Cemeteries" from the list of Discretionary Uses in the Urban General (UG) District.

At the September 18, 2019 Regular Council Meeting, it was resolved that Bylaw No. 10-2019 be given first reading and the County of Two Hills hold a Public Hearing at the October 2019 Council Meeting, at the County of Two Hills Office.

Council having discussed this item; it was moved by:

R-11675 M. PHILLIPS

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 10-2019 – time 10:15 a.m.

Motion Carried

Reeve, D. Gulayec called the Public Hearing to order at 10:15 a.m. and stated the purpose of the meeting was to hear public input regarding the amendment to Bylaw No. 2-2018 being the bylaw for Land Use Bylaw, deleting "Cemeteries" from the list of Discretionary Uses in the Urban General (UG) District.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of October 7 and 14, 2019. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

There being no further presentation; it was moved by:

R-11676 D. GULAYEC

That the Public Hearing be adjourned – time 10:20 a.m.

Motion Carried

R-11677 D. SASKIW

That the Regular Council Meeting be reconvened – time 10:21a.m.

Motion Carried

The County of Two Hills, having no public responses or persons in attendance at the Public Hearing, open discussion of Bylaw No. 10-2019, amending the Land Use Bylaw at the October 23, 2019 Regular Council Meeting.

Council having discussed this item; it was moved by:

R-11678 E. YAKEMCHUK

That Bylaw No. 10-2019 be given second reading this 23rdth day of October, 2019.

Motion Carried

R-11679 D. SASKIW

That Bylaw No. 10-2019 be given third and final reading this 23rdth day of October, 2019.

Motion Carried

Bylaw No.
11-2019

The CAO informed Council pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Part 17.2, Section 780.28 presented Intermunicipal Collaboration Framework with Smoky Lake County.

Council having discussed this item; it was moved by:

R-11680 E. YAKEMCHUK

That Bylaw No. 11-2019 be given first reading this 23rdth day of October, 2019.

Motion Carried

R-11681 M. PHILLIPS

That Bylaw No. 11-2019 be given second reading this 23rdth day of October, 2019.

Motion Carried

R-11682 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 11-2019 be given this 23rdth day of October, 2019.

Motion Carried

R-11683 M. PHILLIPS

That Bylaw No. 11-2019 be given third and final reading this 23rdth day of October, 2019.

Motion Carried

Bylaw No.
12-2019

The CAO informed Council pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Part 17.2, Section 780.28 presented Intermunicipal Collaboration Framework with the County of St. Paul No. 19.

Council having discussed this item; it was moved by:

R-11684 **E. YAKEMCHUK**
That Bylaw No. 12-2019 be given first reading this 23rdth day of October, 2019.

Motion Carried

R-11685 **D. SASKIW**
That Bylaw No. 12-2019 be given second reading this 23rdth day of October, 2019.

Motion Carried

R-11686 **S. ODEGARD**
That authority to proceed with third and final reading of Bylaw No. 12-2019 be given this 23rdth day of October, 2019.

Motion Carried

R-11687 **M. PHILLIPS**
That Bylaw No. 12-2019 be given third and final reading this 23rdth day of October, 2019.

Motion Carried

Bylaw No. 13-2019 The CAO informed Council pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and amendments thereto, to meet requirements for Part 17.2, Section 780.28 presented Intermunicipal Collaboration Framework with the County of Vermilion River.

Council having discussed this item; it was moved by:

R-11688 **D. SASKIW**
That Bylaw No. 13-2019 be given first reading this 23rdth day of October, 2019.

Motion Carried

R-11689 **M. PHILLIPS**
That Bylaw No. 13-2019 be given second reading this 23rdth day of October, 2019.

Motion Carried

R-11690 **S. ODEGARD**
That authority to proceed with third and final reading of Bylaw No. 13-2019 be given this 23rdth day of October, 2019.

Motion Carried

R-11691 **E. YAKEMCHUK**
That Bylaw No. 13-2019 be given third and final reading this 23rdth day of October, 2019.

Motion Carried

Mutual Aid Agreement – Smoky Lake County The CAO presented Council an amended Mutual Aid Fire Agreement between the County of Two Hills and Smoky Lake County for October 2019 to October 2021.
Council having discussed this item; it was moved by:

R-11692 **D. SASKIW**
That the County of Two Hills enter into agreement with Smoky Lake County for Mutual Fire Aid.

Motion Carried

PUB-SIGN-1 The CAO requested the Historical Road Identification Policy PUB-SIGN-1 be updated.

