

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING  
December 13, 2011**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, A. Saylor at 10:11 a.m. on Thursday, December 13, 2011.

Attendance                      Present were:

A. Pidruchney	S. Odegard
A. Saylor	E. Yakemchuk
P. Gordeyko	R. Jorgensen, CAO
	S. Dary, Assistant CAO

Agenda                              The Agenda for the December 13, 2011 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Willingdon & District Agricultural Society
- HUB
- Vermilion River re: wires
- Ratepayer Concern re: wellhead tax
- Duvernay Water
- Water Quality within Hamlets
- Meeting Rescheduling
- Cemetery Mowing
- Rannach Community Pasture re: Annual Supper Meeting
- AAMDC Zone 5 Meeting on January 13, 2012
- Alberta Central East Regional Water System
- Alberta Human Services re: Fire Fighting Services
- Leon Benoit, MP – Christmas

There being no further additions; it was moved by:

**R-8969**

**A. PIDRUCHNEY**

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes

The minutes of the November 10, 2011 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

**R-8970**

**P. GORDEYKO**

That the November 10, 2011 Regular Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2011 Development Permits to date
- Correspondence re: previous meeting
- St. Paul Education re: Lac Sante MSR – no response to date

C. McRae entered the Council Chambers.

Bank Rec

The Bank Reconciliation Report for the month ending October 2011, indicating a bank balance of \$9,759,467.83 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the October 2011 Bank Reconciliation Report; it was moved by:

**R-8971**     **A. PIDRUCHNEY**

That the Bank Reconciliation Report for the month ending October 2011 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae presented the Water and Wastewater Reports for the Hamlets.

Holidays

The CAO informed that Council may declare up to two days in a year as Civic Holidays (as authorized under Section 56 of the MGA).

Council having discussed this item; it was moved by:

**R-8972**     **S. ODEGARD**

That Council approve the 2012 Statutory & Proclaimed Holiday Schedule as presented (thus proclaiming Monday, April 9, 2012 and Friday, June 8, 2012 as holidays).

Motion Carried

Interim Op  
Budget

The CAO informed that a Council may adopt an Interim Operating Budget for a part of a calendar year, of which ceases to have any affect when the Operating Budget for the calendar year is adopted.

Monies are required early in 2012 fiscal year to meet the obligation of payroll, accounts payable, capital items, etc. prior to having the operating and capital budgets prepared and presented to Council for review and consideration.

Council having discussed this item; it was moved by:

**R-8973**     **P. GORDEYKO**

That Council approve an interim Operating/Capital Budget for the 2012 fiscal year in the amount of Two million dollars (\$2,000,000.00) to meet the County's financial obligations prior to presentation and approval of the Operating and Capital Budgets for 2012.

Motion Carried

NLLS  
Board of Record

The CAO informed Council that the Northern Lights Library System, Assistant Director had contacted the Northern Lights Representative for the Board of Record and requested that Council review the funding disbursement.

County population of 2,926 x \$5.40 = \$15,800.40, which will be sent to two library sites, as per the previous year funding formula.

Alice Melnyk Public Library Two Hills - \$10,114.20 (64%)

Myrnam Community Library - \$5,686.20 (36%)

Council having discussed this item; it was moved by:

**R-8974**     **P. GORDEYKO**

That the Northern Lights Library System funding disbursement for the County of Two Hills be Two Hills 64% and Myrnam 36% for the 2011 fiscal year.

Motion Carried

NLLS –  
Per Capita

The CAO informed Council that the Northern Lights Library System Board approved their 2012 budget. In order to not have a deficit budget, the proposed budget includes a .44¢ per capita levy increase for Board of Record Municipalities.

- The current levy is \$8.66 per capita
- The proposed increase would be \$9.10 per capita

This would be an increase of \$1,287.44 above last year paid by the municipality. The total levy for 2012 would be \$26,626.60 from the County of Two Hills.

Northern Lights Library System asks that Council respond to the following question: Are you in favor of the proposed levy increases as outlined above?

Council having discussed this item; it was moved by:

**R-8975**

**P. GORDEYKO**

That the County of Two Hills approve the Northern Lights Library System proposed budget increase of .44 per capita levy increase for Board of Record Municipalities.

Motion Defeated

Emerging Trends

The CAO informed Council that Brownlee LLP will be hosting an Emerging Trends in Municipal Law Seminar for Administration and Council on Thursday, February 9, 2012 at the Northlands Expo Centre in Edmonton.

