

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
AUGUST 11, 2015**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:18 a.m. on Tuesday, August 11, 2015.

Attendance Present were:

A. Pidruchney S. Dary, CAO
A. Sayler A. Brousseau, Recording Secretary
P. Gordeyko
S. Odegard
E. Yakemchuk

Agenda The Agenda for the August 11, 2015 Council Meeting was presented for review and consideration, having the following additions being presented:

- Ratepayer concern re: NW 5-56-14-W4M
- Waste Disposal Bins
- Hairy Hill Community Hall - Playground
- Grader Discussion
- Correspondence – Alberta Municipal Affairs Small Communities (SCF) Re: Hamlet of Hairy Hill Water Distribution System
- Communications re: Property Assessment and Tax Notice

There being no further additions; it was moved by:

R-10277 P. GORDEYKO

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the July 8, 2015 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10278 S. ODEGARD

That the July 8, 2015 Regular Council Meeting Minutes be approved.

Motion Carried

Previous Minutes The minutes of the July 29, 2015 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-10279 S. ODEGARD

That the July 29, 2015 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2015 Development Permits
- Correspondence re: previous meeting
- PT SE 31-54-12-W4M – at land titles
- NW 13-55-14-W4M – no change
- ATCO Electric Meeting with Administration re: pole/line moves
- Private Sewage Disposal re: Small Communities Fund

C. McRae entered the Council Chambers.

Bank Rec The Bank Reconciliation Report for the month ending June 2015 indicating a bank balance of \$3,553,063.02 was presented for review and consideration.

Council having reviewed and discussed the June 2015 Bank Reconciliation Report; it was moved by:

R-10280 A. PIDRUCHNEY

That the Bank Reconciliation Report for the month ending June 2015 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Alberta
Development
Officer's
Conference

The CAO informed Council that the Alberta Development Officers Association provides an opportunity for discussion, communication and education for Development Officers, and those persons designated as a development authority, in the province of Alberta. The Alberta Development Officers Conference will take place in Slave Lake, Alberta at the Slave Lake Inn & Conference Centre on September 27 to September 30, 2015.

Council having discussed this item; it was moved by:

R-10281 S. ODEGARD

That the CAO and Director of Planning and Development be authorized to attend the Alberta Development Officers Conference in Slave Lake Alberta at the Slave Lake Inn & Conference Centre on September 27 to September 30, 2015, as per Conference Attendance Policy ADM-CON-6.

Motion Carried

Alberta Rural
Municipal
Administrators
Association

The CAO informed Council of as per Conference Attendance Policy ADM-CON-6 the following request for Conference attendance is hereby submitted: Alberta Rural Municipal Administrators Association. The CAO and Director of Finance request to attend the 2015 ARMAA Conference to be held in Wetaskiwin, on September 10 to September 11, 2015.

Council having discussed this item; it was moved by:

R-10282 E. YAKEMCHUK

That the CAO and Director of Finance be authorized to attend the ARMAA Conference to be held in Wetaskiwin on September 10 to September 11, 2015, as per Conference Attendance Policy ADM-CON-6.

Motion Carried

Development
Authority
Officer

The CAO informed Council that Aline Brousseau has been hired as the Director of Planning and Development for the County of Two Hills, effective July 6, 2015. A. Brousseau has been working in the planning field since 2004 with experience in a rural municipal setting and acted in the capacity of Development Authority Officer and also has been an active member of the Alberta Development Officer's Association since 2008.

Section 2.2 of the Municipal Land Use Bylaw states that the Development Authority shall be appointed by resolution of Council. This will allow the above employee to issue Development Permits/Stop Orders, etc.

Council having discussed this item; it was moved by:

R-10283 S. ODEGARD

That the County of Two Hills No. 21 appoint Aline Brousseau, Director of Planning and Development as the Development Authority Officer.

Motion Carried

Development
Permit Policy
DEV-APP-1

The CAO requests that Council amend the Requirements for Application for Development Permit for the following reasons: to be consistent with the Subdivision and Development Regulation AR 43/2002 regarding abandoned oil and gas wells on their property, to provide clarifications/checklist of site plan requirements, to simplify the calculation of fees for an application, to provide clarifications of the steps involved when an application is submitted to the Development Authority Officer, to provided a space for a signed Right of Entry as per Section 542 of the Municipal Government Act.

