

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
March 14, 2017**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:04 a.m. on Tuesday, March 14, 2017.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler N. Prkusic, Recording Secretary
P. Gordeyko
S. Odegard
E. Yakemchuk

Agenda The Agenda for the March 14, 2017 Council Meeting was presented for review and consideration, having the following additions being presented:

- Economic Developers Alberta 2017 Annual Conference
- NW and SW 20-54-8-W4 re: Lease Agreement
- Town of Two Hills re: Monetary Contribution

There being no further additions; it was moved by:

R-10745 P. GORDEYKO

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the February 14, 2017 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10746 A. PIDRUCHNEY

That the February 14, 2017 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the February 21, 2017 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10747 E. YAKEMCHUK

That the February 21, 2017 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2017 Development Permits
- Correspondence re: previous meeting

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending January 2017 indicating a bank balance of \$1,864,902.94 was presented for review and consideration.

Council having reviewed and discussed the January 2017 Bank Reconciliation Report; it was moved by:

R-10748 A. PIDRUCHNEY

That the Bank Reconciliation Report for the month ending January 2017 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

2017 Draft
Budget Meeting

The CAO requested that Council set a date and time for the 2017 Draft Budget Meeting.

Council having discussed this item; it was moved by:

R-10749 S. ODEGARD

That the 2017 Draft Budget Meeting be held on March 27, 2017 at 10:00 a.m. in Council Chambers.

Motion Carried

Municipal Policy
Procedure
Manual

The CAO informed Council that the County of Two Hills has on hand (since August 1995) a Municipal Policy and Information Manual, of which addresses the following:

Organizational Structure, Administration, Agriculture, Council, Development, Fire and Communications, Park Control, Public Works and Utilities.

Council having discussed this item; it was moved by:

R-10750 S. ODEGARD:

That the Municipal Policy and Information Manual Review be held March 31, 2017 at 10:00 a.m. in Council Chambers.

Motion Carried

Genesis Annual
Meeting

The CAO informed Council that the Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting on March 20, 2017 at 4:00 p.m. in Edmonton, AB. The Annual General Meeting will take place at the Shaw Conference Centre in conjunction with the AAMD&C Spring Convention.

Council having discussed this item; it was moved by:

R-10751 A. PIDRUCHNEY

That a County of Two Hills Elected Official be present at the Genesis Reciprocal Insurance Exchange Annual General Meeting on March 20, 2017 at 4:00 p.m. at the Shaw Conference Center in Edmonton, AB.

Motion Carried

Two Hills
Walk/Run

The CAO informed Council that the County of Two Hills has in the past years supported the Two Hills Health Centre Community Walk/Run Event by way of providing a grant every year.

This year proceeds from the fundraiser will be directed towards the purchase of a glidescope for the emergency department, bariatric equipment and beds for the facility.

Council having discussed this item; it was moved by:

R-10752 P. GORDEYKO

That the County of Two Hills provide a grant in the amount of \$500 to support the Two Hills Health Centre Community Walk/Run Event, to assist in the purchase of a glidescope for the emergency department, bariatric equipment and beds for the facility.

Motion Carried

Elk Island
School Election

The CAO informed Council that the Elk Island Catholic Separate Regional Division No. 41 would like to contract the service of the County of Two Hills to conduct the Separate School Election in our municipality.

Council having discussed this item; it was moved by:

R-10753 S. ODEGARD

That the County of Two Hills conduct the Separate School Election in the County of Two Hills as requested by the Elk Island Catholic Separate Regional Division No. 41.

Motion Carried

Inventory
Management
Policy

The CAO informed Council of the Inventory Management Policies for the Public Works Department, Natural Gas Utility, Agricultural Service Board Department and Fire Department.

Council having discussed this item; it was moved by:

R-10754 P. GORDEYKO

That the Inventory Management Policies for the Public Works Department, Natural Gas Utility, Agriculture Service Board Department and Fire Department be approved as amended this 14th day of March 2017.

Motion Carried

Journeyman
Parts/Inventory
Technician

The CAO placed the hiring of a Journeyman Parts/Inventory Technician on the table for discussion.

Council having discussed this item; it was moved by:

R-10755 S. ODEGARD

That County of Two Hills be authorized to hire a Journeyman Parts/Inventory Technician.

Motion Carried

Cheryl McRae, Director of Finance and R. Bouchard, Public Works Supervisor entered Council Chamber.

Delegation

Messrs. Ron Rudkowsky, Mayor and Michael Simpson, CAO from the Village of Willingdon were invited into Council Chambers to discuss an emergent issue regarding Highway 45 Water and Sewer Rehabilitation.

Michael Simpson provided a Technical Memorandum and cost estimates provided by MPE Engineering for the Village of Willingdon Highway 45 Water and Sewer Rehabilitation – Sewer/49 Street Water.

There being no further question or comments, Messrs. Ron Rudkowsky and Michael Simpson thanked Council for their time and left Council Chambers.

Cheryl McRae, Director of Finance and R. Bouchard, Public Works Supervisor left Council Chamber.

R-10756 **P. GORDEYKO**
Recess That the meeting be recessed for lunch – 12:00 p.m.

Motion Carried

The meeting reconvened at 1:29 p.m., having all Councillors in attendance.

Reeve, A. Sayler placed the Village of Willingdon Water and Sewer Rehabilitation back on the table for discussion.

