

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
October 26, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:13 a.m. on Wednesday October 26, 2022.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw T. Alexopoulos, Executive Assistant
S. Dutrisac
E. Yakemchuk Press:
News Advertiser - M. Pinion

Agenda The Agenda for the October 26, 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- Fire Bans
- Gravelling Maps
- Guard Rails
- Right to Farm Policy
- Letter of Support re: Myrnam River Ridge Riders
- RCMP Consultation Meeting
- Joint Municipalities Meeting
- November Department Head Meeting
- Ukrainian Greek Orthodox Church of St. Mary
- Snow Plowing – Driveways Policy PUB-SNO-1

There being no further additions; it was moved by:

R-120800 M. PHILLIPS

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the September 21, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120801 E. YAKEMCHUK

That the minutes of the September 21, 2022 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.
- LICA Board of Directors Appointment
- Phones for Employees

LICA Board of Directors The CAO informed Council that Deputy Reeve, M. Phillips has been confirmed as the County of Two Hills appointment LICA Board of Directors.

Council having discussed this item; it was accepted as information.

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – September The Bank Reconciliation Report for the month ending September 2022 indicating a bank balance of \$1,872,069.42 was presented for review and consideration.

Council having reviewed and discussed the September 2022 Bank Reconciliation Report; it was moved by:

R-120802 **M. PHILLIPS**

That the Bank Reconciliation Report for the month ending September 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Working Alone
Policy
SAFE-POL-4

The CAO placed Working Alone Policy SAFE-POL-4 on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120803 **S. DUTRISAC**

That County of Two Hills Department Heads review Safe Working Alone Procedures, bringing back Working Alone Policy SAFE-POL-4 for further review and consideration.

Motion Carried

Dust Control Policy
PUB-DUS-1

The CAO presented Council Dust Control Policy PUB-DUS-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120804 **M. PHILLIPS**

That Dust Control Policy PUB-DUS-1 be approved, as amended, this 26th day of October, 2022.

Motion Carried

R-120805 **S. DUTRISAC**

That the Public Works Supervisor contact the Industrial Companies traveling on RR 72 regarding a Dust Control Agreement, presenting the same at an upcoming Council Meeting.

Motion Carried

Organizational
Structure
Policy
INT-ORG-1

The CAO presented Council Organizational Structure Policy INT-ORG-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120806 **M. PHILLIPS**

That Organizational Structure Policy INT-ORG-1 be approved as amended, this 26th day of October, 2022.

Motion Carried

Recognition –
Council
Committees
Policy COU-REC-1

The CAO presented Recognition - Council Committees Policy COU-REC-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120807 **S. DUTRISAC**

That Recognition – Council Committees Policy COU-REC-1 be approved as amended, this 26th day of October, 2022.

Motion Carried

Vacation Full Time
Employees Policy
ADM-PER-28

The CAO presented Vacation Full Time Employees Policy ADM-PER-28 for review and consideration.

Council having discussed this item; it was moved by:

R-120808 **M. PHILLIPS**

That Vacation Full Time Employees Policy ADM-PER-28 be approved as amended, this 26th day of October, 2022.

Motion Carried

The Inspections
Group Inc.
Re: Fee Schedule

The CAO presented Council correspondence from The Inspections Group Inc., requesting review of the proposed draft fee schedule with the 5% increase, including an extension and variance fee.

Council having discussed this item; it was moved by:

R-120809 **M. PHILLIPS**

That The Inspections Group Inc. Fee Schedule be accepted as presented this 26th day of October, 2022.

Motion Carried

Delegation(s)
11:00 a.m.
Bylaw Enforcement

Ms. Tammy Goddu, Contract Bylaw Enforcement Officer was invited into the Council Chambers to discuss Bylaw No. 05-2022 Unsightly Premises and standards of enforcement.

The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-120810 **S. DUTRISAC**

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance – time 11:03 a.m.

Motion Carried

E. Kozak, Agricultural Fieldman entered the Council Chambers.

R-120811 **S. DUTRISAC**

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 11:59 a.m.

Motion Carried

Ms. Tammy Goddu left the Council Chambers.

E. Kozak left the Council Chambers.

Invoice No. 47808

The CAO placed Invoice No. 47808 on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120812 **M. PHILLIPS**

That Invoice No. 47808 be amended this 26th day of October, 2022 to the amount of \$500.00.

Motion Defeated

Recess

R-120813 **E. YAKEMCHUK**

That the meeting be recessed – time 12:00 p.m.

