

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
November 10, 2011**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:17 a.m. on Thursday, November 10, 2011.

Attendance Present were:

A. Pidruchney S. Odegard
A. Sayler E. Yakemchuk
P. Gordeyko R. Jorgensen, CAO
 S. Dary, Assistant CAO

Agenda The Agenda for the November 10, 2011 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Twp Rd 544 & RR 135
- Coyote Bounty
- ATCO
- Beaver Dams
- Lac Sante Development

There being no further additions; it was moved by:

R-8946 A. PIDRUCHNEY

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the October 13, 2011 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-8947 E. YAKEMCHUK

That the October 13, 2011 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the October 25, 2011 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-8948 S. ODEGARD

That the October 25, 2011 Special Council Meeting Minutes be approved.

Motion Carried

The minutes of the November 2, 2011 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-8949 S. ODEGARD

That the November 2, 2011 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2011 Development Permits to date
- Correspondence re: previous meeting

EDO It was the consensus of Council that the County of Two Hills and Town of Two Hills meet to discuss a Regional Economic Development Officer on November 14, 2011 at 5:30 p.m., having Administration confirming the same.

- St. Paul Education has confirmed that Lac Sante MSR will be discussed at their Board Meeting of November 9, 2011.

Bank Rec The Bank Reconciliation Report for the month ending September 2011, indicating a bank balance of \$482,583.94 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the September 2011 Bank Reconciliation Report; it was moved by:

R-8950 **E. YAKEMCHUK**

That the Bank Reconciliation Report for the month ending September 2011 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Mun Policy The CAO informed Council that the County has on hand (since August 1995) a Mtng Municipal Policy & Information Manual, of which addresses the following:

Organizational Structure, Administration, Agriculture, Council, Development, Fire & Communications, Park Control, Public Works & Utilities.

Council having discussed this item; it was moved by:

R-8951 **E. YAKEMCHUK**

That the Municipal Policy & Information Manual meeting be held on December 19 and 20, 2011 in the County Office Council Chambers at 10:00 a.m.

Motion Carried

Rec Funds The CAO informed Council that the County has since 1999, distributed (according to policy), budgeted recreation funds to various Community Recreation Facility Operations.

Council having discussed this item; it was moved by:

R-8952 **E. YAKEMCHUK**

That a Special Council Meeting be held to discuss Recreation Fund Applications preceding the Municipal Policy & Information Manual on December 19, 2011.

Motion Carried

Myrnam Seed The CAO informed Council that the Myrnam Seed Cleaning Plant purchased Plant gravel from the County to widen and lengthen the approaches to their plant. The Myrnam Seed Cleaning Plant received an invoice for gravel and trucking, and request that the County cancel the said invoice.

Council having discussed this item; it was moved by:

R-8953 **A. SAYLER**

That the Myrnam Seed Cleaning Plant Invoice No. 24878 be cancelled.

Motion Carried

Ed Support The CAO informed Council that as per Policy ADM-PER-6 the following request for educational support is hereby submitted.

The Assistant CAO requests authorization to commence with a course in the Local Government Certificate Program (LGCP).

Council having discussed this item; it was moved by:

R-8954 **S. ODEGARD**

That the above request for educational support be approved as per Policy ADM-PER-6.

Motion Carried

Village of
Willingdon

The CAO informed Council that the Town of Two Hills will no longer provide the Village of Willingdon with Administration assistance, effective January 31, 2012.

The Village of Willingdon is inquiring if the County of Two Hills would be willing to enter into a Mutual Service Provision Agreement for the provision of Administrative & Governance Services for Willingdon.

Council having discussed this item; it was moved by:

R-8955 **S. ODEGARD**

That the County of Two Hills provide administrative services to the Village of Willingdon, subject to agreement between the County of Two Hills and Village of Willingdon Councils.

Motion Carried

Synergy

Sheryl Lazaruk from Synergy Chartered Accountants was invited into the Council Chambers.

R-8956 **E. YAKEMCHUK**

Camera

That Council meet in camera to discuss personnel issues – time 11:54 a.m.

Motion Carried

That Council revert back to their open public meeting – time 12:23 p.m.

Motion Carried

R-8957 **A. PIDRUCHNEY**

That the Council Meeting be recessed for lunch – time 12:23 p.m.

Motion Carried

All Councillors being in attendance, the meeting reconvened – time 1:27 p.m.

R. Bouchard and A. Ropchan entered the Council Chambers.

C. Lazaruk was invited into the Council Chambers to discuss equipment use between departments.

C. Lazaruk thanked Council for their time and left the Council Chambers.

A. Ropchan left the Council Chambers.

Twp Rd 544 &
RR 135 Access

The CAO informed Council that a request for an access on Twp Rd 544 and RR 135 between NE 19-54-13-W4 and NW 20-54-13-W4 was received.

