

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
August 22, 2019**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:06 a.m. on Wednesday, August 22, 2019.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Recording Secretary
D. Saskiw
E. Yakemchuk
S. Odegard

Agenda The Agenda for the August 22, 2019 Council Meeting was presented for review and consideration, having the following additions being presented:

- Anti-Harassment Policy
- Hamlet of Duvernay Lane Closure
- Road-side Mowing
- Private Gravel Sales, and
- Vermilion River System

There being no further additions; it was moved by:

R-11621 M. PHILLIPS

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the June 19, 2019 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D, Gulayec asked for adoption.

R-11622 E. YAKEMCHUK

That the June 19, 2019 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- Correspondence re: previous meeting
- Lafond Wastewater Transfer Station re: Update

Bank Rec - May The Bank Reconciliation Report for the month ending May 2019 indicating a bank balance of \$1,695,333.38 was presented for review and consideration.

Council having reviewed and discussed the May 2019 Bank Reconciliation Report; it was moved by:

R-11623 D. SASKIW

That the Bank Reconciliation Report for the month ending May 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bank Rec - June The Bank Reconciliation Report for the month ending June 2019 indicating a bank balance of \$1,581,220.20 was presented for review and consideration.

Council having reviewed and discussed the June 2019 Bank Reconciliation Report; it was moved by:

R-11624 S. ODEGARD

That the Bank Reconciliation Report for the month ending June 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bylaw No.
9-2019

The CAO informed Council that pursuant to the provisions of the Municipal Government Act being Revised Statutes of Alberta 2000, Chapter M-26 and amendments therein, provide Council the authority to make changes without materially affecting the bylaw in principle or substance to correct clerical, technical grammatical or typographical errors in a bylaw.

Bylaw No. 9-2019 being an amendment to Bylaw No. 2-2018 by correcting Map 1: Land Use Districts to show NE 5-55-11-W4 as Rural Industrial.

Council having discussed this item; it was moved by:

R-11625 S. ODEGARD

That Bylaw No. 9-2019 be given first reading this 22nd day of August, 2019.

Motion Carried

R-11626 D. SASKIW

That Bylaw No. 9-2019 be given second reading this 22nd day of August, 2019.

Motion Carried

R-11627 S. ODEGARD

That authority to proceed with third and final reading of Bylaw No. 9-2019 be given this 22nd day of August, 2019.

Motion Carried Unanimously

R-11628 E. YAKEMCHUK

That Bylaw No. 9-2019 be given third and final reading and finally passed this 22nd day of August, 2019.

Motion Carried

Policy
INT-CTY-1

The CAO presented Council with Facts About the County Policy INT-CTY-1 for review.

Council having discussed this item; it was moved by:

R-11629 M. PHILLIPS

That Facts About the County Policy INT-CTY-1 amendments be approved as presented this 22nd day of August, 2019.

Motion Carried

Policy
INT-ORG-1

The CAO presented Council with Organizational Structure Policy INT-ORG-1 for review.

Council having discussed this item; it was moved by:

R-11630 S. ODEGARD

That Organizational Structure Policy INT-ORG-1 amendments be approved as presented this 22nd day of August, 2019.

Motion Carried

Policy ADM-DON-1 The CAO presented Council with Donations Policy ADM-DON-1 for review.
Council having discussed Donations Policy ADM-DON-1, was accepted as information.

Policy DEV-APP-1 The CAO presented Council with Requirements for Application for Development Permit Policy DEV-APP-1 to be amended to reflect the Bylaw No. 8-2019 Schedule of Fees, as duly enacted.
Council having discussed this item; it was moved by:

R-11631 S. ODEGARD
That Requirements for Application for Development Permit Policy DEV-APP-1 amendments be approved as presented this 22nd day of August, 2019.

Motion Carried

Policy PUB-GRV-2 The CAO presented Council with Gravelling Driveways Policy PUB-GRV-2 for review.
Council having discussed this item; it was moved by:

R-11632 E. YAKEMCHUK
That Gravelling Driveways Policy PUB-GRV-2 amendments be approved as presented this 22nd day of August, 2019.

