

**COUNTY OF TWO HILLS NO. 21 COUNCIL MEETING
September 14, 2011**

Meeting Called to Order The County Council Meeting was called to order by Reeve, A. Sayler at 10:39 a.m. on Wednesday, September 14, 2011.

Attendance Present were:

A. Pidruchney S. Odegard
A. Sayler E. Yakemchuk
P. Gordeyko R. Jorgensen, CAO
 S. Dary, Assistant CAO

Agenda The Agenda for the September 14, 2011 Council Meeting was presented for review and consideration, having the following listed additions being presented:

- Brownlee LLP re: Proposed Day Use Park at Lac Sante
- SW 14-55-14-W4 re: Property Taxes
- Lot 5, Block 10, Plan 134HW re: Property Taxes
- Hamlet of Derwent CAO re: resignation
- W ½ SE 17-53-10-W4 re: assessment class
- Dust Control Policy
- Enhanced Policing Program Review
- CAO Performance Appraisal

There being no further additions; it was moved by:

R-8824 E. YAKEMCHUK

That the Agenda, inclusive of the additions be approved.

Motion Carried

Previous Minutes The minutes of the August 9, 2011 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-8825 S. ODEGARD

That the August 9, 2011 Regular Council Meeting Minutes be approved.

Motion Carried

The minutes of the August 29, 2011 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, A. Sayler asked for adoption.

R-8826 S. ODEGARD

That the August 29, 2011 Special Council Meeting Minutes be approved.

Motion Carried

Business Arising from the Minutes

Canadian Wheat Board

- 2011 Development Permits were presented, having Administration reviewing the same.
- Correspondence re: previous meeting.
- Minister of Agriculture and Agri-Food and the Minister of Canadian Wheat Board re: letter regarding Canadian Wheat Board (CWB).

Council having discussed this item; it was moved by:

R-8827 **E. YAKEMCHUK**

That Council of the County of Two Hills reaffirm their stand on the Canadian Wheat Board and support a plebiscite and a democratic vote of the producers (forwarding the same to the Minister of Agriculture)

Motion Carried

C. McRae, Accountant entered the Council Chambers.

Bank Rec June

The Bank Reconciliation Report for the month ending June 2011, indicating a bank balance of \$-208,199.30 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the June 2011 Bank Reconciliation Report; it was moved by:

R-8828 **S. ODEGARD**

That the Bank Reconciliation Report for the month ending June 2011 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bank Rec July

The Bank Reconciliation Report for the month ending July 2011, indicating a bank balance of \$-256,717.01 (together with municipal term certificates) was presented for review and consideration.

Council having reviewed and discussed the July 2011 Bank Reconciliation Report; it was moved by:

R-8829 **A. PIDRUCHNEY**

That the Bank Reconciliation Report for the month ending July 2011 as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Rec Grant

The CAO informed Council that the County has since 1999, distributed (according to policy), budgeted recreation funds to various Community Recreation Facility Operations.

Recreation funds are distributed for approved Community Recreation Facility Operators in November of each year.

All applications received will be presented for review and consideration, at a Special Meeting of Council.

It was the consensus of Council that the Operating Assistance Grant Applicants receive a friendly reminder of the said grant.

Tax Arrears
List

The CAO informed Council that each municipality must offer for sale, at a Public Auction any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-8830 **E. YAKEMCHUK**

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on Friday, December 16, 2011 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Reserve Bid The CAO informed that Council must set for each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonable possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-8831 P. GORDEYKO

That the market value set (by the County's Contract Assessor) be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

Org Meeting The CAO informed that Council must hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.

Council having discussed this item; it was moved by:

R-8832 A. PIDRUCHNEY

That Council hold their Organizational Meeting on Monday, October 24, 2011, commencing at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

FCM Conference The CAO informed Council that the 2012 FCM Conference will be held in Saskatoon, Saskatchewan on June 1 through June 4, 2012.

Attendance will need to be confirmed, thus allowing Administration to book hotel rooms near the Conference.

Council having discussed this item; it was moved by:

R-8833 P. GORDEYKO

That Council and Administration be authorized to attend the 2012 FCM Conference in Saskatoon, Saskatchewan from June 1 to 4, 2012.

Motion Carried

ACE Share
Certificates The CAO informed Council that at an ACE Water Board Meeting of August 31, 2011, ACE Water Corporation Share Certificates were given. It is requested that the Share Certificate is signed and returned with a cheque for our Share Consideration prior to September 15, 2011.

The County of Two Hills No. 21 is the registered holder of 1,123 Class "A" Common Voting Shares of the Corporation.

Council having discussed this item; it was moved by:

R-8834 P. GORDEYKO

That the Alberta Central East Water Corporation Share Certificate be signed and returned with a cheque in the amount of \$11.23 for our Share Consideration for Class "A" Common Voting shares.

Motion Carried

Grant Funding
Agreement The CAO informed Council that a Grant Funding Agreement between the Minister of Culture and Community Spirit, and County of Two Hills No. 21 and the Town of Two Hills has been received from Lottery Funding Programs, Alberta Culture and Community Spirit.