Seminar Topics are as follows: Redevelopment Challenges and Solutions, Simple Practical Solutions to Your Human Resources Nightmares, Promotions, Pitfalls and Privacy, Intermunicipal Infrastructure Projects and Operations, Stay on Track and Bear Pit Session – Your Questions Answered.

Council having discussed this item; it was moved by:

**R-8976**

**S. ODEGARD**

That Council and Administration (as designated by the CAO) be authorized to attend the Emerging Trends in Municipal Law Seminar in Edmonton on February 9, 2012.

Motion Carried

Mun  
Infrastructure  
Conf

The CAO informed Council that Roadata Services Ltd. is holding a Municipal Infrastructure Protection Conference on January 19, 2012 in Red Deer.

Council having discussed this item; it was moved by:

**R-8977**

**E. YAKEMCHUK**

That Council and Administration be authorized to attend the Municipal Infrastructure Protection Conference on January 19, 2012, at the Capri Hotel, Red Deer.

Motion Carried

50<sup>th</sup> Anniversary  
Curling Facility

The CAO informed Council that the Two Hills Curling Committee is requesting a donation to assist with the 50<sup>th</sup> Anniversary Celebration of their Curling Facility.

The Two Hills Curling Committee will be celebrating the facility's 50<sup>th</sup> Anniversary the weekend of January 21, 2012. They will also be holding a banquet and dance.

Council having discussed this item; it was moved by:

**R-8978**

**P. GORDEYKO**

That the County of Two Hills donate \$200.00, along with door prizes to help the Two Hills Mixed Bonspiel Committee celebrate 50 years for their curling rink.

Motion Carried

THSCC The CAO informed Council that the Two Hills Senior Citizens Centre purchased gravel from the County for the washout on the south embankment of their property. The Two Hills Senior Citizens Centre received an invoice for gravel and trucking, and request that the County cancel the said invoice.

Council having discussed this item; it was moved by:

**R-8979** **E. YAKEMCHUK**

That the Two Hills Senior Citizens Centre's request to cancel Invoice No. 24230 be denied.

Motion Carried

Kalyna Country The CAO informed Council that at October 13, 2011 Council Meeting the CAO requested authorization to advertise in Kalyna Country and the Lakeland Visitors Guide for the 2012 fiscal year. (This was a grantable item – with the Town and Villages). R-8883 – That the County of Two Hills advertise in Kalyna Country and the Lakeland Visitors Guide for the 2012 fiscal year.

It has been brought to Administration's attention that there is no longer a grant available for 2012 advertising.

Council having discussed this item; it was moved by:

**R-8980** **S. ODEGARD**

That the County of Two Hills advertise with Kalyna Country for the amount of \$1,800.00 for the 2012 fiscal year.

Motion Carried

ADM-PER-14 The CAO informed Council that as per Policy ADM-PER-14 the Employee Long Service Awards Policy reads "An employee will qualify for a service award during the ceremonies for a particular year (usually at the annual Christmas function) if his or her five year increment service occurred on or prior to June 30 of that year.

Council having discussed this item; it was moved by:

**R-8981** **S. ODEGARD**

That the Employee Long Service Awards Policy ADM-PER-14 be amended to read "on or prior to December 31<sup>st</sup>, of that year."

Motion Carried

Society of Kartlarewsky The CAO informed Council that the Ukrainian Society of Ivan Katlarewsky will be submitting an application for a grant from the Community Facility Enhancement Program to replace their roof on the Musidora Hall and request that the County of Two Hills provide a letter of support.

Council having discussed this item; it was moved by:

**R-8982** **P. GORDEYKO**

That the County of Two Hills provide a letter of support to the Ukrainian Society of Katlarewsky for the application of a grant from the Community Facility Enhancement Program.

Motion Carried

Lease Chudyk The CAO informed Council that the County has in the past several years (under agreement) leased the Pt. SW 20-54-8-W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Joe Chudyk, for the annual sum of \$125.00.

Council having discussed this item; it was moved by:

**R-8983**

**A. PIDRUCHNEY**

That the County of Two Hills No. 21 offer lease the Pt. SW 20-54-8-W4, situated SE of the abandoned rail bed (containing 44.8 acres) to Mr. Joe Chudyk for the 2012 fiscal year, for the annual lease price of \$125.00.

Motion Carried

Lease Dubelt  
SW

The CAO informed Council that the County has in the past several years (under agreement) leased the Pt. SW 20-54-8-W4, situated NW of the abandoned rail bed (containing 99.81 acres) to Mr. David Dubelt, for the annual sum of \$250.00.

