

COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING May 22, 2019

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:04 a.m. on Wednesday, May 22, 2019.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips N. Prkusic, Recording Secretary
D. Saskiw
S. Odegard
E. Yakemchuk

Media: Meredith Kerr, St. Paul Journal

Agenda The Agenda for the May 22, 2019 Council Meeting was presented for review and consideration, having the following additions being presented:

- Two Hills Canada Day Committee 2019 re: Donation
- Two Hills Grow Arena re: County of Two Hills Commitment
- Lafond Wastewater Transfer Station
- Bridge Files 9958 & 74273
- In Closed Session
- Government Finance Officers Association Municipal Fundamentals Workshop
- Hamlets

There being no further additions; it was moved by:

R- 11562 M. PHILLIPS
That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the April 24, 2019 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D, Gulayec asked for adoption.

R-11563 E. YAKEMCHUK
That the April 24, 2019 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the May 1, 2019 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D, Gulayec asked for adoption.

R-11564 D. SASKIW
That the May 1, 2019 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2019 Development Permits
- Correspondence re: previous meeting
- Alberta Community Partnership Grant re: Hamlet of Willingdon Dissolution

The CAO informed Council of the correspondence received from Alberta Environment and Parks regarding the Land Lease on SW 29-54-11-W4. It was consensus of Council the said lease be tabled to a future meeting.

The CAO informed Council of the correspondence received from Alberta Transportation regarding grant funding for Bridge Files 9958 and 74273.

Council having discussed this item; it was moved by:

R-11565 **S. ODEGARD**

That the County of Two Hills proceed with tendering on Bridge File 9958, tendering for Bridge Files 9958 and 74273 together and a tender for creek bed lowering at the same location.

Motion Carried

The CAO informed Council that an agreement between the County of Two Hills and County of St. Paul regarding the Lafond Wastewater Transfer Station, addressing repair/maintenance and transportation costs be entered into.

Council having discussed this item; it was moved by:

R-11566 **M. PHILLIPS**

That the County of Two Hills enter into an agreement with the County of St. Paul for the Lafond Wastewater Transfer Station, expiring December 31, 2019.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending March 2019 indicating a bank balance of \$1,175,729.63 was presented for review and consideration.

Council having reviewed and discussed the March 2019 Bank Reconciliation Report; it was moved by:

R-11567 **E. YAKEMCHUK**

That the Bank Reconciliation Report for the month ending March 2019 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. 4-2019

The CAO informed Council Bylaw 4-2019, being a Bylaw of the County of Two Hills in the Province of Alberta to authorize Split Assessment for Class 1 (Residential) Properties.

Council having discussed Bylaw 4-2019; it was moved by:

R-11568 **E. YAKEMCHUK**

That Bylaw No. 4-2019 be given second reading this 22nd day of May 2019.

Motion Carried

R-11569 **M. PHILLIPS**

That Bylaw No. 4-2019 be given third and final reading and finally passed this 22nd day of May 2019.

Motion Carried

Bylaw No. 5-2019 The CAO informed Council no municipality may pass a Property Tax Bylaw or Business Tax Rate Bylaw in respect of a year, unless the Operating and Capital Budgets for that year have been adopted by Council or established by the Minister. Each Council must pass a Property Tax Bylaw annually, the Property Tax Bylaw authorizes the Council to impose a tax in respect of property in the municipality to raise revenue to be used towards the payment of the expenditures and transfers set out in the budget of the County and the requisitions.

Council having discusses Bylaw No. 5-2019; it was moved by:

R-11570 D. SASKIW

That Bylaw No. 5-2019 be given second reading this 22nd day of May 2019.

Motion Carried

R-11571 E. YAKEMCHUK

That Bylaw No. 5-2019 be given third and final reading and finally passed this 22nd day of May 2019.

Motion Carried

Bylaw No. 6-2019 The CAO informed Council the Municipal Government Act, RSA 2000, c.M-26 authorizes Council to pass a Bylaw for an Aggregate Payment Levy pursuant to Section 409.1 for the purposes of imposing a levy in respect of all sand and gravel business operating within the County of Two Hills. Bylaw No. 6-2019 being a Bylaw of the County of Two Hills to impose an Aggregate Payment Levy.

Council having discussed Bylaw No. 6-2019; it was moved by:

R-11572 S. ODEGARD

That Bylaw No. 6-2019 be given first reading this 22nd day of May 2019.

Motion Carried

R-11573 E. YAKEMCHUK

That Bylaw No. 6-2019 be given second reading this 22nd day of May 2019.

Motion Carried

R-11574 D. SASKIW

That authority to proceed with third and final reading of Bylaw No. 6-2019 be given this 22nd day of May 2019.

Motion Carried Unanimously

R-11575 M. PHILLIPS

That Bylaw No. 6-2019 be given third and final reading and finally passed this 22nd day of May 2019.

Motion Carried

Bylaw No. 7-2019 The CAO informed Council Bylaw No. 7-2019 is a Bylaw of the County of Two Hills for Intermunicipal Development Plan between the County of Two Hills and Town of Two Hills.

Council having discussed Bylaw No. 7-2019; it was moved by:

R-11576 S. ODEGARD

That Bylaw No. 7-2019 be tabled to a future Special Council Meeting.

Motion Carried

Development Authority Officer The CAO informed Council Gary Buchanan was designated contract Director of Planning and Development for the County of Two Hills, effective May 6, 2019.

Council having discussed this item; it was moved by:

R-11577 D. SASKIW

That the County of Two Hills appoint Gary Buchanan, Director of Planning and Development as the Development Authority Officer.

Motion Carried

Municipal Doctor Incentive Program The CAO informed Council the current Doctor Incentive Program criteria states funds allocated to the program can be utilized in any way they deem necessary falling within the categories established by the Committee being; accommodations, transportation, recruitment, social-recreational and education.