Council having discussed this item; it was moved by:

R-8958 **S. ODEGARD**

That the Public Works Department be authorized to construct an access on Twp Rd 544 and RR 135 between NE 19-54-13-W4 and NW 20-54-13-W4.

Motion Carried

The CAO informed Council payment for power pole moves will be made after the work has been completed.

Derwent Office The CAO informed Council that at the September 14, 2011 Council Meeting, Council resolved that Interim Personnel from the County Office attend the Hamlet Office four hours per week, having the same being reviewed at the November 2011 Council Meeting.

Council having discussed this item; it was moved by:

R-8959 **A. PIDRUCHNEY**

That the County of Two Hills continue manning the Hamlet of Derwent Office one day per week (four hours), reviewing the same during budget discussions.

Motion Carried

Administration was requested to provide Hamlet costs (street lights, etc).

Vehicle Comp The CAO informed Council that as discussed at the Natural Gas Utility Department Head Meeting on November 3, 2011, the Natural Gas Utility Manager informed the Committee that vehicle compensation in the amount of \$50.00 for each of the two utility clerks is requested.

Council having discussed this item; it was moved by:

R-8960 **P. GORDEYKO**

That the two Natural Gas Utility (full time) Clerks receive vehicle compensation in the amount of \$50.00 per month.

Motion Carried

Derwent – Sewer Line The CAO informed Council that the County has received a request to cancel an invoice for sewer line repair in the Hamlet of Derwent, in the amount of \$1,651.88. The reason for this request is that the ratepayer states the work was performed on the Hamlet property and not on his property. The ratepayer's building runs up to the property line, thus there was no repair on his property.

Council having discussed this item; it was moved by:

R-8961 **A. PIDRUCHNEY**

That the County of Two Hills cancel the amount of \$1,651.88 on NE 9-54-7-W4, Block 1, Lot 11 – Derwent, Roll No. 30400.

Motion Carried

Correspondence & Information Items

- Accounts Payables & Time Sheets.
- Village of Willingdon re: Regional EDO.
- Driving Economic Development and Diversification in Rural Alberta.
- Human Resources & Skills Development Canada re: Application – Enabling Accessibility Fund Small Project Component.
- Alberta HUB Fall General Meeting, Friday, November 18, 2011.
- Alberta Central East Water Corporation re: primary contractor.
- Tank Site Remediation Program.
- AAMD&C
 - Newsletters of October 6, 12, 19 & 26, and November 2, 2011.
 - Member Bulletin
 - Notice of Elections and Procedures for the AAMDC Board of Directors
 - Member Input Request – Provincial Perspectives: AS Opposition
 - New Peer Mentors Announced

- Cost Eligibility under the AB Municipal Water/Wastewater Partnership
- Medical First Response Advisory Panel
- Resolutions for the AAMDC Fall 2011 Convention
- Relevant Legislation in the Election Finances and Contributions Disclosure Act

Beaver Dam Removal The CAO informed Council that at the Public Works Department Meeting of November 3, 2011 the removal of beaver dams along Spring Creek was discussed and denied by the Committee.

Council having discussed this item; it was moved by:

R-8962 **S. ODEGARD**

That County equipment be authorized to remove beaver dams along Spring Creek, provided that all documentation is in place.

Motion Defeated

Derwent Reservoir The CAO informed Council that at the Public Works Department Meeting of November 3, 2011, R. Bouchard, Public Works Supervisor presented values associated with the assessment of liquidated damages and additional engineering regarding the Derwent Reservoir and Pumphouse.

Council having discussed this item; it was moved by:

R-8963 **A. PIDRUCHNEY**

That the County of Two Hills holdback entitled liquidated damages in the amount of \$61,000.00, plus additional engineering fees of \$24,362, plus waterline strike of \$3,661.08, plus lawyer fees to be determined.

Motion Carried

The CAO informed Council that the County of St. Paul has confirmed that a Coyote Bounty will be held.

R-8964

Camera

P. GORDEYKO

That Council meet in camera to discuss personnel issues – time 3:12 p.m.

Motion Carried

R-8965 **A. PIDRUCHNEY**

That Council revert back to their open public meeting – 4:49 p.m.

Motion Carried

R-8966

Ag Fieldman's Grid

S. ODEGARD

That the Agricultural Fieldman's Grid be revised from a 10 step grid to a 12 step grid and presented at the December 2011 Council Meeting.

Motion Carried

Next Meeting Date

Discussion took place on the next meeting date; it was moved by:

R-8967 **P. GORDEYKO**

That the next County Council Meeting on held on December 13, 2011 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on December 8, 2011 in the Council Chambers at 10:00 a.m.

Motion Carried

Councillors, P. Gordeyko and S. Odegard reported on ACE meetings attended.

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-8968 **A. PIDRUCHNEY**
That the meeting be adjourned – time 5:00 p.m.

Motion Carried

REEVE

CAO