

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
November 23, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:03 a.m. on Wednesday November 23, 2022.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips T. Alexopoulos, Executive Assistant
D. Saskiw
S. Dutrisac Press:
E. Yakemchuk News Advertiser - M. Pinion

Agenda The Agenda for the November 23 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- Snowplowing - PUB-SNO-1.
- Working Alone Policy – SAFE-POL-4.
- Dust Control Policy – PUB-DUS-1.
- Guard Rails re: TSP 550 RR 131.
- Right to Farm Policy.
- Joint Municipalities Meeting.

There being no further additions; it was moved by:

R-120840 **D. SASKIW**
That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the October 26, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120841 **D. SASKIW**
That the minutes of the October 26, 2022 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.

Snowplowing – PUB-SNO-1 As presented at the October 26, 2022 Council Meeting the CAO presented Council Snow Plowing – Driveways Policy PUB-SNO-1 for further review and consideration.

Council having discussed this item; it was moved by:

R-120842 **S. DUTRISAC**
That Snow Plowing – Driveways Policy, PUB-SNO-1, be accepted as information.

Motion Carried

Working Alone Policy – SAFE-POL-4 As presented at the October 26, 2022 Council Meeting the CAO placed Working Alone Policy SAFE-POL-4 on the table for further for review and consideration.

Council having discussed this item; it was moved by:

R-120843 **D. SASKIW**
That Working Alone Policy SAFE-POL-4 be accepted as information.

Motion Carried

Strathcona
Emergency
Services Ms. Dawn Nash, Deputy Chief Strategic Services, Ms. Lori Rautio, Emergency Communication Centre Chief and Mr. Trent Filthaut, ITS Portfolio Lead, from Emergency Services, were invited into the Council Chamber to present Emergency Services provided.

There being no further discussions, Ms. Dawn Nash, Deputy Chief Strategic Services, Ms. Lori Rautio, Emergency Communication Centre Chief and Mr. Trent Filthaut, ITS Portfolio Lead, thanked Council for their time and left the Council Chambers.

Recess

R-120844

E. YAKEMCHUK

That the meeting be recessed at 11:58 a.m.

Motion Carried

The meeting reconvened at 1:10 p.m., having all Councillors in attendance.

Dust Control Policy
– PUB-DUS-1

As presented at the October 26, 2022 Council Meeting the CAO placed Dust Control Policy PUB-DUS-1 on the table for review and consideration; having the same being accepted as information.

Guard Rails on
Twp 550 and RR
131

As presented at the October 26, 2022 Regular Council Meeting, the CAO placed Guard Rails on Twp 550 and RR 131 on the table once again for discussion.

Council having discussed this item; it was moved by:

R-120845

S. DUTRISAC

That the Public Supervisor investigate guard rails on Twp 550 and RR 131 according to the Highway Traffic Act and be presented at an upcoming Council Meeting.

Motion Carried

Right to Farm
Policy

As presented at the October 26, 2022 Council Meeting the CAO brought back the Right to Farm Policy for further review, discussion and consideration, advising the Agriculture Service Board Department Administration to prepare a Right to Farm Policy.

Council having discussed this item; it was moved by:

R-120846

S. DUTRISAC

That Agriculture Service Board Department Administration prepare a Right to Farm policy, bringing back the same to the December Regular Council Meeting for review and consideration.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers at 1:27 p.m.

Joint Municipalities
Meetings

The CAO placed the Joint Municipalities Meetings on the table for further review and discussion, as the previous schedule must had been cancelled.

Council having discussed this item; it was moved by:

R-120847

E. YAKEMCHUK

That once The County of Two Hills has met with Municipal Affairs, the County of Two Hills will meet with the Town of Two Hills and Village of Myrnam to discuss Regional Governance.

Motion Carried

Bank Rec – The Bank Reconciliation Report for the month ending October 2022 indicating a bank
September balance of \$5,048,958.39 was presented for review and consideration.

Council having reviewed and discussed the October 2022 Bank Reconciliation Report; it was moved by:

R-120848 **E. YAKEMCHUK**

That the Bank Reconciliation Report for the month ending October 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers at 1:36 p.m.

Post Office Tax The CAO informed Council of correspondence from the Landowner of Lot 7, Block
Deduction 3, Plan 1977EO, Beauvallon Post Office is requesting leniency on land tax as the post office is being taxed a business.

Council having discussed this item; it was moved by:

R-120849 **S. DUTRISAC**

That the County of Two Hills under the authority of Section 347(b) of the MGA cancel a portion in the amount of \$200.00 of the 2022 property taxes on Roll No. 100 on Lot 1, Block 1, Plan 40ET being the Hairy Hill Post Office and Roll No 2833.00 Lot 7, Block 3, Plan 197EO being the Beauvallon Post Office.

