

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
October 13, 2011**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Saylor at 10:25 a.m. on Thursday, October 13, 2011.

Attendance Present were:

A. Pidruchney S. Odegard
A. Saylor E. Yakemchuk
P. Gordeyko R. Jorgensen, CAO
 S. Dary, Assistant CAO

Agenda The Agenda for the October 13, 2011 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- ACE Water pipeline Connection
- Lac Sante Lights
- Assessment Review Board
- Twp Road 534 Easement
- Lakeland Breakers re: Equipment
- CAO Performance Appraisal
- Kalyna Country and Lakeland Visitors Guide

There being no further additions; it was moved by:

R-8858a S. ODEGARD
That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the September 14, 2011 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

R-8859b S. ODEGARD
That the September 14, 2011 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the September 21, 2011 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Saylor asked for adoption.

R-8860 E. YAKEMCHUK
That the September 21, 2011 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

- 2011 Development Permits were presented, having Administration reviewing the same.
- Correspondence re: previous meeting.

Bank Rec August The Bank Reconciliation Report for the month ending August 2011, indicating a bank balance of \$1,269,278.43 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the August 2011 Bank Reconciliation Report; it was moved by:

- R-8861** **P. GORDEYKO**
That the Bank Reconciliation Report for the month ending August 2011 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.
- Motion Carried
- AAMDC Fall Conference The CAO informed Council that the Annual AAMDC Fall Conference is to be held in Edmonton on November 21 – 24, 2011 at the Shaw Conference Centre.
- All Councillors, CAO and appointed staff attended the said Conference in the past.
- Council having discussed this item; it was moved by:
- R-8862** **E. YAKEMCHUK**
That all Councillors, CAO and appointed staff be authorized to attend the Annual AAMDC Fall Conference in Edmonton on November 21-24, 2011.
- Motion Carried
- Town of Two Hills The CAO informed Council that the Town of Two Hills stated that while they were in the process of installing a waterline from 50 Avenue to 46 Avenue at 52 Street, water was found in a trench, having their engineers drilling test holes.
- The Town of Two Hills has forwarded an invoice to the County.
- Council having discussed this item; it was moved by:
- R-8863** **E. YAKEMCHUK**
That the invoice received from the Town of Two Hills be tabled, having Administration investigating this item further.
- Motion Carried
- A. Pidruchney entered the Council Chambers.
- Regional EDO The CAO informed Council that the Town of Two Hills has requested that the Manager of Community Futures be authorized to proceed with an application to Rural Alberta Development Fund for the purpose of a Regional Economic Development Officer. The grant covers 75% of the expenditures costs to December 2013, having an 18 month project (June 2012 to December 2013).
- Council having discussed this item; it was moved by:
- R-8864** **S. ODEGARD**
That the County of Two Hills support Community Futures – Elk Island Region be the lead applicant and apply to Rural Alberta Development Fund for the purposes of a Regional Economic Development Officer for all participating municipalities within and including the County of Two Hills, and further, that Community Futures – Elk Island Region be the direct employer of the Regional Economic Development Officer with direction from the future Economic Development Board; with the condition the per capita line be removed.
- Motion Carried
- Two Hills RCMP Sgt. Ray Campbell was invited into the Council Chambers to discuss the 2011 Enhanced Policing Program and future Enhanced Policing Programs.
- Sgt. Ray Campbell thanked Council for their time and left the Council Chambers.

R-8865 **P. GORDEYKO**

That the Council Meeting be recessed for lunch - time 12:08 a.m.

Motion Carried

All Councillors being in attendance, the meeting reconvened – time 1:26 p.m.

Persons with
Disabilities

Mr. Dan Bojarski was invited into the Council Chambers representing Premiers Council on the Status of Persons with Disabilities.

There being no further comments, Mr. Bojarski thanked Council for their time and left the Council Chambers.

Public Meeting

The CAO informed that the County Council is to hold Public Meetings in various locations throughout the County to provide information on the operation of the County, as per Council's Goals & Objectives, Public Meetings will be held in the months of April and November.

Council having discussed this item; it was moved by:

R-8866 **A. PIDRUCHNEY**

That a Public Meeting be held in Derwent on Tuesday, November 15, 2011 at the hour of 7:00 p.m. for discussion of County Operations.

Motion Carried

Enhanced
Policing

The Enhanced Policing Program was placed on the table for discussion; it was the consensus of Council that the Reeve, Deputy Reeve and CAO from the Village of Andrew and County of Lamont be invited to the Joint Municipalities Meeting of November 2, 2011 to discuss the Enhanced Policing Program.

The CAO informed Council that the Town of Two Hills resolved at their Council Meeting of September 21, 2011 to set up an evening meeting with both Council's and CAO's to discuss cost recovery of the New Community Building; and that the meeting be held on October 13, 2011 at 5:30 p.m. prior to the Stakeholders Meeting.

At the September 14, 2011 County Council Meeting, Council resolved, that the CAO's develop a joint agreement to identify that the Town and County of Two Hills will bear the developmental responsibility for the New Community Building and further that all capital and operational expenses are recaptured through a full cost-recovery method.