Council having discussed this item; it was moved by:

**R-8984**

**A. PIDRUCHNEY**

That the County of Two Hills No. 21 offer to lease the Pt. SW 20-54-8-W4, situated NW of the abandoned rail bed (containing 99.81 acres) to Mr. David Dubelt for the 2012 fiscal year, for the annual lease price of \$250.00.

Motion Carried

Lease Dubelt  
NW

The CAO informed Council that in 2004 the County purchased the NW 20-54-8-W4 (containing approximately 146.92 acres) from Mr. David Dubelt as a land gravel source.

The said land was leased back to Mr. Dubelt in 2010 for the sum of \$475.00.

Council having discussed this item; it was moved by:

**R-8985**

**A. PIDRUCHNEY**

That the County of Two Hills No. 21 offer to lease the NW 20-54-8-W4, (containing 146.92 acres more or less) to Mr. David Dubelt for the 2012 fiscal year, for the annual lease price of \$475.00.

Motion Carried

RP 3764 Y

The CAO informed Council that the County has completed the re-construction of RR 93 (in 2010) within NW 15-53-9-W4 and have realigned the curve in the road we can now cancel the road diversion road plan 3764 Y.

A Council may close a road diversion by resolution of Council subject to approval of the Minister of Infrastructure.

Council having discussed this item; it was moved by:

**R-8986**

**A. SAYLER**

That the County of Two Hills No. 21 for the purpose of closing to public and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1 Revised Statutes of Alberta 2000, as amended.

Whereas, the land described are no longer required for public travel.

Now therefore be it resolved that the Council of the County of Two Hills No. 21 does hereby close the following described road, subject to rights of access granted by other legislation:

Road Plan 3764 Y within NW 15-53-9-W4. Excepting thereout all mines and minerals.

Motion Carried

RP 676 E.T. The CAO informed Council that the County has completed the re-construction of RR 93 (in 2010) within SW 15-53-9-W4 and have realigned the curve in the road and can now cancel the road diversion road plan 676 E.T.

A Council may close a road diversion by resolution of Council subject to approval of the Minister of Infrastructure.

Council having discussed this item; it was moved by:

**R-8987** **A. SAYLER**

That the County of Two Hills No. 21 for the purpose of closing to public and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1 Revised Statutes of Alberta 2000, as amended.

Whereas, the land described are no longer required for public travel.

Now therefore be it resolved that the Council of the County of Two Hills No. 21 does hereby close the following described road, subject to rights of access granted by other legislation:

Road Plan 676 E.T. within SW 15-53-9-W4. Excepting thereout all mines and minerals.

Motion Carried

RP 5315 B.M. The CAO informed Council that the County has completed the re-construction of RR 132 (in 2010) within SW 35-56-13-W4 and have realigned the curve in the road and can now cancel the road diversion road plan 5315 B.M.

A Council may close a road diversion by resolution of Council subject to approval of the Minister of Infrastructure.

Council having discussed this item; it was moved by:

**R-8988** **E. YAKEMCHUK**

That the County of Two Hills No. 21 for the purpose of closing to public and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1 Revised Statutes of Alberta 2000, as amended.

Whereas, the land described are no longer required for public travel.

Now therefore be it resolved that the Council of the County of Two Hills No. 21 does hereby close the following described road, subject to rights of access granted by other legislation.

Road Plan 5315 B.M. within SW 35-56-13-W4. Excepting thereout all mines and minerals.

Motion Carried

RP 5315 B.M. The CAO informed Council that the County has completed the re-construction of RR 132 (in 2010) within NW 26-56-13-W4 and have realigned the curve in the road and can now cancel the road diversion road plan 5315 B.M.

A Council may close a road diversion by resolution of Council subject to approval of the Minister of Infrastructure.

Council having discussed this item; it was moved by:

**R-8989**     **E. YAKEMCHUK**

That the County of Two Hills No. 21 for the purpose of closing to public and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1 Revised Statutes of Alberta 2000, as amended.

Whereas, the land described are no longer required for public travel.

Now therefore be it resolved that the Council of the County of Two Hills No. 21 does hereby close the following described road, subject to rights of access granted by other legislation:

Road Plan 5315 B.M. within NW 26-56-13-W4. Excepting thereout all mines and minerals.

Motion Carried

RP 2146 E.T.

The CAO informed Council that the County has completed the re-construction of Twp Rd 544 (several years ago) within SW 25-54-13-W4 and have straightened the said road and can now cancel the road diversion road plan 2146 E.T.