Council having discussed this item; it was moved by:

R-11693 E. YAKEMCHUK

That Historical Road Identification Policy PUB-SIGN-1 be approved as amended, effective this 23rd day of October, 2019.

Motion Carried

Letter of Request Re: Derwent Horticulture Club
The CAO presented correspondence from the Derwent Gardening Friends Horticulture Club, requesting the County of Two Hills permit a “Welcome to Derwent” sign within a few meters of Highway 45 on the Eastside of the entrance into Derwent.

Council having discussed this item; it was moved by:

R-11694 S. ODEGARD

That the County of Two Hills approve a ‘Welcome Sign’ for the Hamlet of Derwent and pending successful approval with application to Alberta Transportation and Infrastructure, the sign may be installed by franchise funding.

Motion Carried

Letter of Request Re: Two Hills Play School
The CAO presented correspondence from the Two Hills Playschool Association, requesting that the County of Two Hills donate towards their program. The CAO informed Council that the County of Two Hills has in the past years supported the Two Hills Playschool Associations by way of providing a donation.

Council having discussed this item; it was moved by:

R-11695 D. SASKIW

That the County of Two Hills provide a contribution in the amount of \$500 to support the Two Hills Playschool Association.

Motion Carried

Crissel Estates Amendment Application
The CAO informed Council that the County of Two Hills received an application to amend Bylaw No. 2-2016 Crissel Estates Area Structure Plan and Bylaw No. 2-2018 Land Use Bylaw.

Council having discussed this item; it was moved by:

R-11696 D. SASKIW

That the County of Two Hills accept the application, circulate the application to the Town of Two Hills, owners within the subdivision and adjacent landowners for comment, and hold a public hearing prior to amending the Crissel Estates Area Structure or the Land Use Bylaw and, for Administration to contact the County of Two Hills Assessor to provide the applicant assessment information.

Motion Carried

2019 Recreation Grants
The CAO informed Council that County has, according to policy, since 1999 distributed budgeted recreational funds to various Community Recreation Facility Operations.

Council having discussed this item; it was moved by:

R-11697 S. ODEGARD

That the Distribution of Recreational Funds to provide funding to Community Recreation Facility Operators that meet the Distribution of Recreation Funds Policy No. ADM-REC-1 be reviewed at the December 2019 Council Meeting.

Motion Carried

County Ratepayer Services The CAO informed Council that the County of Two Hills provides its residents with a variety of ratepayer services, no charge services being Graveling Driveways Policy PUB-GRV-2, Land Approach Policy PUB-LAN-1, and Snow Plowing – Driveways Policy PUB-SNO-1.

Council having discussed this item; it was moved by:

R-11698 S. ODEGARD

That the County of Two Hills table County Ratepayer Services to the 2020 budget meeting.

Motion Carried

2019 RMA Fall Conference The CAO informed Council that the Annual RMA Fall Conference is to be held in Edmonton, Alberta on November 12 - 15, 2019 at the Edmonton Convention Centre (Shaw Conference Centre).

Council having discussed this item; it was moved by:

R-11699 E. YAKEMCHUK

That all Councillor's, CAO and appointed staff be authorized to attend the Annual RMA Fall Conference in Edmonton, Alberta at the Edmonton Convention Centre on November 12 – 15, 2019.

Motion Carried

Land Tax Sale The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-11700 D. SASKIW

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List, if arrears remain unpaid, on December 12, 2019 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Reserve Bid for Tax Sale Lands The CAO informed Council that the County of Two Hills must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-11701 E. YAKEMCHUK

That the market value, by the County's Contract Assessors, be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

Organizational Meeting Date The CAO informed Council pursuant to Section 192(1) of the Municipal Government Act that Council must hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.

Council having discussed this item; it was moved by:

R-11702 M. PHILLIPS

That Council hold their Organizational Meeting October 23, 2019 commencing at the hour of 3:30 p.m. in the County Office Council Chambers.

Motion Carried

Budget Meeting Date The CAO informed Council must set a date and time to discuss the 2020 Draft Meeting Budget.

Council having discussed this item; it was moved by:

R-11703 S. ODEGARD

That the County of Two Hills hold the 2020 Draft Budget Meeting on November 20, 2019 at 10:15 a.m. in Council Chambers.

Motion Carried

Strategic Plan Review Date The CAO informed Council must set a date and time to review and discuss the County of Two Hills Strategic Plan.