Council having discussed this item; it was moved by:

R-11578 S. ODEGARD

That the County of Two Hills Doctor Incentive Program criteria be amended to include first priority Doctor visit top-ups for Myrnam and Willingdon up to a maximum of \$10,000.00, second priority being; accommodations, transportation, recruitment, social-recreational and education for the 2019 fiscal year.

Motion Carried

Seniors' Week The CAO informed Council Seniors' Week is June 2 to 8, 2019.

Council having discussed this item; it was moved by:

R-11579 D. SASKIW

That the County of Two Hills No. 21 proclaim June 2 to 8, 2019 as Seniors' Week.

Motion Carried

Willingdon Seniors Citizens' Association The CAO informed Council the Willingdon Seniors Citizens' Association will be hosting a Canada Day Celebration Monday, July 1, 2019. The Association is requesting a donation amount of \$500 to assist with the supper as well as other expenses incurred.

Council having discussed this item; it was moved by:

R-11580 S. ODEGARD

That the County of Two Hills provide a contribution of \$500 to the Willingdon Senior Citizens' Association 2019 Canada Day Celebration on July 1, 2019.

Motion Carried

Plain Lake Farming Company The CAO informed Council Plain Lake Farming Company is requesting to purchase approximately 2,000 cubic yards of ¾ inch gravel to make concrete for personal use, no delivery required pick up only.

Council having discussed this item; it was moved by:

R-11581 M. PHILLIPS

That Plain Lake Farming Company be authorized to purchase 2,000 cubic yards of ¾ inch gravel for personal use, no delivery and pick up only.

Motion Carried

Reports

Reports

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty informed Council of the request from the Province of Alberta in an emergent situation (wild fires), that the County Fire Chief and select Firefighters if available, be authorized to assist.

Council having discussed this item; it was moved by:

R-11582 **M. PHILLIPS**

That the County Fire Chief and select Firefighters (if available) be authorized to assist in an emergent situation if requested from the Province.

Motion Carried

B. Straty left the Council Chambers.

Two Hills
Canada
Committee

The CAO informed Council on May 14, 2019, the Canada Day Committee met to discuss the Annual Canada Day Celebration. A Canada Day breakfast will be held, followed by ceremonies, Soap Box Derby, Great Canadian Scavenger Hunt, events at the museum, games, supper/dance and fireworks.

Council having discussed this item; it was moved by:

R-11583 **E. YAKEMCHUK**

That the County of Two Hills provide a contribution of \$500 to the Two Hills Annual Canada Day Celebration activities.

Motion carried

Two Hills Grow
Arena

The CAO informed Council of the correspondence received from the Two Hills Grow Arena, requesting confirmation on the total donation amount from the County.

Council having discussed this item; it was moved by:

R-11584 **D. SASKIW**

That the County of Two Hills commit a maximum of \$300,000 to the Two Hills Grow Arena, progress payments to be distributed accordingly.

Motion Carried

GFOA
Workshop

The CAO and DOF request authorization to attend the Government Finance Officers Association Municipal Fundamentals Workshop in Leduc, Alberta on June 25 to 27, 2019.

Council having discussed this item; it was moved by:

R-11585 **S. ODEGARD**

That the CAO and DOF be authorized to attend the Government Finance Officers Association Municipal Fundamentals Workshop in Leduc, Alberta on June 25 to 27, 2019.

Motion Carried

M. Phillips placed unsightly properties and animal control within the Hamlets on the table for discussion. The CAO advised a Fee Schedule Bylaw is currently being drafted and will be presented at June 2019 Council Meeting.

Next Meeting
Date

Discussion took place on the next meeting date; it was moved by:

R-11586 **S. ODEGARD**

That the next County Council Meeting be held on Wednesday, June 19, 2019 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, June 6, 2019 in the Council Chambers at 11:00 a.m.

Motion Carried

N. Prkusic left the Council Chambers.

R-11587
In Closed
Session

D. SASKIW

That Council meet in closed session to discuss personnel – time 11:34 a.m.

Motion Carried

R- 11588 **M. PHILLIPS**

That Council revert back to their open public meeting – time 11:45 a.m.

Motion Carried

R-11589 **E. YAKEMCHUK**

That the County of Two Hills provide additional Long-Term Disability coverage and Retirement Savings Plan to the CAO in lieu of LAPP portion.

Motion Carried

Correspondence & Information Items

- Bills and Paysheets.
- Roadata Services Ltd. re: Road Permit Changes.
- St. Paul Education Regional Division No. 1 re: Board Meeting Highlights.
- Pillar Systems.
 - RMA
 - Newsletters – April 18, 25 & May 3, 10, 2019
 - Member Bulletin
 - RMA Congratulates New Provincial Government
 - Municipal Tool for Wind Energy Placement
 - Spring 2019 Advocacy Report Card Now Available
 - Spring 2019 Position Statements Now Available
 - FCM Survey on the Towards Parity Initiative Now Available
 - RMA Post-Secondary Scholarship Program
 - RMA Advocates for Canola Producers
 - Alberta’s New Cabinet Appointed
 - Updated on FCM Activities from a Rural Alberta Perspective
 - ARHCA Releases Updated Equipment Rental Rates Guide
 - Municipal Impacts of a Late Provincial Budget
 - Funding Now Available through the Municipal Energy Manager Program
 - Call for Nominations: Plumbing Sub-council with the Safety Codes Council
 - Ducks Unlimited Canada to Highlight Camrose Creek Research Project

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-11590 **M. PHILLIPS**

That the meeting be adjourned – time 11:46 a.m.

Motion Carried

REEVE

CAO