Motion Carried

Ukrainian Educational Society of Ivan Kotlarewsky - Letter of Support The CAO presented Council with correspondence from the Ukrainian Educational Society of Ivan Kotlarewsky requesting a Letter of Support in their application for the Community Facilities Enhancement Program to assist with facility improvements.
Council having discussed this item; it was moved by:

R-11633 D. SASKIW
That the County of Two Hills provide a Letter of Support to the Ukrainian Educational Society of Ivan Kotlarewsky for their application for the Community Facilities Enhancement Program to assist with facility improvements.

Motion Carried

Plain Lake Hall – Donation The CAO informed Council Plain Lake Hall is requesting a donation of thirty-five (35) cubic yards of gravel as per Donations Policy ADM-DON-1 for their Live Auction, on October 19, 2019.
Council having discussed this item; it was moved by:

R-11634 S. ODEGARD
That the County of Two Hills donate 35 yards of gravel, delivered within the County of Two Hills boundaries, to the Plain Lake Hall Live Auction on Saturday, October 19, 2019.

Motion Carried

Willingdon and District Agricultural Society – Live Stock Agreement The CAO informed Council the Willingdon and District Agricultural Society is requesting authorization to house cattle in the Willingdon Agricultural Grounds & Riding Arena for the months of October 1, 2019 to May 31, 2020.
Council having discussed this item; it was moved by:

R-11635 S. ODEGARD

That the County of Two Hills enter into a Livestock Agreement with the Willingdon and District Agricultural Society from October 1, 2019 to April 30, 2020, having all agreement conditions being adhere to.

Motion Carried

Willingdon and District Agricultural Society – Matching Grant Donation

The CAO informed Council of a Matching Grant Request from the Willingdon and District Agricultural Society in the amount of \$65,000, as they have been approved for funding by Community Facility Enhancement Program for \$50,000 and the Farm Credit Canada AgriSpirit fund for \$15,000, totaling \$65,000.

Council having discussed this item; it was moved by:

R-11636 S. ODEGARD

That the County of Two Hills support the Willingdon and District Agricultural Society matching the Community Facility Enhancement Program and the Farm Credit Canada AgriSpirit grants up to \$65,000 out of the 2020 budget with the condition that a copy of their grant applications are provided prior to the funds being released.

Motion Carried

Recess

E. YAKEMCHUK

That the meeting be recessed for lunch – time 12:04 p.m.

Motion Carried

The meeting reconvened at 1:21 p.m., having all Councillors in attendance.

Alberta Central East (ACE) Water Corporation

The CAO informed Council of the amendments required to the Unanimous Shareholder Agreement for the Board of ACE Water as per the Dissolution of the Village of Willingdon to take all steps to effect the transfer of shares to the successor municipality.

Council having discussed this item; it was moved by:

R-11637 E. YAKEMCHUK

That the amended and restated Unanimous Shareholder Agreement between the County of Minburn No. 27, County of Two Hills No. 21, County of Vermilion River, Villages of Dewberry; Innisfree, Kitscoty, Mannville, Marwayne, Mrynam, Paradise Valley and Towns of Two Hills and Vermilion be approved as amended.

Motion Carried

Hairy Hill Post Office – Tax Reduction

The CAO informed Council of the request by both the Hairy Hill and Beauvallon Post Offices and of the past reduction of taxes for the Hamlets of Hairy Hill, Beauvallon and Derwent Post Offices.

Council having discussed this item; it was moved by:

R-11638 M. PHILLIPS

That the County of Two Hills under the authority of Section 347(b) of the MGA cancel a portion in the amount of \$200.00 of the 2019 property taxes on Roll No. 1900.00 on Lot 5, Block 10, Plan 34HW being the Hairy Hill Post Office, Roll No. 2833.00 Lot 7, Block 3, Plan 197EO being the Beauvallon Post Office and Roll No. 303.00 on Lot 9-10, Block 1, Plan 420E0 being the Derwent Post Office.

Motion Carried

Alberta Rural
Municipal
Administrators
Association
Conference

The CAO informed Council of the Alberta Rural Municipal Administrators Association Conference in Olds, Alberta for September 11 to 13, 2019 at the Pomeroy Inn and Suites, requesting the CAO and Executive Assistant attend as per Conference, Seminar and Workshop Attendance Policy ADM-CON-6.