Council having discussed this item; it was moved by:

R-11704 D. SASKIW

That the County of Two Hills hold the Strategic Plan Review Meeting on November 19, 2019 at 1:00 p.m. in Council Chambers.

Motion Carried

CAO Performance Appraisal Date The CAO informed Council must provide a Chief Administrative Officer with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO responsibilities under the Municipal Government Act Section 207.

Council having discussed this item; it was moved by:

R-11705 M. PHILLIPS

That the County of Two Hills meet November 19, 2019, following the Strategic Plan Review Meeting to perform the CAO Performance Appraisal.

Motion Carried

Delegation(s) Mayor, Mr. Leonard Ewanishan & CAO, Mr. Gerren Saskiw were invited into the Council Chambers to discuss both the IDP and ICF with the Town of Two Hills.

10:45 a.m.

Re: IDP & ICF with the Town of Two Hills There being no further discussion, Mayor, Mr. Leonard Ewanishan & CAO, Mr. Gerren Saskiw thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was moved by:

R-11706 S. ODEGARD

That the County of Two Hills Reeve, Deputy Reeve and CAO meet with the Town of Two Hills to create a framework for the ICF deliverables to bring back to the November 2019 Regular Council Meeting.

Motion Carried

11:00 a.m. Re: Lac Santé Gated Community Request for Pelican Bay Mr. John Wulchuk, Brent Gogol, Dwayne Babee, Lorrie Hoermoun, Ted Dakin, Brad Leclercy, Randy Franklin, George Harder and Rita Babee were invited into the Council Chambers to discuss the Lac Santé Gated Community request for Pelican Bay and Stang Crescent.

There being no further questions or comments, Jon Wulchuk Brent Gogol, Dwayne Babee, Lorrie Hoermoun, Ted Dakin, Brad Leclercy, Randy Franklin, George Harder and Rita Babee thanked Council for their time and left the Council Chambers.

Council having discussed this item, accepted the above as information.

12:00 p.m. Mr. Goachim Gorgichuk was invited into the Council Chambers to discuss his
Re: Bird Scare request for a Bird Scare Cannon Bylaw.
Cannons Bylaw
Request There being no further questions or comments, Goachim Gorgichuk thanked
Council for their time and left the Council Chambers.

Council having discussed this item; it was moved by:

R-11707 M. PHILLIPS

That the County of Two Hills Administration raise public awareness of Alberta Environment's recommended operation hours of one-hour prior to sunrise and one-hour post sunset and, to investigate the cost for new rental bird scare cannons and to upgrade the existing cannons to include timers.

Motion Carried

R-11708 E. YAKEMCHUK

That the meeting be recessed for lunch – time 12:19 p.m.

Motion Carried

The meeting reconvened at 1:17 p.m., having all Councillor's in attendance.

Tran-1 The CAO informed Council of correspondence from the landowner of SE 33-53-
Letter of Request 10-W4 & SW 33-53-10-W4, requesting that the County of Two Hills close the
Re: Road Right following Road Right of Way: Road Plan 3556AU on SE 33-53-1W4 and SW 33-
of Way 53-10-W4 and Road Plan 235ET on SE 33-53-1W4 and, to release the land
described in the above Road Right of Way to the titles of SE 33-53-1W4 and SW
33-53-10-W4 respectively.

Council having discussed this item; it was moved by:

R-11709 M. PHILLIPS

That the County of Two Hills notify the adjacent landowner for interest prior to commencing with the Road Cancellation Bylaw procedures.

Motion Carried

Reports The CAO presented B. Straty, Essential Service Coordinator's Essential Services Report.

Addition 1: The CAO informed Council of correspondence received from the Derwent
Letter of Request Agricultural Society requesting Christmas Lights in the Hamlet of Derwent be
Re: Derwent turned on from December 5, 2019 to January 7, 2020.
Agricultural
Society

Council having discussed this item; it was moved by:

R-11710 D. SASKIW

That the County of Two Hills Council authorize the Christmas Lights to be turned on from December 7, 2019 to January 7, 2020 in the Hamlet of Derwent, paid by franchise funds.

Motion Carried

Addition 2: The CAO informed Council pursuant to the provisions of the Municipal
Intermunicipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26, and
Development amendments thereto, to meet requirements for Part 17, Section 631 presented
Plan Intermunicipal Development Plans with the County of Minburn.

Re: County of
Minburn Council having discussed this item; it was moved by:

R-11711 E. YAKEMCHUK

That the County of Two Hills hold a Community Engagement Session regarding the County of Minburn Intermunicipal Development Plan on November 20, 2019 at 10:00 a.m. in the Council Chambers.

