

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
August 14, 2017**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Saylor at 10:08 a.m. on Monday, August 14, 2017.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Saylor N. Prkusic, Recording Secretary
P. Gordeyko
E. Yakemchuk
S. Odegard

Agenda The Agenda for the August 14, 2017 Council Meeting was presented for review and consideration, having the following additions being presented:

- Vermilion River Basin
- Dust Control re: SW 10-56-11-W4
- Brosseau Hall re: Grass Cutting
- Oiling Budget
- RR 143 north of Twp Rd 572 ½ mile (road widening)

There being no further additions; it was moved by:

R-10885 P. GORDEYKO

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the July 4, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

R-10886 E. YAKEMCHUK

That the July 4, 2017 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the July 10, 2017 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

R-10887 E. YAKEMCHUK

That the July 10, 2017 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2017 Development Permits
- Correspondence re: previous meeting

P. Gordeyko inquired on the correspondence submitted regarding the request to cross the County of Two Hills right-of-way being RR 122, located between NE 34-53-12-W4 to NW 35 for the purpose of installing an underground powerline. It was consensus of Council that Administration follow up with the underground powerline installation signage.

The CAO placed the Lac Sante Shores dust control on the table for discussion.

Council having discussed this item; it was moved by:

R-10888 E. YAKEMCHUK

That dust control at Lac Sante Shores be tabled to the 2018 Budget Meeting.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending June 2017 indicating a bank balance of \$3,020,346.13 was presented for review and consideration.

Council having reviewed and discussed the June 2017 Bank Reconciliation Report; it was moved by:

R-10889 A. PIDRUCHNEY

That the Bank Reconciliation Report for the month ending June 2017 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Returning
Officer

The CAO informed Council the 2017 Municipal Election will be held on Monday, October 16, 2017. Section 13(1) of the Local Authorities Election Act States "An elected authority may, by resolution, appoint a Returning Officer for the purpose of conducting elections under this Act".

At the April 11, 2017 Council Meeting, it was resolved that R-10789 – That the County of Two Hills place an ad inviting applications for the position of Returning Officer to conduct the 2017 Municipal Election. Noting no applications for the position of Returning Officer have been received to date.

Council having discussed this item; it was moved by:

R-10890 A. PIDRUCHNEY

That the Sally Dary, CAO of the County of Two Hills be appointed Returning Officer for the 2017 Municipal Election.

Motion Carried

Advance Vote

The CAO informed Council an elected authority may by resolution, provide for holding an advance vote. No advance vote shall be held within 24 hours of election day.

If a resolution is enacted for the holding of an advance vote, the Returning Officer must determine the day(s), hour(s) and place when the advance vote is to be held.

Council having discussed this item; it was moved by:

R-10891 E. YAKEMCHUK

That Council approves the holding of an advance vote for the 2017 Election.

Motion Carried

Fees for Election
Officer

The CAO informed Council an elected authority by resolution shall set fees for election officers.

Council having discussed this item; it was moved by:

R-10892 P. GORDEYKO

That the Fees for Election Officers for the 2017 Election be established and set as follows:

- Returning Officer \$225 per day or \$25 per hour, plus 52¢ per kilometer.
- Deputy Returning Officer and Presiding Deputy \$200 per day, plus 52¢ per kilometer.

Motion Carried

Village of Willingdon

The CAO informed Council the County of Two Hills received the Order in Council approved and ordered by the Lieutenant Governor in Council, effective September 1, 2017.

- a) Dissolves the Village of Willingdon,
- b) Directs that the former area of the Village be designated as a Hamlet and becomes part of the County of Two Hills No. 21, and
- c) Makes the Order in the Appendix.

The CAO informed Council in discussion with Municipal Affairs and the Village CAO, Administration requests that the Village CAO and Clerical Assistant be contracted by the County of Two Hills for Two Months (September and October if required) during the dissolution transition.

Council having discussed this item; it was moved by:

R-10893 S. ODEGARD

That the Village of Willingdon CAO, Tom Lysyk and Clerical Assistant, Jill McLuckie be offered a contract position by the County of Two Hills No. 21 for up to two months, minimum of one to two days per week (September and October if required) during the dissolution transition.

Motion Carried

Village of Willingdon Audit

The CAO informed Council the Order in Council regarding the Village of Willingdon states in clause 5(1) that the receiving municipality shall appoint an auditor to complete a review engagement of all financial transactions of the Village for the period from January 1, 2017 up to and including the dissolution date September 1, 2017.