Council having discussed this item; it was moved by:

R-8867 **P. GORDEYKO**

That the County of Two Hills remain status quo on the above resolution regarding the New Community Building and meet with the Town of Two Hills following the Stakeholders Meeting.

Motion Carried

TH Lions Club

The CAO informed Council that the Two Hills Lions Club is planning to develop and build an 18 to 22 stall RV Park north of the Club House. The stalls would offer full service – power, water and sewer.

The Two Hills Lions Club is requesting the following assistance:

- A letter of support from the County of Two Hills for the development and construction of an RV Park.

- Assistance in development, buildings and RV Park. Donation of equipment, labour and materials – gravel/clay.

Council having discussed this item; it was moved by:

R-8868 **P. GORDEYKO**

That the County of Two Hills provide the Two Hills Lions Club with a letter of support for their application to Community Facilities for the development and construction of an RV Park; and request further details regarding the development of the proposed RV Park.

Motion Carried

ACE –
Right-of-Way

The CAO informed Council that as discussed at a Joint Municipal Meeting, involving the Counties of Minburn, Vermilion River and Two Hills; it was the consensus of the municipalities that the County of Minburn forward a resolution regarding the ACE waterline right-of-way. The regular 66' right-of-way does not allow sufficient working area for the water pipeline. The road allowance in most cases had to be closed because there was not sufficient room to pile dirt from the ditch onto the road and allow vehicle traffic.

Council having discussed this item; it was moved by:

R-8869 **S. ODEGARD**

That Council approve the Counties of Minburn, Two Hills and Vermilion River recommendations as follows:

- Extend the right-of-way up to 100' on both sides of the road as per the Phase II plan dated August 25, 2011 approximately 44 miles.
- Alberta Transportation will contribute to the cost of purchase of right-of-way on one side and the County on the other side. The County purchase will also allow for future road widening.
- Landowners not willing to sell the land will be given the option to provide a construction and maintenance easement.
- The offer for purchase of the extra right-of-way is \$1,200 per acre.
- Alberta Transportation is to contribute to the majority of the costs for land purchase, fencing, surveying, survey pins and road plans. The County and ACE will pay the balance where applicable.
- The County budget is estimated approximately \$100,000.00.
- ACE land agent is to look after all matters required for the additional right-of-way.

Motion Carried

CAO Evaluation

The CAO informed that Council must provide the Chief Administrative Officer with an annual written performance evaluation of the results the CAO has achieved with respect to fulfilling the CAO responsibilities under Section 207.

Council having discussed this item; it was moved by:

R-8870 **P. GORDEYKO**

That a Special Council Meeting for the Performance Evaluation of the CAO be held in the Council Chambers on November 2, 2011 at 10:00 a.m.

Motion Carried

Goals &
Objectives

The CAO informed that Council is to meet on an annual basis to discuss their priorities for the new year and seek senior administrative input on the issues facing each department.

Council having discussed this item; it was moved by:

R-8871 **P. GORDEYKO**

That a Special Council Meeting to discuss Goals and Objectives for the 2012 fiscal year be held in the Council Chambers on December 14, 2011 at 10:00 a.m.

Motion Carried

Village of
Willingdon

The CAO informed Council that the Town of Two Hills CAO and Village of Willingdon Assistant CAO, County CAO and Assistant CAO met on October 5, 2011 to discuss the future of the Village of Willingdon.

The Town of Two Hills will no longer provide the Village of Willingdon with administrative assistance, effective January 13, 2012.

Council having discussed this item; it was moved by:

R-8872 **P. GORDEYKO**

That the County of Two Hills Council await a request from the Village of Willingdon Council to discuss administrative assistance.

Motion Carried

Assessment
Review Board

The CAO informed Council that it was resolved at the August 9, 2011 Council Meeting – R-8806 – That the County of Two Hills Assessment Review Board and/or members from the provincial listing meet on Thursday, October 13, 2011 at the hour of 9:00 a.m. in the Two Hills County Office to deal with assessment complaints received on or prior to August 29, 2011.

Administration has advised that due to the required time lines the County of Two Hills Local Assessment Review Board must be rescheduled.

Council having discussed this item; it was moved by:

R-8873 **A. SAYLER**

That the County of Two Hills Local Assessment Review Board and/or members from the provincial listing meet on Wednesday, November 9, 2011 at the hour of 9:00 a.m. in the Two Hills County Office to deal with assessment complaints received on or prior to August 29, 2011.

Motion Carried

Westcan
Wireless

The CAO informed Council that at the September 14, 2011 Council Meeting, it was resolved that the County of Two Hills enter into an Agreement with Westcan Wireless for a Communication System Maintenance Agreement (subject to negotiations), having Administration presenting the same at the October Council Meeting.

Council having discussed this time; it was moved by:

R-8874 **P. GORDEYKO**

That Council meet in camera to discuss personnel issues – time 2:59 p.m.

Motion Carried

R-8875 **E. YAKEMCHUK**

That Council revert back to their open public meeting - 3:14 p.m.