Motion Carried

Addition 3: The CAO informed Council that construction on Bridge File No. BF9958 commences October 28, 2019.
Bridge File
No. BF9958

Council having discussed this item; accepted the above as information.

Addition 4: The CAO informed Council that Community Cooperative (Co-op) recently opened and Administration has explored fuel pricing from both local suppliers.
Community
Cooperative vs.
United Farmers
of Alberta

Council having discussed this item; accepted the above as information.

Addition 5: Councillor, D. Saskiw informed Council that the Northern Lights Library System will see a possible increase of two percent (2%) for 2020, estimated at \$800.00 per year.
Northern Lights
Library System

Council having discussed this item; accepted the above as information.

Addition 6: Road Councillor, D. Saskiw requested that the County of Two Hills Administration explore and prepare a Roadside Allowance Policy to clarify direction for roadside mowing, seeding and haying of County Road Allowance prior to Spring 2020.
Allowance
Policy

Council having discussed this item; it was moved by:

R-11712 D. SASKIW

That the County of Two Hills Administration explore and prepare a Roadside Allowance Policy to clarify direction for roadside mowing, seeding and haying of County Road Allowance.

Motion Carried

Addition 7: The CAO informed Council that an agreement with the landowner of NW 18-54-12 W4 for gravel crushing for a rate of \$4.25 for spring 2020.
Gravel Lease

Council having discussed this item; it was moved by:

R-11713 S. ODEGARD

That the County of Two Hills enter into agreement with landowner of NW 18-54-12 W4.

Motion Carried

Addition 8: The CAO informed Council of correspondence received from the Willingdon Senior Centre Association requesting a \$500.00 donation for their Remembrance Day Program and Lunch.
Willingdon
Senior Centre
Association

Council having discussed this item; it was moved by:

R-11714 S. ODEGARD

That the County of Two Hills provide a contribution in the amount of \$500 to support the Willingdon Senior Centre Association Remembrance Day Ceremony Program and Lunch, utilizing franchise funds.

Motion Carried

Correspondence & Information Items

- East Central 911 Answer Society - Letter to Member Municipalities.
- Municipal Affairs – MSI Funding.
- Municipal Services and Legislation – Municipal Indicators for the County of Two Hills.

- Renewable Energy Projects Survey for Council.
- Northern Alberta Mayors' & Reeves' Caucus Meeting.
- Water Act Notice of Application.

- RMA
- Contact Newsletters – September 13, 20, 27 & October 4 & 11, 2019.
- Insurance Bulletin – September 17, 2019.
- Member Bulletins:
 - Shallow Gas Tax Relief Program Details Now Available.
 - RMA Minister Meeting Update.
 - Provide Your Opinion on Property Assessed Clean Energy.
 - Let's Stop Ageism and International Day of Older Persons.
 - ARPA Parks Forum: Call for Presentation Proposals.
 - Community Conserve is Now Accepting Application for the Matching Grant Opportunity.
 - Government of Alberta to Host Webinar on Cannabis Enforcement Costs.
 - Sewage Variance Transition Guidance Document Now Available.
 - Minister Responds to RMA Letter on Canola Trade.
 - Upcoming EOEP Courses.
 - RMA Scholarship Recipients Announcement.
 - Municipalities Invited to the Putting Beavers to Work for Watershed
 - Resiliency Symposium.
 - RMA Meets with Seniors and Housing Minister.

Next Meeting Date: Discussion took place on the next meeting date; it was moved by:

R-11715 S. Odegard

That the next regular Council Meeting be held on November 26, 2019 in the Council Chambers at 9:00 a.m. and the Department Head Meeting be held on Thursday November 6, 2019 in the Council Chambers at 10:00 a.m.

Motion Carried

In-Closed Session Council met in Closed-Session as per Division 2, Section 16(1)(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-11716 M. PHILLIPS

That the County of Two Hills meet in closed-session re: legal with all members in attendance – time 2:25 p.m.

Motion Carried

P. Gordeyko, Director of Utilities was invited into Council Chambers – time 2:48 p.m.

R-11717 M. PHILLIPS

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 3:11 p.m.

Motion Carried

R-11718 D. SASKIW

That Administration contact legal regarding Willingdon CC valve repairs.

Motion Carried

P. Gordeyko left the Council Chambers.

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11719 S. ODEGARD

That the meeting be adjourned at 3:28 p.m.

Motion Carried

REEVE

CAO