A Council may close a road diversion by resolution of Council subject to approval of the Minister of Infrastructure.

Council having discussed this item; it was moved by:

**R-8990**     **E. YAKEMCHUK**

That the County of Two Hills No. 21 for the purpose of closing to public and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1 Revised Statutes of Alberta 2000, as amended.

Whereas, the land described are no longer required for public travel.

Now therefore be it resolved that the Council of the County of Two Hills No. 21 does hereby close the following described road, subject to rights of access granted by other legislation:

Road Plan 2146 E.T. within SW 25-54-13-W4. Excepting thereout all mines and minerals.

Motion Carried

RP 1381 R

The CAO informed Council that the County has completed the re-construction of Twp Rd 544 (several years ago) within NW 24-54-13-W4 and have straightened the said road and can now cancel the road diversion road plan 1381 R.

A Council may close a road diversion by resolution of Council subject to approval of the Minister of Infrastructure.

Council having discussed this item; it was moved by:

**R-8991**     **E. YAKEMCHUK**

That the County of Two Hills No. 21 for the purpose of closing to public and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1 Revised Statutes of Alberta 2000, as amended.

Whereas, the land described are no longer required for public travel.

Now therefore be it resolved that the Council of the County of Two Hills No. 21 does hereby close the following described road, subject to rights of access granted by other legislation:

Road Plan 1381 R. within NW 24-54-13-W4. Excepting thereout all mines and minerals.

Motion Carried

Meeting  
Rescheduling

The CAO informed Council that the Goals and Objectives Meeting of December 14, Municipal Policy Meeting of December 19 & 20 and Special Council Meeting to discuss Recreation Fund Applications of December 19, 2011 be rescheduled (R-8871, R-8951 and R-8952).

Council having discussed this item; it was moved by:

**R-8992**

**A. SAYLER**

That the Natural Gas Utility Meeting, Agricultural Service Board Meeting and a Special Council Meeting to discuss Recreation Fund Applications be rescheduled to Wednesday, December 14, 2011 and the Goals and Objectives Meeting be rescheduled to Tuesday December 20, 2011 and a Special Council Meeting to discuss Derwent Bylaws be held on Wednesday, December 21, 2011.

Motion Carried

Cemetery  
Mowing

The CAO informed Council that at the Public Works Meeting of December 8, 2011 Administration was directed to investigate cemetery mowing.

Administration having investigated cemetery mowing, a neighboring municipality takes ownership of a cemetery when the society or community members can no longer upkeep the same.

The CAO informed Council that the Willingdon & District Agricultural Society is requesting use of the County fuel tanks.

Council having discussed this item; it was moved by:

**R-8993**

**P. GORDEYKO**

That the Willingdon & District Agricultural Society be authorized to utilize County fuel tanks (having a County employee present and fuel metered).

Motion Carried

HUB

S. Odegard, HUB representative informed Council of a proposed per capita increase from .20¢ to .50¢ for 2012 and 2013.

Council having discussed this item; it was moved by:

**R-8994**

**S. ODEGARD**

That the County of Two Hills accept the proposed HUB increase from .20¢ to .50¢ for 2012 and 2013.

Motion Carried

VR Wire

P. Gordeyko informed Council that there is wire across the Vermilion River (RR 123).

Council having discussed this item; it was moved by:

**R-8995**

**P. GORDEYKO**

That Administration investigate wire across the Vermilion River and report back to Council at their January 2012 Meeting.

Motion Carried



E. Yakemchuk informed Council that a ratepayer has informed that the County of Spirit River has a wellhead tax, having Administration investigating the same.

P. Gordeyko, Councillor requested that Administration provide water quality tests for the Hamlets and provide the same at an upcoming Council Meeting.

Hamlet Water  
Mtnce.

P. Gordeyko, Councillor requested that Administration provide a plan for Duvernay and Derwent water maintenance.

Council having discussed this item; it was moved by:

**R-8996**

**P. GORDEYKO**

That Administration provide a plan for Hamlet water maintenance.

Motion Carried

L. Lavallee was invited into the Council Chambers to provide an update regarding Duvernay water maintenance that took place in November 2011.

L. Lavallee left the Council Chambers.

Mr. Dale Chapelsky entered the Council Chambers and presented an equipment update.

**R-8997**  
Recess

**E. YAKEMCHUK**

That the Council Meeting be recessed for lunch – time 12:22 p.m.