Council having discussed this item; it was moved by:

R-10894 E. YAKEMCHUK

That the Auditing Firm of Synergy Chartered Accountants be appointed as Auditors for the review of all financial transactions of the Village of Willingdon for the period from January 1, 2017 to September 1, 2017.

Motion Carried

Water and Wastewater Treatment Systems Agreement

The CAO informed Council the Town of Vegreville contacted the County of Two Hills CAO and informed that the Village of Willingdon is currently in an agreement with the Town of Vegreville for the maintenance of the water and wastewater treatment systems.

Clause 10 of the Water and Wastewater Treatment Systems Agreement reads:

This Agreement shall be binding and shall remain in effect unless either party shall give the other notice of at least sixty (60) days in any calendar year that it desires to terminate this Agreement.

Council having discussed this item; it was moved by:

R-10895 E. YAKEMCHUK

That the County of Two Hills inform the Town of Vegreville that the Water and Wastewater Treatment Systems Agreement between the Village of Willingdon (Hamlet September 1, 2017) and the Town of Vegreville remain status quo, having the said agreement being reviewed at the October 2017 Council Meeting (as per clause 10).

Motion Carried

ARMAA

The CAO informed Council that the Alberta Rural Municipal Administrator's Association (ARMAA) holds its conference in various Zones throughout the province. This year the event will held in Camrose, Alberta on September 7 and 8. The Alberta Rural Municipal Administrator's Association is requesting a donation to assist in the costs of hosting a successful event.

Council having discussed this item; it was moved by:

R-10896 E. YAKEMCHUK

That the County of Two Hills provide a donation in the amount of \$500 to assist with the Alberta Rural Municipal Administrator's Association Conference.

Motion Carried

Town of Two Hills

The CAO informed Council that the Town of Two Hills has recently received a purchase price from AltaGas for the purchase of the natural gas distribution system. The Town of Two Hills is requesting the County of Two Hills assist in covering the cost of the financial analysis. It was consensus of Council that this item be tabled to the afternoon session.

Saruk Road

The CAO informed Council Mr. Dale Saruk has requested that Twp Road 534 east, along Highway 881 be named Saruk Road.

Council having discussed this item; it was moved by:

R-10897 A. SAYLER

That the County of Two Hills Council approve the request for naming and placement of a historical sign on Twp Road 534 east, along Highway 881 being Saruk Road, as per the Historical Road Identification Policy PUB-SIGN-1.

Motion Carried

Municipal Assessment & Grants Division

The CAO informed Council that Municipal Affairs, Municipal Assessment and Grants Division would like to determine if the County of Two Hills would be interested in continuing to provide the property function for Designated Industrial Properties under the hybrid approach.

In discussion with Ray Fortin from Accurate Assessment the hybrid approach is the contract the municipality has with their assessors.

Council having discussed this item; it was moved by:

R-10898 S. ODEGARD

That the County of Two Hills enter into an Assessment Services Agreement (2018, 2019 & 2020) with Accurate Assessment Group.

Motion Carried

County of Stettler

The CAO informed Council that the County of Stettler No. 6 is requesting the support of the County of Two Hills in requesting that the Provincial Government take action on the long outstanding issue of uncollected School Tax requisitions and Seniors Housing requisitions which municipalities and districts must collect and remit on behalf of the Provincial Government.

Council having discussed this item; it was moved by:

R-10899 S. ODEGARD

That the County of Two Hills support the County of Stettler, requesting amendments to the MGA and other provincial legislation to improve our ability to recover unpaid taxes levied against oil and gas operation and the associated machinery and equipment and linear property.

Motion Carried

Joint Municipal Policing Committee The CAO informed Council the Town of Two Hills would like to re-introduce discussion between the municipalities within the County of Two Hills, recognizing the benefits of reactivating the Joint Municipal Policing Committee. Noting the RCMP have not requested this Committee to date. It was consensus of Council that Administration set up a Joint Municipalities Meeting prior to September.

Vermilion River Basin P. Gordekyo inquired on the conference call held with Alberta Environment and Parks Deputy Minister, Andre Corbould regarding the request for a full study on the Vermilion River Basin. The CAO informed Council no correspondence has been received to date.

Dust Control SW 10-56-11-W4 E. Yakemchuk inquired on dust control at SW 10-56-11-W4. Noting at the Council Meeting of July 10, 2017 it was resolved that the County of Two Hills supply dust control for SW 10-56-11-W4, having this portion being deducted from the Lac Sante Recreational Grant. Administration informed Council that this item will be addressed in the near future.