Motion Carried

The meeting reconvened at 1:04 p.m., having all Councillors in attendance.

Land Tax Sale The CAO informed Council that each municipality must offer for sale, at a Public Auction, any parcel of land shown on its Tax Arrears List if the arrears are not paid.

Council having discussed this item; it was moved by:

R-120814 E. YAKEMCHUK

That the County of Two Hills offer for sale by Public Auction those lands appearing on the Tax Arrears List (if arrears remain unpaid) on January 17, 2023 at the hour of 11:00 a.m. in the County Office.

Motion Carried

Reserve Bid for Land Tax Sale The CAO informed Council must set each parcel of land to be offered for sale at a Public Auction, a reserve bid that is as close as reasonably possible to the market value of the parcel and any conditions that apply to the sale.

Council having discussed this item; it was moved by:

R-120815 D. SASKIW

That the market value (by the County's Contract Assessors) be the reserve bid for the lands to be offered for sale at the Public Auction.

Motion Carried

Bylaw No. 11-2022 The CAO presented Council Bylaw No. 11-2022 Fire Services, being a Bylaw of the County of Two Hills No. 21 for the purposes of establishing Fire Protection Services and the Recovery of Fire Protection Service Costs.

C. McRae, Director of Finance entered the Council Chambers.

Council having discussed this item; it was moved by:

R-120816 S. DUTRISAC

That Bylaw No. 11-2022, as amended, be given first reading this 26th day of October, 2022.

Motion Carried

Fire Bans The CAO placed Fire bans on the table for review and consideration.

It was consensus of Council to issue a Fire Advisory for the County of Two Hills effective October 26, 2022 at 2:30 p.m., having E. Kozak authorized to provide burn permits at his discretion.

C. McRae left the Council Chambers.

G. Buchannan entered Council Chambers

Alternate Energy Amendments The CAO placed Alternate Energy Amendments to Municipal Development Plan Bylaw No. 3-2018 and Land Use Bylaw No. 2-2018 on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120817 M. PHILLIPS

That Bylaw No. 13-2022 Municipal Development Plan – Alternate Energy Amendment be given first reading, as amended, this 26th day of October, 2022; and, that Bylaw No. 13-2022 be circulated for public comment, having a Public Hearing for the same scheduled at the January 2023 Regular Council Meeting.

Motion Carried

R-120818 D. SASKIW

That Bylaw No. 14-2022 Land Use – Alternate Energy Amendment be given first reading, as amended, this 26th day of October, 2022; and, that Bylaw No. 14-2022 be circulated for public comment, having a Public Hearing for the same scheduled at the January 2023 Regular Council Meeting.

Motion Carried

G. Buchanan left Council Chambers.

Committees of
Council

Reeve, D. Gulayec provided an update on SAGE and Yellowhead East Health Advisory Council Committees.

Councillor, E. Yakemchuk provided an update on the Regional Waste Management Commission and Eagle Hill Foundation (1995) Board.

Deputy Reeve, M. Phillips provided an update on LICA, Vermilion River Operations and Myrnam Seed Cleaning Plant Committees.

Deputy Reeve, M. Phillips inquired on grant coordination, requesting that the County of Two Hills appoint an administrative grant coordinator, placing the same on the table for review and consideration.

It was consensus of Council to explore the duties of a grant coordinator at the 2023 Strategic Plan meeting.

Councillor D. Saskiw provided an update on RMA District 5 Zone meeting, Rural Health Professionals Action Plan (RhPAP), FCSS, SAGE, Eagle Hill Foundation (1995) Board and Regional Waste Management Commission Committees.

Councillor S. Dutrisac provided an update on RMA District 5 Zone meeting, HUB Regional Economic Board, LICA, Two Hills Economic Development, FCSS and Two Hills Adult Learning Council Committees.

Gravelling Maps

The CAO presented the following additions to the Gravelling Map, being Twp Rd 565 from SH 857-RR 151 and RR 153 from Twp Rd 564-565.

Council having discussed this item; it was moved by:

R-120819 E. YAKEMCHUK

That the Gravelling Map be approved, as amended, this 26th day of October, 2022.

Motion Carried

Guard Rails

The CAO placed Guard Rails on the table for discussion.

Councillor, S. Dutrisac informed Council of a request for Guard Rails on Twp 550 and RR 131 (Airport Road) placing the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120820 S. DUTRISAC

That Administration investigate Guard Rails on Twp 550 and RR 131 (Airport Rd).

Motion Carried

Right to Farm
Policy

The CAO placed the Right to Farm Policy on the table for discussion.