Council having discussed this item; it was moved by:

R-10284 A. PIDRUCHNEY

That Requirements for Application for Development Permit Policy DEV-APP-1 be approved as amended this 11th day of August, 2015.

Motion Carried

2015 Goals &
Objectives

The CAO informed Council that Section 17(b) of the December 2, 2014 Goals and Objectives minutes states that the County Goals and Objectives be reviewed quarterly.

Council having discussed this item; it was the consensus of Council that the discussions and review of the County Goals and Objectives be postponed to the September 2015 County Council meeting.

Recreational
Facility and
Medical Facility
Grant

The CAO informed Council that on September 14, 2011 Council resolved that the Grant Funding Agreement between the Minister of Culture and Community Spirit, and the County of Two Hills No. 21 and Town of Two Hills, for financial assistance to assist with construction of the Two Hills Community Centre be executed. The above agreement expired on October 13, 2013. Grant Funding Agreement Other Initiatives Program has been received.

Council having discussed this item; it was moved by:

R-10285 S. ODEGARD

That the County of Two Hills No. 21 execute the Grant Funding Agreement Other Initiatives Program between the Minister of Culture and Tourism and Town of Two Hills for the construction of a recreational facility and medical facility located on separate sites.

Motion Carried

Water Diversion
License

The CAO informed Council that County of Two Hills ratepayers have been accessing water for agricultural purposes on 3-13-55-6-W4M and 3-15-56-6-W4M located in the County of St. Paul. The County of St. Paul would like to obtain a water diversion license for or both access points to allow for water use from that point for both municipal and agricultural purposes.

The County of St. Paul request that the Counties of Two Hills and Vermilion River provide letters of support regarding the above Water Diversion License.

Council having discussed this item; it was moved by:

R-10286 A. PIDRUCHNEY

That the County of Two Hills No. 21 support the County of St. Paul in their application for Temporary Diversion License located on 3-13-55-6-W4M and 3-15-56-6-W4M to allow agriculture producers to access water for agricultural purposes as well as the municipalities for municipal purposes and fire suppression.

Motion Carried

Ratepayer Concern As discussed at the Public Works Meeting of August 6, 2015, the CAO placed the NW 5-56-14-W4M on the table for discussion.

Council having discussed this item; it was moved by:

R-10287 S. ODEGARD

That there be no further compensation paid to the landowner on NW 5-56-14-W4M as per payment for Crop Policy PUB-CRO-1.

Motion Carried

Waste Disposal Bins As discussed at the Public Works Meeting of August 6, 2015, the CAO placed Waste Disposal Bins on the table for discussion.

Council having discussed this item; it was moved by:

R-10288 E. YAKEMCHUK

That the County of Two Hills place additional waste disposal bins as follows: (2) two at the main area of Lac Sante, (1) one at LaBreque's, and (1) one at the Hamlet of Morecambe.

Motion Carried

Hairy Hill Community Hall Playground As discussed at the Public Works Meeting of August 6, 2015, the CAO placed the Hairy Hill Community Hall Playground on the table for discussion.

Council having discussed this item; it was moved by:

R-10289 S. ODEGARD

That the County of Two Hills authorize the Hairy Hill Community Hall Playground located on Lot 1-2, Block 2, Plan 712EO in the Hamlet of Hairy Hill to utilize the right-of-way 12 feet by 120 feet (containing approximately 0.1 acres) adjacent to Railway Avenue for drainage purposes at a 3:1 slope, furthermore that the 3:1 slope be maintained in the future by the Hairy Hill Community Hall.

Motion Carried

Delegation - MLA Mr. David Hanson, MLA Lac La Biche – St. Paul – Two Hills was invited into the Council Chambers to discuss various issues such as provincial budget, drought, decline in oil prices, highways, abandoned rail lines, potable water, grants, and seniors lodging.

There being no further discussion, Mr. David Hanson, MLA thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was moved by:

R-10290 A. PIDRUCHNEY

That the meeting be recessed for lunch - 12:15 p.m.

Motion Carried

The meeting reconvened at 1:27 p.m., having all Councillors in attendance.