The Grant Funding Agreement for financial assistance to assist with the construction of the Two Hills Community Centre was presented for review and consideration.

Council having discussed this item; it was moved by:

R-8835 **A. SAYLER**

That the Grant Funding Agreement between the Minister of Culture and Community Spirit, and County of Two Hills No. 21 and Town of Two Hills for financial assistance to assist with the construction of the Two Hills Community Centre be executed this 14th day of September 2011.

Motion Carried

Proposed THCC Resolutions The CAO informed Council that at a Building Committee Meeting for the Two Hills Community Centre the following resolutions were discussed.

Council having discussed this item; it was moved by:

R-8836 **S. ODEGARD**

That both the Town and County of Two Hills will provide \$5,000 seed money towards the New Community Building Project.

Motion Carried

R-8837 **S. ODEGARD**

Recess That the Council Meeting be recessed for lunch - time 11:52 a.m.

Motion Carried

All Councillors being in attendance, the meeting reconvened – time 12:55 p.m.

Westcan Wireless Rick Davidson and Joe Bergman, Westcan Wireless were invited into the Council Chambers to present the proposed Communication System Maintenance Agreement.

Council having discussed this item; it was moved by:

R-8838 **S. ODEGARD**

2011 JEPP Com Tower That the communication tower at the Regional Landfill Site be replaced, using available funds from the 2011 allocated JEPP grant.

Motion Carried

R-8839 **E. YAKEMCHUK**

2012 JEPP Radios That the County of Two Hills apply for 2012 JEPP funding for mobile and portable radios for all fire departments and emergency management within the County of Two Hills.

Motion Carried

R-8840 **A. PIDRUCHNEY**

Westcan Wireless That the County of Two Hills enter into an Agreement with Westcan Wireless for a Communication System Maintenance Agreement (subject to negotiations), having Administration presenting the same at the October Council Meeting.

Motion Carried

Student Teachers Mr. Ryan Morey, Mennonite School Principle was invited into the Council Chambers and requested funding in the amount of \$2,800 for (current school year) student teachers.

Council having discussed this item; it was moved by:

R-8841 **E. YAKEMCHUK**

That the County of Two Hills provide funding to the Two Hills Mennonite School in the amount of \$700 (for the current school year) for the provision of a student teacher.

Motion Carried

R-8842 **E. YAKEMCHUK**

That the County of Two Hills challenge St. Paul Education and the Town of Two Hills for funding of a student teacher (for the current school year) in the amount of \$700.

Motion Carried

Proposed THCC The CAO placed the proposed Two Hills Community Centre back on the table for discussion.

Council having discussed this item; it was moved by:

R-8843 **A. PIDRUCHNEY**

That the CAO's develop a joint agreement to identify that the Town and County of Two Hills will bear the developmental responsibility for the New Community Building and further that all capital and operational expenses are recaptured through a full cost-recovery method.

Motion Carried

It was the consensus of Council that Administration confirms the municipalities' portion of funding \$750,000 for the proposed New Community Building in the Town of Two Hills.

R-8844 **S. ODEGARD**

Proposed THCC That the Town and County of Two Hills set up a joint bank account for the Signing Authority purpose of revenue and expenditures of the New Community Building, and further that the signing authorities be the Town or County CAO and Reeve or Mayor (two signature requirement).

Motion Carried

Proposed Day Use Park Lac Sante The CAO presented correspondence received from Brownlee LLP regarding the Proposed Day Use Park at Lac Sante.

Council having discussed this item; it was moved by:

R-8845 **E. YAKEMCHUK**

That Administration investigate the correspondence received from Brownlee LLP further and table the Proposed Day Use Park at Lac Sante, and that Administration and the area Councillor meet with Lac Sante residents to discuss the said proposal.

Motion Carried

Historical Site at Shandro The CAO informed Council that the St. Mary's Russo Orthodox Church at Shandro has informed Administration that only Provincial Historic Resources and Municipal Historic Resources that are listed on the Alberta Register of Historic Places are eligible to receive conservation funding assistance.

The St. Mary's Russo Orthodox Church at Shandro is requesting that the County designate this Church as a historic site within the County of Two Hills.

The St. Mary's Russo Orthodox Church at Shandro will restore the church by painting the exterior, replacing shingles and repairing window structures.

Council having discussed this item; it was moved by:

R-8846 **E. YAKEMCHUK**

That the County of Two Hills proceed with designating the St. Mary's Russo Orthodox Church at Shandro a historical site within the County of Two Hills.

Motion Carried

HRSDC –
Wheel Chair Lift

The CAO informed Council that Human Resources and Skill Development Canada (HRSDC) has a grant available for a Small Project Component of the Enabling Accessibility Fund, noting wheel chair access is required for the County Office.

Council having discussed this item; it was moved by:

R-8847 **S. ODEGARD**

That Administration submit an application to Human Resources and Skills Development Canada to address wheel chair access for the Two Hills County Office.

Motion Carried

Transportation

Bridge 74274

The CAO informed Council that quotes have been received from four contractors for Bridge File 74274, Range Road 151 (WSW 24-54-15-W4). The low quote was received from Gross Ventures Ltd. with a total tender value of \$531,555.00.