Motion Carried

The meeting reconvened at 1:49 p.m., having all Councillors in attendance.

Myrnam Mayor

Mr. Ed Sosnowski was invited into the Council Chambers and thanked Council for the paving work performed by the County of Two Hills in the Village of Myrnam.

Mr. Sosnowski thanked Council for their time and left the Council Chambers.

The CAO discussed Council computers, having Administration reviewing the computers.

Brad Straty entered the Council Chambers to present the Essential Services Coordinator's Report.

B. Straty requested that two Assistant Positions be appointed, replacing the Deputy Chief, having B. Straty discussing the same at the Fire Chiefs' Meeting.

Hamlet Fire  
Fighters

B. Straty requested that Hamlet Volunteer Fire Fighter receive \$20.00 per hour for fire practice, effective May 1, 2011.

Council having discussed this item; it was moved by:

**R-8998**

**S. ODEGARD**

That the Hamlet of Hairy Hill and Derwent Volunteer Fire Fighters receive \$20.00 per hour for fire practice, effective May 1, 2011.

Motion Carried

Administration will investigate and provide the contribution fire departments receive from the Town and Villages.

B. Straty left the Council Chambers.

R. Jorgensen presented the Water & Wastewater Report.

**Reports**

P. Gordeyko reported on ACE Water, noting there will be a meeting held at the Two Hills Centennial Hall on December 14, 2011. FCSS Christmas Party was held at the Two Hills Centennial Hall on December 11, 2011.

S. Odegard reported on the HUB meetings attended, noting a Premier and MLA Round Table may be held on the 27<sup>th</sup> of January, 2012.

E. Yakemchuk reported on Highway 36 meetings attended and Two Hills Regional Landfill Commission meeting attended on November 10, 2011.

A. Pidruchney reported on the Eagle Hill Foundation (1995) Board Meeting attended. Noting the Eagle Hill Foundation Administration would like to attend the next Joint Municipalities Meeting.

The CAO informed Council that to date there is no reply from the Town and Villages regarding the RCMP grant.

The CAO informed Council that to date there is no reply regarding the wheelchair lift grant.

The CAO informed Council that ISL Engineering will meet with the CAO, Public Works Supervisor, Reeve and area Councillor on December 16, 2011 at 1:00 p.m.

**R-8999**  
Camera

**A. SAYLER**  
That Council meet in camera – time 4:08 p.m.

Motion Carried

**R-9000**

**S. ODEGARD**  
That Council revert back to their open public meeting – time 4:59 p.m.

Motion Carried

**R-9001**  
Meeting Proceed

**A. PIDRUCHNEY**  
That the Council Meeting proceed after 5:00 p.m.

Motion Carried

**R-9002**  
Camera

**S. ODEGARD**  
That Council meet in camera – time 5:00 p.m.

Motion Carried

**R-9003**

**A. SAYLER**  
That Council revert back to their open public meeting – time 5:10 p.m.

Motion Carried

**R-9004**  
2012 Salaries

**E. YAKEMCHUK**  
That the CAO and Managers receive a 2.5% cost of living adjustment increase in 2012 and all other County employees receive a \$1,500.00 flat rate increase in 2012.

Motion Carried

**R-9005**  
ASB Fieldman  
Grid

**A. PIDRUCHNEY**

That the Agricultural Service Board Manager's grid be increased from a ten step grid to a twelve step grid.

Motion Carried

Correspondence

**Correspondence & Information Items**

- Accounts Payables & Time Sheets.
- Alberta Health Services re: Emergency Medical Services (EMS).
- North Saskatchewan Watershed Alliance re: Vermilion River Watershed Management.
- Rannach Community Pasture re: Annual Supper Meeting
- AAMDC Zone 5 Meeting on January 13, 2012
- Alberta Central East Regional Water System
- Alberta Human Services re: Fire Fighting Services
- Leon Benoit, MP – Christmas
- AAMD&C
  - Newsletters of November 9, 16, 30 & December 7, 2011.
  - Member Bulletin
    - AAMDC Resolutions Expiring
    - PFA Advises of Diesel Shortage
    - Municipal Goose Management Plans

Next Meeting  
Date

Discussion took place on the next meeting date; it was moved by:

**R-9006**

**P. GORDEYKO**

That the next County Council Meeting be held on January 17, 2012 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on January 16, 2012 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-9007**

**E. YAKEMCHYUK**

That the meeting be adjourned – time 5:19 p.m.

Motion Carried

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REEVE

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CAO