Capital Budget - Graders - As discussed at the Public Works Meeting of August 6, 2015, the CAO placed graders on the table for discussion.

Council having discussed this item; it was moved by:

R-10291 P. GORDEYKO

That the County of Two Hills authorize Administration to contact Strongco and advise that the County of Two Hills will be returning the Grader(s) as per buy back hours. Furthermore, to obtain quotes for replacement grader(s).

Motion Carried

Small Communities Fund (SCF) - The CAO informed Council that a letter from Alberta Municipal Affairs, Small Communities Fund (SCF) was received, noting that the Hamlet of Hairy Hill Water Distribution System was not eligible for grant funding.

Councillor, S. Odegard placed communication on the table for discussion.

Council having discussed this item; it was moved by:

R-10292 S. ODEGARD

That the County of Two Hills provide (in the future) information for ratepayers explaining the components of the taxation informing that the Municipal, Alberta School Foundation (ASF), and Eagle Hill Foundation requisitions have increased thus increasing taxes.

Motion Carried

Watershed Education Forum - Councillor, P. Gordeyko reported on the North Saskatchewan Watershed Alliance and Vermilion River Watershed Alliance Education Forum regarding the Wetlands and Riparian Restoration and Conservation to be held at the Lakeland College on August 12, 2015.

Council having discussed this item; it was moved by:

R-10293 P. GORDEYKO

That all Councillors, CAO and appointed staff be authorized to attend North Saskatchewan Watershed Alliance and Vermilion River Watershed Alliance Education Forum at the Lakeland College on August 12, 2015.

Motion Carried

Councillor, S. Odegard attended the Village of Willingdon Viability Review Public Meeting on August 6, 2015 hosted by Alberta Municipal Affairs.

B. Straty, Essential Services Coordinator entered the Council Chambers to present the Essential Services Report.

B. Straty reported that the County of Two Hills No. 21 has updated the Fire Discipline, Quality Management Plan (QMP) accreditation pursuant to Section 23 of the Safety Codes Act, Accreditation No. M000308.

Council having discussed this item; it was moved by:

R-10294 P. GORDEYKO

That the County of Two Hills approve the updated Fire Discipline, Quality Management Plan (QMP) accreditation pursuant to Section 23 of the Safety Codes Act – Accreditation No. M000308 as of August 11, 2015.

Motion Carried

B. Straty reported that the County of Two Hills No. 21 is currently under Fire Restriction.

B. Straty reported on the Community Peace Officer Induction Program provided by the Alberta Justice & Solicitor General.

B. Straty reported on the possible upcoming changes to the Peer Audit Program provided by the Occupation Health and Safety Program.

B. Straty left the Council Chambers.

Correspondence & Information Items

- Bills and Paysheets.
- Minister of Health & Seniors re: Social Housing Properties.
- Vermilion River Watershed Education Forum.
- Two Hills & District Agricultural Society Parade.
- 2015 Riparian Restoration Workshops.
- AAMDC District No. 5 Meeting in Kinsella Community Centre on September 25, 2015.
- Alberta Municipal Affairs Small Communities Fund (SCF) Re: Hamlet of Hairy Hill Water Distribution System.
- Uncollectable Accounts Receivable Policy ADM-AR-1 update.
- AAMD&C
 - Newsletters July 8, 16, 22 & August 5, 2015
 - Member Bulletin
 - New Policy Tools to Help Support Healthy and Active Communities
 - Connect with the EOEP on LinkedIn and Twitter
 - New Grade Crossing Regulation
 - Drought Information and Declaring State of Agricultural Disaster
 - Marijuana Grow Op and Medical Facilities Report Released
 - Register for Freshly Updated EOEP Courses
 - Input: Clarify Alberta's Aggregate Allocation Policy for Commercial
 - Pathways 2 Sustainability: Flourishing Rural Economic Conference
 - Increase your Community's Resilience to Alberta's Climate

Discussion took place on the next meeting date; it was moved by:

R-10295 S. ODEGARD

That the next County Council Meeting be held on Tuesday, September 8, 2015 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday, September 3, 2015 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-10296 S. ODEGARD

That the meeting be adjourned – time 2:31 p.m.

Motion Carried

REEVE

CAO