

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
September 18, 2013**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:06 a.m. on Wednesday, September 18, 2013.

Attendance Present were:

A. Pidruchney S. Odegard
A. Sayler S. Dary, Interim CAO
E. Yakemchuk C. McRae, Recording Secretary
P. Gordeyko

Agenda The Agenda for the September 18, 2013 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Dust Control Policy
- Economic Development & Tourism Advisory Committee Terms of Reference
- Two Hills Chamber of Commerce
- Application to re-district Pt. NE 30-54-12-W4
- Road Ban on RR 125

There being no further additions; it was moved by:

R-9674 A. PIDRUCHNEY

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the August 13, 2013 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-9675 S. ODEGARD

That the August 13, 2013 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2013 Development Permits
- Correspondence re: previous meeting
- cleanup underway on Pt. 19-54-12-W4
- SW 28-56-13-W4 subdivision update – at Municipal Planning

Bank Rec The Bank Reconciliation Report for the month ending July 2013, indicating a bank balance of \$1,604,888.36 was presented for review and consideration.

Council having reviewed and discussed the July 2013 Bank Reconciliation Report; it was moved by:

R-9676 P. GORDEYKO

That the Bank Reconciliation Report for the month ending July 2013 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Org Mtng The CAO informed that Council must hold an Organizational Meeting annually, not later than two weeks after the 3rd Monday in October.

Council having discussed this item; it was moved by:

R-9677 **S. ODEGARD**

That Council hold their Organizational Meeting on Monday, October 28, 2013 commencing at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

Land Tax Sale

The CAO informed Council that each municipality must offer for sale, at a Public Auction any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-9678 **E. YAKEMCHUK**

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on Friday, December 20, 2013 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Public Auction

The CAO informed that Council must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonable possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-9679 **A. PIDRUCHNEY**

That the market value set (by the County's Contract Assessors) be the reserve bid for lands to be offered for sale at the Public Auction.

Motion Carried

TH & Area
Victim Services

The CAO informed Council that the Two Hills & Area Victim Services is in the process of reapplying for a three year term grant from the Alberta Solicitor General Victim Programs and request that the County of Two Hills provide a letter of support.

The Two Hills & Area Victim Services serve the Two Hills RCMP Detachment area, which includes the County of Two Hills, Town of Two Hills and Villages of Myrnam, Willingdon, Andrew and a portion of Lamont County.

Council having discussed this item; it was moved by:

R-9680 **S. ODEGARD**

That the County of Two Hills provide the Two Hills & Area Victim Services with a letter of support to reapply for a grant (three year term) for the Alberta Solicitor General Victim Programs.

Motion Carried

Eagle Hill
Foundation

The CAO informed Council that the Eagle Hill Foundation hosted an interlodge picnic at the Jackfish Lake gazebo on August 7, 2013 from 10:30 a.m. to 2:30 p.m.

Rental costs for the gazebo at Jackfish Lake are \$80.00.

Council having discussed this item; it was moved by:

R-9681 **A. SAYLER**

That the County of Two Hills write off the amount of \$80.00 for use of the Jackfish Lake gazebo by the seniors of the Eagle Hill Foundation.

Motion Carried

Development Officer The CAO informed Council that in discuss with surrounding Counties a reference was made to a Development Officer that assists other municipalities and may assist the County of Two Hills with planning and development issues.

Fees for the part-time Development Officer are as follows:

- \$75.00 per hour, plus GST
- .54¢ per kilometer (approved Revenue Canada rate)

Council having discussed this item; it was moved by:

R-9682 S. ODEGARD

That Laraine Stuart be hired as the County of Two Hills part-time Development Officer on an as need basis at the rate of \$75.00 per hour, plus GST and 54¢ per kilometer.

Motion Carried

Quality Management Plan The CAO informed Council that the County of Two Hills being an accredited municipality under the Safety Codes Act, is committed to administer a safety system within our jurisdiction in accordance with the Quality Management Plan (QMP). The Safety Codes Council is responsible for ensuring accredited municipalities operate in accordance with their approved QMP. Municipal Affairs conducts municipal reviews to assess the delivery of performance of safety services in an accredited municipality. This information is then shared with the Safety Codes Council.

Council having discussed this item; it was moved by:

R-9683 S. ODEGARD

That the Executive Summary Report and Confirmation of Monitoring Results provided by Municipal Affairs regarding the County of Two Hills Quality Management Plan (QMP) be accepted as information.

Motion Carried

Accounts Receivable The CAO informed Council that at the August 13, 2013 Council Meeting, it was resolved “That County of Two Hills overdue accounts receivable customers be authorized to pay the principal invoice amount on their invoice within 60 days (effective next statement), having the penalty waived during this period and these customers being placed on a COD only basis.”

Council having discussed this item; it was moved by:

R-9684 E. YAKEMCHUK

That Accounts Receivable Invoice No. 22366, 22367, 22368, 27692, 28178, 18531, 5395, 11097, 11998, 13280, 15331, 14282, 12864, 25324, 27923, 27725 and all associated penalty invoices be written off this 18th day of September 2013.

Motion Carried

It was the consensus of Council that policy regarding Accounts Receivable Accounts Policy ADM-AR-1 be brought back to Council for review.

Economic Dev The CAO informed Council that the Economic Development & Tourism Advisory Committee Terms of Reference were received from the Economic Development Committee requesting that the respective Council’s review and ratify the same.