Brosseau Hall E. Yakemchuk informed Council of a request received to have the grass cut surrounding Brosseau Hall, advising the hall would pay for the said service. It was consensus of Council that Administration investigate the same.

The CAO provided Council with an update on the 2017 Oiling Budget. It was consensus of Council that the 2017 Oiling Budget be tabled to the afternoon session having the Public Works Supervisor present.

The CAO placed RR 143 north of Twp Rd 572 ½ mile (road widening) on the table for discussion. It was consensus of Council that this item be tabled to the afternoon session, having the Public Works Supervisor present.

Reports **Reports**

B. Straty, Essential Service Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left Council Chambers.

R-10900 E. YAKEMCHUK

Recess That the meeting be recessed for lunch – 11:39 a.m.

Motion Carried

The meeting reconvened at 12:58 p.m., having all Councillors in attendance.

R. Bouchard, Public Works Supervisor entered the Council Chambers.

A. Sayler inquired on graveling roads. R. Bouchard advised all graveling will be complete within the budgeted amount.

A. Sayler placed RR 143 north of Twp Rd 572 ½ mile (road widening) back on the table for discussion. It was consensus of Council that Public Works Supervisor proceed with RR 143 north of Twp Rd 572 ½ mile (road widening).

The CAO placed the 2017 Oiling Budget back on the table for discussion. Discussion took place on an additional \$150,000 being transferred from reserves; an update will be provided at the Department Head Meeting of September 2017.

R. Bouchard left the Council Chambers.

Town of Two Hills

A. Sayler placed the Town of Two Hill Gas Franchise back on the table for discussion.

Council having discussed this item; it was moved by:

R-10901 P. GORDEYKO

That until the proposed amendments to the Town of Two Hills franchise agreement are complete (namely the right of first renewal clause) the County will not participate in a feasibility or financial analysis.

Motion Carried

Reports Cont.

P. Gordeyko informed Council of the FCSS meeting attended.

A. Pidruchney informed Council of the Eagle Hill Foundation Board Meeting attended August 9, 2017.

E. Yakemchuk informed Council of the Two Hills Regional Waste Management Commission Meeting being held Wednesday, August 16, 2017.

A. Sayler informed Council of the Myrnam Seed Cleaning Plant attended.

Agricultural
Plastics
Recycling
Session

The CAO informed Council of the Agricultural Plastics Recycling Discussion Session at the Lacombe Memorial Centre in Lacombe, Alberta on Monday, August 21, 2017.

Council having discussed this item; it was moved by:

R-10902 S. ODEGARD

That Council be authorized to attend Agricultural Plastics Recycling Discussion Session in Lacombe, Alberta on Monday, August 21, 2017.

Motion Carried

Correspondence & Information Items

- Bills and Paysheets.
- Municipal Affairs re: Viability review Village of Willingdon.
- Municipal Affairs re: Village of Willingdon Dissolution.
- Municipal Affairs re: Municipal Sustainability Initiative.
- Northern Lights Library System re: Annual Conference.
- Myrnam Fire Department re: Celebrating 85 years of service.
- The Roadata Focus.
- Walk/Run for the Hills re: Thank you.
AAMD&C.
 - Newsletters July 12, 19, 27 and August 2, 10, 2017.
 - Member Bulletin.
 - Call for Nominations: Safety Codes Council
 - Call for Nominations: Plumbing Sub-Council
 - Apply for FCM's 2018 Sustainable Communities Awards
 - Released: Second Round of MGA Regulations Available for Review

- Transportation Infrastructure Funding Available Through the National Trade Corridors Fund
- Investing in Canada Plan Bilateral Negotiations Underway
- Municipal Impacts of CFTA and CETA
- Need a Climate Resilience Action Plan? Apply by August 11
- How Do I register for Munis 101 when I'm not sure who will be on Council
- Extended Deadline: Call for Nominations: Plumbing and Building Sub-Council of the Safety Codes Council
- AAMDC's New Councillor Orientation at Fall 2017 Convention
- Visit the AAMDC Website for Municipal Election Information

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-10903 P. GORDEYKO

That the next County Council Meeting be held Tuesday, September 12, 2017 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Tuesday, September 5, 2017 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10904 S. ODEGARD

That the meeting be adjourned – time 2:09 p.m.

Motion Carried

REEVE

CAO