R-11639 S. ODEGARD

That the County of Two Hills authorize the CAO and Executive Assistant to attend the Alberta Rural Municipal Administrators Association Conference in Olds, Alberta for September 11 to 13, 2019 at the Pomeroy Inn and Suites.

Motion Carried

Delegations:

10:30 a.m.
Re: Willingdon
Church
Graveyard
Permit

Messrs. John Neufeld, Abe Froese, Cornelius Thessen and Abe Bueckert were invited into the Council Chambers to discuss concerns regarding the Willingdon Church Graveyard Permit.

There being no further discussion, John Neufeld, Abe Froese, Cornelius Thessen and Abe Bueckert thanked Council for their time and left the Council Chambers.

Council having discussed this item, accepted the above as information.

10:45 a.m.
Re: Taxes

Mr. Randall Lobreau was invited into the Council Chambers to discuss concerns regarding taxes on NW-8-55-11-W4.

There being no further questions or comments, Randall Lobreau thanked Council for their time and left the Council Chambers.

Council having discussed this item, accepted the above as information.

1:30 p.m.
Re: ICF's

Mrs. Elizabeth Armitage of Vicinia Planning & Engagement Inc. was invited into the Council Chambers to discuss the Intermunicipal Collaboration Frameworks with the County of St. Paul, Smokey Lake County, and the County of Vermilion River.

There being no further questions or comments, Elizabeth Armitage thanked Council for their time and left the Council Chambers.

Council having discussed this item, accepted the above as information.

In Closed-
Session

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(1)(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-11640 M. PHILLIPS

That the County of Two Hills meet in closed-session re: Monetary with all members in attendance – time 3:28 p.m.

Motion Carried

R-11641 E. YAKEMCHUK

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 3:53 p.m.

Motion Carried

R-11642 D. SASKIW

That the County of Two Hills rescind Bylaw No. 6-2019, bringing the same back to the January 2020 Council meeting.

Motion Defeated

TRAN 1
Urban Systems –
Tender Results

The CAO informed Council of the Tender Results by Urban Systems for Bridge file BF9958.

Council having discussed this item; it was moved by:

R-11643 S. ODEGARD

That the County of Two Hills engage Volker Steven Highways Ltd. to proceed with the Bridge Replacement Tender on BF9958 in the amount of \$604,000.00.

Motion Carried

TRAN 2
Emcon –
Sand Request

The CAO informed Council of Emcon's request to purchase 2,500 tonnes (1,850 yards) of sand from the Robertson's pit for \$5.00 per tonne (or \$6.75 per yard).

Council having discussed this item; it was moved by:

M. PHILLIPS

That the County of Two Hills Private Gravel Sales – Industry Policy PUB-GRV-4 be amended to include a rate for sand and, to sell Emcon the sand requested at \$5.00 per tonne.

Motion Carried

Addition 1:
Anti-Harassment
Policy

The CAO presented Council with an Anti-Harassment Policy ADM-ANTI-HAR for the purpose of establishing policy and procedures for both internal and public harassment of County Employees.

Council having discussed this item; it was moved by:

R-11644 S. ODEGARD

That the County of Two Hills approve an Anti-Harassment Policy ADM-ANTI-HAR as presented and amended this 22nd day of August, 2019.

Motion Carried

Addition 2:
Hamlet of
Duvernay –
Lane Closure

The CAO informed Council of a request for a lane closure in the Hamlet of Duvernay.

Council having discussed this item; it was moved by:

R-11645 E. YAKEMCHUK

That the County of Two Hills table the request for lane closure in the Hamlet of Duvernay and obtain further information.

Motion Carried

Addition 3:
Road-side
Mowing

Councilor D. Saskiw informed Council of a concern regarding roadside mowing with crops being seeded into the County Road Allowance up to the toe of the road.

Council having discussed this item; it was moved by:

R-11646 D. SASKIW

That the Agricultural Fieldsman inform the affected landowners that the County will mow one pass into the seeded Road Allowance.

Motion Carried

Addition 4: Councillor E. Yakemchuk informed Council of a concern regarding Private Gravel
Private Gravel Sales within the boundaries of the County.
Sales

Council having discussed this item; it was moved by:

R-11647 E. YAKEMCHUK

That the County of Two Hills Private Gravel Sales Policy PUB-GRV-3 amendments be approved as presented this 22nd day of August, 2019.