Motion Carried

Two Hills 4-H and The CAO informed Council of correspondence from the Two Hills 4-H and Multi
Multi Club Club informing Council they will be purchasing a Sea Can for the Two Hills Arena and request the utilization of the County forklift to unload the same.

Council having discussed this item; it was moved by:

R-120850 **S. SASKIW**

That the County of Two Hills authorize the Two Hills 4-H Beef and Multi Club the utilization of the forklift to unload a sea can at the Two Hills Arena.

Motion Carried

ATB Financial The CAO presented Council correspondence from the Willingdon ATB Financial
Agency Agency, requesting a Lease Agreement for the Hamlet of Willingdon Municipal Office, effective May 1, 2023, having Lease rent and duration to be determined.

Council having discussed this item; it was moved by:

R-120851 **S. DUTRISAC**

That the County of Two Hills No. 21 offer to lease the Municipal Office in the Hamlet of Willingdon for the provision of a financial institution.

Motion Carried

Land Tax Sale The CAO informed Council that each municipality must offer for sale at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-120852 **S. SASKIW**

That the County of Two Hills rescheduled the Public Auction for those lands appearing on the tax arrears list to February 24th, 2023 at the hour of 11:00 a.m. in the County office.

Motion Carried

CAO Performance Appraisal Date The CAO informed Council must provide a Chief Administrative Officer with an annual written performance evaluation of the results of the CAO has achieved with respect to fulfilling the CAO responsibilities under the *Municipal Government Act* Section 207.

Council having discussed this item; it was moved by:

R-120853

S. DUTRISAC

That the CAO Performance Appraisal be held at an upcoming Special Council Meeting tentatively December 19, 2022, to be determined.

Motion Carried

Distribution of Recreation Grants 2022 The CAO informed Council that County since 1999, distributed (according to policy), budgeted recreational funds to various Community Recreation Facility Operations, having \$100,000.00 budgeted for the same.

The CAO informed Council in April 2021 that the Municipal Operating Support Transfer (MOST) grant was provided to facilities within the County of Two Hills in the amount of \$220,611.00, having budgeted \$100,000.00 for 2022.

Council having discussed this item; it was moved by:

R-120854

S. DUTRISAC

That the County of Two Hills No. 21 provide Recreation Grant funding to the following Facilities the funding as presented.

Councillor, S. Dutrisc requested a recorded vote.

In Favour

D. Gulayec
M. Phillips
D. Saskiw
E. Yakemchuk

Against

S. Dutrisc

Sports Activity Council & Two Hills Curling	\$ 10,000.00
Two Hills Ag Society	\$ 10,000.00
Two Hills Riders Club	\$ 1,000.00
Two Hills Historical	\$ 1,000.00
Lakeland Breakers	\$ 1,000.00
Myrnam River Ridge Riders	\$ 1,000.00
Lac Santé Family Rec	\$ 1,000.00
Two Hills Seniors	\$ 2,650.00
Myrnam & District Ag. Society	\$ 2,650.00
Myrnam Elks Lodge	\$ 2,650.00
Myrnam Curling Club	\$ 2,650.00
Myrnam Senior Centre	\$ 2,650.00
Derwent Golden Age Club	\$ 2,650.00
Derwent & District Ag. Society	\$ 2,650.00
Brosseau Community Hall	\$ 2,650.00
Pathfinder Community Recreation Centre	\$ 2,650.00
Luzan Community Club Centre	\$ 2,650.00
Myrnam Derwent Golf & Country	\$ 2,650.00
Hairy Hill Community Hall	\$ 2,650.00
Derwent Recreation Centre	\$ 2,650.00
Willingdon Ag. Society	\$ 2,650.00
Willingdon Senior Citizens Association	\$ 2,650.00
Plain Lake Ukrainian Greek Catholic Association	\$ 2,650.00
Ukrainian Catholic Church of the Holy Spirit (Derwent)	\$ 2,650.00
Seventh Day Adventist Church	\$ 2,650.00
Boian Hall	\$ 2,650.00
Russo Greek Catholic Parish of St. Mary	\$ 2,650.00
Willingdon Recreation Centre	\$ 2,650.00
Christ-Ascension Ruthenian Ukrainian	\$ 2,650.00
Rusylvia Ukrainian Community Association	\$ 2,650.00

Ukrainian Educational Society	\$ 2,650.00
Holy Trinity Ukrainian Orthodox	\$ 2,650.00
Ukrainian Orthodox of Holy Ascension	\$ 2,650.00
Ukrainian Orthodox Church of St. Elias - Luzan	\$ 2,650.00
	\$ 96,550.00

Motion Carried

Vacation Full Time Employees Policy ADM-PER-28 The CAO presented Vacation Full Time Employees Policy ADM-PER-28 for review and consideration.

Council having discussed this item; it was moved by:

R-120855

E. YAKEMCHUK

That Vacation Full Time Employees Policy ADM-PER-28 be approved as amended, this 23rd day of November, 2022.