Motion Carried

R-8876 **P. GORDEYKO**
Westcan That the County of Two Hills enter into a System Maintenance Agreement with
Wireless Westcan Wireless, effective October 13, 2011, having Month One and Month
Two System Upgrade being included in the 2011 budget for a Communication
System Maintenance Agreement, amending the budget, in the amount of
\$47,000.00

Motion Carried

R. Bouchard and T. Bodnar entered the Council Chambers.

Easements R. Bouchard placed easements for NW 24-53-13-W4 and Pt. NE 24-53-13-W4
on the table for discussion.

Council having discussed this item; it was moved by:

R-8877 **P. GORDEYKO**
That a letter be forwarded to the owners of NW 24-53-13-W4 and Pt. NE 24-53-
13-W4 from the Reeve, on behalf of the County informing the owner of the
County's 2012 Road Priority List.

Motion Carried

BF 74274 R. Bouchard presented Bridge File 74274, informing that Genivar will complete
the said guardrail on the said bridge.

T. Bodnar left the Council Chambers.

R-8878 **A. SAYLER**
That Council meet in camera to discuss legal issues – time 3:39 p.m.

Motion Carried

R-8879 **A. PIDRUCHNEY**
That Council revert back to their open public meeting – time 3:47 p.m.

Motion Carried

Lakeland The CAO informed Council that Lakeland Breakers is requesting to rent
Breakers equipment from the County of Two Hills Public Works Department.

Council having discussed this item; it was moved by:

R-8880 **A. SAYLER**
That the County of Two Hills Public Works Department be authorized to rent
equipment to Lakeland Breakers, having the Public Works Department
investigating the said location prior to rental.

Motion Carried

R. Bouchard left the Council Chambers.

Hydrovac The CAO informed Council that as discussed at the Natural Gas Utility
Department Meeting of October 6, 2011, the Utility Manager informed the
Committee that a purchase order was provided to Truck Sales Canada for a
Hydrovac in that amount of \$151,022.55.

Council having discussed this item; it was moved by:

- R-8881** **P. GORDEYKO**
That the Natural Gas Utility Manager be authorized to purchase a Hydrovac truck from Truck Sales Canada in the amount of \$151,022.55, plus GST (upon inspection of the same), having the funds being transferred from the Natural Gas Utility Reserves.

Motion Carried
- St. Laurent's Pit The CAO informed Council that as discussed at the Public Works Department Meeting of October 6, 2011, the Public Works Supervisor informed the Committee that the owner of St. Laurent's pit is requesting a letter indicating that the County of Two Hills will utilize 20,000 cubic yards of gravel per annum, for a period of five years.

Council having discussed this item; it was moved by:
- R-8882** **A. SAYLER**
That Administration inform the owner of St. Laurent Pit that the County of Two Hills Public Works Department will utilize 20,000 cubic yards of gravel per annum, for a period of five years.

Motion Carried
- Advertising The CAO requested authorization to advertise in Kalyna Country and the Lakeland Visitors Guide for the 2012 fiscal year.

Council having discussed this item; it was moved by:
- R-8883** **E. YAKEMCHUK**
That the County of Two Hills advertise in Kalyna Country and the Lakeland Visitors Guide for the 2012 fiscal year.

Motion Carried
- B. Straty, Essential Services Coordinator was invited into the Council Chambers to present his Report.
- Fireworks It was the consensus of Council that the Fireworks bylaw/policy be tabled to the next Policy Meeting.

B. Straty left the Council Chambers.

The CAO presented the Water/Sewer Report to Council for information.

E. Yakemchuk reported on Two Hills Regional Landfill Commission Meeting attended October 6, 2011.

A. Pidruchney reported on the Eagle Hill Foundation (1995) meeting attended.

S. Odegard reported on the Hub Meeting attended.
- To Proceed The time being 5:00 p.m., having all Councillors in attendance; it was moved by:
- R-8884** **S. ODEGARD**
That the Council Meeting proceed after 5:00 p.m.

Motion Carried
- P. Gordeyko and S. Odegard reported on ACE meetings attended.

Correspondence **Correspondence & Information Items**

- Bills and Paysheets.
- Accounts Payables/Time Sheets (presented at meeting).
- Two Hills Mennonite School re: Thank you.
- Town of Two Hills re: Student Teacher
- Canadian Wheat Board re: 2011 Producer Plebiscite
- STARS re: Thank you.
- 2011 Tourism Investment Forum.
- ATCO Electric – Eastern Alberta DC Transmission Line.
- Enbridge re: Athabasca Pipeline Twinning Project
- Smoky Lake County re: Thank You.
- Slave Lake re: Thank you.

AAMDC

- Newsletters – September 14, 21 and 28, 2011.
- Member Bulletin
 - Notice of Elections and Procedures for AAMDC Board of Directors
 - AAMDC Fall 2011 Convention In Memoriam List and Long Service Awards
 - Department of Fisheries and Oceans Works to Improve Collaboration with Municipalities

Next Meeting Discussion took place on the next meeting date; it was moved by:
Date

R-8885

A. SAYLER

That the next County Council Meeting be held on November 10, 2011 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on November 3, 2011 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-8886

A. PIDRUCHNEY

That the meeting be adjourned – time 5:33 p.m.

Motion Carried

REEVE

CAO