Council having discussed this item; it was moved by:

R-9685 **A. SAYLER**

That the Economic Development & Tourism Advisory Committee Terms of Reference be approved this 18th day of September 2013.

Motion Carried

Chamber of
Commerce

The CAO informed Council that the Two Hills Chambers of Commerce is requesting that the County help fund the local Chamber of Commerce. Should the County wish to donate, the County logo would be promoted as a sponsor of the Chambers.

Council having discussed this item; it was moved by:

R-9686 **P. GORDEYKO**

That Chamber of Commerce funding be tabled to the 2014 budget year.

Motion Carried

Councillor, S. Odegard requested that Administration investigate Dust Control Policy PUB-DUS-1 and bring the same back to Council for discussion.

Bylaw 7-2013

Mr. James Haney, Municipal Planning Services and Gloria Eliuk, Tax Clerk entered the Council Chambers.

J. Haney, Municipal Planning reviewed Bylaw No. 7-2013, to redistrict a portion of a property located within Pt. NW 9-54-11-W4 from Agricultural (A) District to Country Residential (CR) District.

R-9687 **P. GORDEYKO**

That the County Council Meeting be recessed to hold a Public Hearing regarding Bylaw No. 7-2013 – 11:02 a.m.

Motion Carried

The County Council Meeting reconvened and was called to order by Reeve, A. Saylor at 11:28 a.m.

Council having discussed Bylaw No. 7-2013; it was moved by:

R-9688 **P. GORDEYKO**

That the County of Two Hills deny proceeding with Bylaw No. 7-2013.

Motion Carried

Pt NE 30-54-12-
W4

The CAO informed Council that an application to re-district a portion of Pt. NE 30-54-12-W4 has been received.

It was the consensus of Council that a Bylaw regarding the re-district of a portion of Pt. NE 30-54-12-W4 be presented at the October 2013 Council Meeting.

There being no further comments, Mr. James Haney and Gloria Eliuk left the Council Chambers.

R. Bouchard entered the Council Chambers.

RR 125

R. Bouchard informed Council that a Road Restriction (full truck ban) has been placed on RR 125 – 2 miles north of Hwy 29, for the reason that the designated truck haul route is not being used and other roads within the County are being damaged.

It was the consensus of Council that Administration forward any conditions regarding RR 125 to Highway Rock Products Ltd. for clarification prior to the road ban being lifted.

R. Bouchard left the Council Chambers.

O. Gegolick Olga Gegolick was invited into the Council Chambers to present dust control concerns on Twp Rd 544 west of Hwy 857.

O. Gegolick thanked Council for their time and left the Council Chambers.

The CAO presented the Essential Services Coordinator report.

Fire Bans B. Straty entered the Council Chambers to discuss fire bans; it was the consensus of Council that a Fire Advisory be set.

Reports A. Pidruchney reported on the Eagle Hill Foundation Board Meeting attended August 20, 2013.

E. Yakemchuk reported on the Two Hills Regional Landfill Commission Meeting attended September 4, 2013.

S. Odegard reported on the HUB Meeting attended September 19, 2013 and Northeast Regional Corridor Meeting attended.

A. Sayler reported on the Mennonite Council Meeting attended September 2013.

Correspondence & Information Items

- Bills and Paysheets.
- Alberta Culture: Other Initiatives Program approval.
- Municipal Affairs re: Regional Collaboration Program approval.
- Beaver County re: Service Centre Grand Opening September 20, 2013.
- Two Hills RCMP Detachment Data.
- Municipal Affairs re: MSI Capital Funding.
- Municipal Affairs re: Road Use.
- Municipal Affairs re: Alberta Central East Water Corporation Regulation.
- ATCO Electric re: Eastern Alberta Transmission Line.
- Cold Lake Oil Sands Area (CLOSA) CRISP Implementation.
- Leon Benoit, MP re: Gas Tax Fund.
- Municipal Affairs re: New Home Buyer Protection Act (NHBPA).
- Iron Horse Trail Newsletter.
- AAMDC
- Newsletters August 14, 21, 28 & September 5 & 12, 2013
- Member Bulletin
 - Gas Tax Agreement Extended to end of 2014.
 - Policies Modified for Properties Located in Flood Risk Areas.
 - New Provincial Policy on First Nations Consultation.
 - Five Year Extension for Well Drilling Equipment Tax Regulation.
 - AAMDC Announces 2013 Scholarship Winners.
 - Municipal Dispute Resolution Services Courses.
 - AAMDC MGA Consultation Workshops.
 - Fall 2013 Convention Registration.
 - New Alberta Wetland Policy.

Next Meeting Discussion took place on the next meeting date; it was moved by:

R-9689 **A. PIDRUCHNEY**

That the next County Council Meeting be held on October 8, 2013 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on October 3, 2013.

Motion Carried

R-9690
Camera

P. GORDEYKO

That Council meet in camera - time 12:45 a.m.

Motion Carried

R-9691 **A. PIDRUCHNEY**

That Council revert back to their open public meeting – time 1:05 p.m.

Motion Carried

Village of
Willingdon

It was the consensus of Council that the County of Two Hills assist the Village of Willingdon CAO with grants.

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-9692 **P. GORDEYKO**

That the meeting be adjourned – time 1:10 p.m.

Motion Carried

REEVE

CAO