Motion Carried

Delegation(s) 2:00 p.m. STARS Ms. Glenda Farnden, Sr. Municipal Relations Liaison of Stars Foundation regarding Municipal Donations, was invited to attend the Council Chambers to present the Emergency Services provided.

There being no further discussion, Ms. Glenda Farnden, Sr. Municipal Relations Liaison of Stars Foundation re: Municipal Donation, thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was moved by:

R-120856

D. SASKIW

That the County of Two Hills donate \$500.00 to STARS for the 2022 fiscal year.

Motion Carried

TCA #4 Policy The CAO placed the TCA #4 Policy on the table for an addition of the Electrical System/Breaker Upgrade, 40 years useful life and no residual value, for review and consideration.

Council having discussed this item; it was moved by:

R-120857

M. PHILLIPS

That TCA #4 Policy be amended to reflect the Electrical System/Breaker Upgrade, 40 years useful life and no residual value, be added, this 23rd day of November, 2022.

Motion Carried

Myrnam Snow Mobile Club The CAO placed the Donation of a load of gravel for the Myrnam River Ridge Riders 2023 Jamboree silent auction on the table for discussion and consideration.

Council having discussed this item; it was moved by:

R-120858

D. SASKIW

That Council provided a load of gravel to the Myrnam River Ridge Riders 2023 Jamboree silent auction on February 17th, 18th & 19th, 2023.

Motion Carried

RMA Golf Tournament 2023 The CAO placed the RMA 2023 Golf tournament on the table for discussion and consideration.

Council having discussed this item; it was moved by:

R-120859

M. PHILLIPS

That the date and time for the RMA 2023 Golf tournament be confirmed at an upcoming Council Meeting.

Motion Carried

Derwent Post Office The CAO placed the update of the Derwent Post Office on the table for review and discussion.

Council having discussed this item; it was moved by:

R-120860

S. DUTRISAC

That the Reeve meet with the representatives for Canada Post on the 28th day of November, 2022 and to discuss the Derwent Post Office at the upcoming Council Meeting.

Motion Carried

Two Hills Daycare The CAO placed the letter of support for the Vermilion Play Development to open a new daycare in Two Hills on the table for discussion.

Council having discussed this item; it was moved by:

R-120861

E. YAKEMCHUK

That Council provide a letter of support to the Vermilion Play Development to open a daycare in Two Hills.

Motion Carried

FCM Membership D. Saskiw, Councillor, placed on the table, the possibility of renewing the FCM Membership.

Council having discussed this item; it was moved by:

R-120862

E. YAKEMCHUK

That the County of Two Hills renew the FCM Membership for 2023.

Motion Carried

Recess

R-120863

D. SASKIW

That the meeting be recessed at 3:09 p.m.

Motion Carried

The meeting reconvened at 3:21 p.m., having all Councillors in attendance.

Pat Gordeyko, Director of County Gas entered the Council Chambers at 3:22 p.m. to present Derwent Truckfill Estimate.

Pat Gordeyko, Director County Gas left the Council Chambers at 3:47 p.m.

Correspondence & Information Items

- Town of Municipal Affairs re: new Minister of Municipal Affairs
- Smoky Lake County re: Heritage River Engagement: Workshops, Workbooks & Web-map
- RMA:
- Contact Newsletters – October 21 and 28, 2022.
- Member Bulletins:
- 2022-10-18 | Register for Asset Management Small Group Learning Communities.
- 2022-10-18 | Cannabis Act Engagement.

- 2022-10-22 | Fall 2022 Emergent Resolution Deadline November 8.
- 2022-10-25 | RMA 2022 Board Elections – Declared Results & Candidates List.
- 2022-10-27 | RMA Scholarship Winners Announced.
- 2022-10-27 | ARMA Bench Giveaway.
- 2022-10-27 | Lower Athabasca Regional Plan Review Now Underway.
- 2022-10-28 | RMA Releases Municipal Structures: An Alternative Dialogue for Municipalities in Alberta Report and Tool.
- 2022-10-31 | RMA 2021 – 2022 Annual Report Now Available.
- 2022-11-01 | Fall 2022 Advocacy Report Card Now Available.
- 2022-11-03 | RMA Speed Testing Summary Report Available.
- 2022-11-03 | Canada Revenue Agency Webinars For Municipalities.
- 2022-11-04 | Register for Focus Group with the Hate Crimes Community Liaisons.

R-120864
Closed Session

D. SASKIW

That the County of Two Hills meet in Closed-Session to discuss Personnel – time 3:48 p.m.

Motion Carried

R-120865 **D. SASKIW**

That the County of Two Hills revert back to their open public meeting – time 4:07 p.m.

Motion Carried

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120866

D. SASKIW

That the meeting be adjourned at 4:08 p.m.

Motion Carried

REEVE

CAO