Council having discussed this item; it was moved by:

R-10757 **S. ODEGARD**

That whereas, the County of Two Hills funding amount from Municipal Affairs for the Village Willingdon dissolution along with future MSI funding being currently unknown; the County of Two Hills therefore supports the Village of Willingdon tendering Highway 45 Water and Sewer Rehabilitation – Sewer/49 Street Water.

Motion Carried

Bylaw
No. 3-2017

The CAO informed Council as resolved at the February 14, 2017 Council Meeting, attached is Bylaw No. 3-2017 for the purpose of closing to the public travel and creating title to and disposing of portions of a public road on SE 30-53-9-W4.

Council having discussed this item; it was moved by:

R-10758 **A. PIDRUCHNEY**

That By-Law No. 3-2017 be given first reading this 14th day of March 2017.

Motion Carried

R-10759 **P. GORDEYKO**

That a Public Hearing regarding By-Law No. 3-2017 be held at the April 11, 2017 County Council Meeting at 11:00 a.m.

Motion Carried

EDA Annual
Conference

The CAO informed Council that the Economic Developers Alberta (EDA) 2017 Annual Conference and AGM will be held at the Banff Centre in Banff, Alberta from March 22 to 24, 2017.

Council having discussed this item; it was moved by:

R-10760 **S. ODEGARD**

That Council be authorized to attend the Economic Developers Alberta (EDA) 2017 Annual Conference and AGM in Banff, Alberta from March 22 to 24, 2017.

Motion Carried

Lease
Agreement

The CAO informed Council that at the Council Meeting of March 10, 2016, a lease agreement request for NW and SW 20-54-8-W4 was presented. Council resolved that the Lease Agreement for NW and SW 20-54-8-W4 be tabled to the 2017 fiscal year for tender. The CAO advised Council that a recent request to lease NW and SW 20-54-8-W4 was received February 21, 2017.

Council having discussed this item; it was moved by:

R-10761 A. PIDRUCHNEY

That the County of Two Hills table the lease on NW and SW 20-54-8-W4 to the next Council Meeting of April 2017, having Administration investigating the same.

Motion Carried

Monetary
Contribution

The CAO informed Council that the Town of Two Hills has requested that the County of Two Hills provide a monetary contribution towards capital infrastructure for the 2017 fiscal year.

Council having discussed this item; it was moved by:

R-10762 E. YAKEMCHUK

That the County of Two Hills provide a monetary contribution to the Town of Two Hills in the amount of \$150,000 to assist with capital infrastructure (sidewalk replacement and improvements to the arena) for the 2017 fiscal year.

Motion Carried

Reports

Reports

Deputy Reeve, E. Yakemchuk informed Council of the Two Hills Regional Waste Management Commission Meeting to be held March 15, 2017.

Councillor, A. Pidruchney informed Council of the Eagle Hill Foundation Board Meetings to be held March 15 and 28, 2017.

Councillor, P. Gordeyko informed Council of the Grand Re Opening of the Two Hills Youth Centre to be held March 17, 2017 at the Two Hills Curling Rink.

Councillor, S. Odegard informed Council of the Alberta HUB General Meeting attended February 23, 2017, advising Council of the presentation by Archer Daniels Midland (ADM) Company.

Brad Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty left the Council Chambers.

Correspondence & Information Items

- Bills and Paysheets
- Vegreville Case Processing Centre (CPC)
- 2017 ACE Annual Shareholders Meeting
- Two Hills Curling Rink
- AAMD&C
 - Newsletters – February 9, 16, 23 & March 8, 2017
- Member Bulletin
 - First Round of MGA Regulation Available for Review
 - Municipal Asset Management Program Information Released
 - Spring 2017 Emergent Resolution Process Reminder
 - Spring 2017 Tradeshow Registration Deadline
 - Resolutions for the AAMDC Spring 2017 Convention
 - Carbon Levy Exemption of Natural Gas and Propane for All Food Production Uses
 - Amendments to Section 348 of the Municipal Government Act
 - National Broadband Strategy
 - Collection of Outstanding Taxes for Education Requisitions From the Province of Alberta
 - Secure Access to Natural Gas Pipelines
 - Addendum to the Species at Risk Act

- Eradication of Bovine Tuberculosis and Brucellosis Prevalent in Bison Within and Surrounding Wood Buffalo National Park
- Oldman River Regional Services Commission Regional Planning Funding
- Legal Opinion for Species at Risk Proposed Policies
- Modernization of Alberta Registry Agents
- Review of Standard Practices for Installation of High Tension Cable Barriers on Two-Lane Provincial Highways
- Support for a Disaster Recovery Program in Support of the Agriculture Sector
- Spring 2017 Tradeshow Registration Deadline Extended
- Changes to the Viability Review Process Announced
- Province Releases Farm and Ranch Safety Recommendations Reports
- Government of Alberta Information About Alberta's Carbon Levy for Agriculture Producers
- Vote on the Board of Governance Review Committee's Recommendations

Councillor, P. Gordeyko placed the County of Two Hills Land Use Bylaw on the table for discussion, inquiring on regulations regarding auto wrecking on landowners property.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-10763 E. YAKEMCHUK

That the next County Council Meeting be held on Tuesday, April 11, 2017 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Wednesday, April 5, 2017 in the Council Chambers at 10:00 a.m.

Motion Carried

Camera **R-10764 E. YAKEMCHUK**

That Council meet in camera to discuss personnel – time 3:29 p.m.

Motion Carried

R-10765 E. YAKEMCHUK

That Council revert back to their open public meeting – time 4:04 p.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10766 A. SAYLER

That the meeting be adjourned – time 4:05 p.m.

Motion Carried

REEVE

CAO