Council having discussed this item; it was moved by:

R-8848 **S. ODEGARD**

That Gross Ventures Ltd. be awarded the contract for Bridge File 74274, Local Road, Spring Creek, Bridge Repairs and Other Work.

Motion Carried

Tax Reduction

The CAO informed Council that the owner of SW 14-55-14-W4, Roll No. 547500 is requesting a reduction in property taxes.

Council having discussed this item; it was moved by:

R-8849 **S. ODEGARD**

That the request for a property tax reduction on SW 14-55-14-W4, Roll No. 547500 be forwarded to ACE Water for their review and consideration.

Motion Carried

Tax Cancellation
HH

The CAO informed Council that the owner Lot 5, Block 10, Plan 134HW, Hairy Hill (post office) is requesting a reduction in property taxes.

Council having discussed this item; it was moved by:

R-8850 **S. ODEGARD**

That Council under the authority of Section 347(b) of the MGA cancel a portion (\$200.00) of the 2011 taxes (post office) on Lot 5, Block 10, Plan 134HW, Hairy Hill.

Motion Carried

R-8851 **S. ODEGARD**
Tax Cancellation That Council under the authority of Section 347(b) of the MGA cancel a portion
Beauvallon (\$124.40) of the 2011 taxes (post office) on Lot 1&2, Block 4, Plan 1977EO,
Beauvallon.

Motion Carried

Hamlet of The CAO informed Council that Joanna Richards, Hamlet of Derwent has
Derwent informed Administration that she will be resigning from her position at the
Hamlet of Derwent Office, (four hours per week) effective September 14, 2011.

Council having discussed this item; it was moved by:

R-8852 **A. PIDRUCHNEY**
That Joanna Richards resignation from the Hamlet of Derwent Office (four hours
per week) be accepted with regret, effective September 14, 2011.

Motion Carried

R-8853 **A. PIDRUCHNEY**
That Interim Personnel from the County Office attend the Hamlet of Derwent
Office four hours per week, having the same being reviewed at the November
2011 Council Meeting.

Motion Carried

W ½ SE 17-53- The CAO informed Council that Accurate Assessment has advised that the land
10-W4 described as W ½ SE 17-53-10-W4 is tied into an agreement with the Alberta
Conservation Association. Taxes were \$53.94 in 2010 (farmland assessment)
and increased to \$307.13 in 2011 (market value assessment). The Alberta
Conservation Association was created to protect habitat, and states as per
agreement the land cannot be farmed.

Council having discussed this item; it was moved by:

R-8854 **A. SAYLER**
That the land described as W ½ SE 17-53-10-W4, (79.16 acres) assessment class
remain at market value assessment.

Motion Carried

C. Reeves The CAO inform Council that Carol Reeves has been hired as payroll clerk for
the County of Two Hills, effective September 19, 2011.

S. Odegard, Councillor presented the Dust Control Policy PUB-DUS-1 to
Council for review and consideration, having this item being tabled to the
October Public Works Meeting.

It was the consensus of Council that Administration obtain a breakdown of the
2011 Enhanced Policing Program.

CAO Appraisal It was the consensus of Council that a Special Council Meeting be set for the
purpose of a 2011 CAO Appraisal.

Council having discussed this item; it was moved by:

R-8855 **P. GORDEYKO**
That a Special Council Meeting for the purpose of a CAO Appraisal be set at the
October 2011 Council Meeting.

Motion Carried

The CAO presented the Essential Services Coordinator's Report for information, having the Fireworks Bylaw being tabled to the October 2011 Council Meeting.

The CAO presented the Water/Sewer Report to Council for information.

Correspondence **Correspondence & Information Items**

- Bills and Paysheets.
- Government of Alberta re: Alberta Municipal Water/Wastewater Partnership.
- Alberta Sustainable Resource Development re: new Public Lands Administration Regulation.
- Kalyna Country re: 20th Anniversary.
- Miller Thomson Lawyers re: Recent Developments in Municipal Law.
- Open Houses on the CLOSA CRISP will be held on September 20 (Cold Lake), September 21 (Bonnyville) and September 22 (St. Paul) from 5:00 p.m. to 9:00 p.m.
- AAMDC
 - Newsletters – August 11, 17, 24, 31 & September 7, 2011
 - Member Bulletin
 - Collaborative Governance Videos on YouTube
 - MCCAC Municipal Energy Consumption Database
 - The EOEP Makes Professional Development Easier and More Cost Effective
 - Comprehensive Regional Infrastructure Sustainability Planning
 - AAMDC Resolution Writing Tips and Tools
 - Let's Resolve: Municipal Dispute Resolution Workshops Announced
 - AAMDC Announces 2011 Scholarship Winners
 - What's New with Land-use in Alberta?
 - AAMDC Fall 2011 Convention Registration Now Open

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-8856

A. SAYLER

That the next County Council Meeting be held on October 13, 2011 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on October 6, 2011 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-8857

A. PIDRUCHNEY

That the meeting be adjourned – time 4:25 p.m.

Motion Carried

REEVE

CAO