Motion Carried

Addition 5: Councillor S. Odegard informed Council of a concern regarding the Vermilion
Vermilion River River System and Alberta Environment and Parks Administration (legal issue).
System

Council having discussed the above, accepted the same as information.

Reports B. Straty, Essential Service Coordinator entered the Council Chambers to present
the Essential Services Report.

On conclusion of the report, B. Straty left the Council Chambers.

P. Gordeyko, Director of Utilities entered the Council Chambers to present the
Director of Utilities Report.

P. Gordeyko presented quotes obtained from New Line Trenchless Technologies
for the scoping and repair of the aged sewer lines in the Hamlet of Willingdon for
Council's review.

Council having discussed this item; it was moved by:

R-11648 S. ODEGARD

That the Director of Utilities be authorized to complete the inspection of
Willingdon Sewer lines in 2019 having Administration prepare and provide a
report for the 2020 Budget.

Motion Carried

P. Gordeyko left the Council Chambers.

Next Meeting Discussion took place on the next meeting date; it was moved by:
Date:

R-11649 M. PHILLIPS

That the next regular Council Meeting be held on Wednesday September 18, 2019
in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held
on Thursday September 5, 2019 in the Council Chambers at 10:00 a.m.

Motion Carried

In Closed- Council met in Closed-Session as per Division 2, Section 16(1)(a)(ii) of the
Session Freedom of Information and Protection of Privacy Act.

R-11650 M. PHILLIPS

That the County of Two Hills meet in closed-session with all members in
attendance – time 4:39 p.m.

Motion Carried

R-11651 M. PHILLIPS

That the County of Two Hills revert back to the regular public meeting with all
members in attendance – time 4:40 p.m.

Motion Carried

Correspondence & Information Items

- Bills and Pay Sheets
- 2019 Development Permits
- RMA District No. 5 Meeting
- Municipal Affairs re: Alberta's Volunteers
- St. Paul Education Regional Division No. 1 re: Board of Trustees' representation in local areas/by-election
- Lac Ste. Anne County re: Meeting Request
- Two Hills & District Agricultural Society Annual Parade
- Annual Smoky Lake Heritage Day Parade
- North Saskatchewan Watershed Alliance re: In Stream Newsletter Summer 2019
 - RMA
 - Newsletters – June 21, 28 & July 4, 12, 19, 26, 2019
 - Member Bulletin
- Government of Alberta Electricity Market Review – Provide Your Input
- Parliamentary Report Finds Invasive Species Protections Lacking
- Alberta-Wide Launch of Mobile History App
- Rural Economic Development and Connectivity Strategies Released
- Government of Alberta Launches Public Red Tape Reduction Initiative
- Alberta Energy Regulator Seeking Input on Public Involvement in Approval Process
- New Zero-Emission Vehicle Infrastructure Funding Opportunity for Municipalities
- Engage Your Local MLA on the Importance of Rural Alberta
- Province Announces Shallow Gas Tax Relief Program
- Energy Lease Payment Tools for Landowners
- Applications Open for Rural Mental Health Program
- Update on RMA Provincial Advocacy Efforts
- Provide Your Feedback on Canadian Navigable Waters Act
- Provide Your Input on the Technology Innovation and Emissions Reduction (TIER) System
- Resolution Deadline for Fall 2019 Convention
- Consultations Open for New Farm Safety Legislation
- You're Invited to the Energy Futures Roadshow in Drayton Valley
- Initial Livestock Tax Deferral Provisions Information Posted
- Check out RMA's Resolution Resources
- Government of Alberta Planning Tool Supports Engagement with Indigenous Communities
- Municipal Climate Change Action Centre (MCCAC) becomes a Regional Climate Advisor for Alberta
- Subdivision and Development Appeal Board Training Workshop – Register Now
- Provide Feedback on Water for Life Strategy Implementation
- Alberta Safe Beach Protocol Now Available

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11652 **E. YAKEMCHUK**
That the meeting be adjourned at 4:41 p.m.

Motion Carried

REEVE

CAO