Councillor, S. Dutrisac informed Council of the *Agricultural Operation Practices Act*, requesting a Right to Farm policy which captures the intent for an agricultural operator to defend their operations and not be liable in action in nuisance, or to prevent an injunction against their operations.

Council having discussed this item; it was moved by:

R-120821 S. DUTRISAC

That Agriculture Service Board Department Administration prepare a Right to Farm policy, bringing back the same to the November Regular Council Meeting for review and consideration.

Motion Carried

Letter of Support
Myrnam Snow
Mobile Club

The CAO placed the Letter of Support for the Myrnam River Ridge Riders on the table for discussion.

Deputy Reeve, M. Phillips informed Council that the Myrnam River Ridge Rider are requesting a Letter of Support for Yamaha Financial Services Stay Outdoors Program Grant, placing the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120822 D. SASKIW

That Council provided a Letter of Support to the Myrnam Ridge Riders in their application to the Yamaha Financial Services Stay Outdoors Program Grant.

Motion Carried

RCMP
Consultation
Meeting

The CAO placed the Consultation Meeting with the RCMP on the table for discussion.

Councillor, D. Saskiw informed Council of RCMP Community Consultation Meeting to be held November 14, 2022 at 7:00 p.m. at the Two Hills Recreation Centre.

Council having discussed this item; it was moved by:

R-120823 E. YAKEMCHUK

That all Councillors and the CAO be authorized to attend the RCMP Community Consultation Meeting to be held November 14, 2022 at 7:00 p.m. at the Two Hills Recreation Centre.

Motion Carried

Joint Municipalities
Meeting

The CAO placed Joint Municipalities Meeting on the table for discussion.

Councillor, E. Yakemchuk requested Joint Municipalities Meetings be reinstated quarterly, placing same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120824 E. YAKEMCHUK

That the County of Two Hills request the Town of Two Hills and the Village of Myrnam hold the Joint Municipalities Meetings quarterly.

Motion Carried

November
Department Head
Meeting

The CAO requested Council to set a date for the November Department Head Meeting.

It was consensus of Council to cancel the November Department Head Meeting.

Ukrainian Greek
Orthodox Church
of St. Mary
(Szypenitz)

The CAO informed Council that the Ukrainian Greek Orthodox Church of St. Mary (Szypenitz) is requesting that portions of NW-22-55-13-W4 (E 1/2 North of Lake, Roll No. 496500) and NW 22-55-13-W4 (W 1/2 North of Lake, Roll No. 496400), all those portions assessed as farmland, be tax exempt.

Council having discussed this item; it was moved by:

R-120825 E. YAKEMCHUK

That the County of Two Hills cancel the tax assessed as farmland on the NW 22-55-14-W4 (Roll No. 496400 and 496500 being the Ukrainian Greek Orthodox Church of St. Mary (Szypenitz)

Motion Carried

PUB-SNO-1

The CAO presented Council Snow Plowing - Driveways Policy PUB-SNO-1 for review and consideration.

Council having discussed this item; tabled Snow Plowing - Driveways Policy PUB-SNO-1 for further information, providing a list of private contractors that provide this service.

Correspondence & Information Items

- Town of Redwater re: Library Funding.
- Go East Regional Tourism Organization re: AGM & 10th Anniversary Special Event.
- Northern Lights Library System re: Thank you.
- Two Hills and District Agricultural Society re: 50th Anniversary Banquet.

- RMA:
- Contact Newsletters – September 16, 23 & 30, 2022; and, October 7 & 14, 2022.

- Member Bulletins:
- 2022-09-13 | Asset Management Cohorts Application Deadline Extended.
- 2022-09-15 | Provide Feedback on Proposed Management Plan for Greenish-white Grasshopper.
- 2022-09-15 | Register Today for EOEP’s Council’s Role in Strategic Planning Course.
- 2022-09-15 | RMA Assigns Statuses to Spring 2022 Resolutions.
- 2022-09-19 | Showcasing Municipal Initiatives for the National Day for Truth and Reconciliation.
- 2022-09-19 | Source Water Protection Planning Webinar.
- 2022-09-23 | RMA Launches First Uniquely Rural Videos.
- 2022-10-03 | Register for Infrastructure Asset Management Alberta’s Upcoming Workshop.
- 2022-10-07 | RMA Congratulates Premier-Designate Danielle Smith.
- 2022-10-12 | Provide Feedback on Proposed Recovery’s Strategy for the Gypsy Cuckoo Bumble Bee.
- 2022-10-17 | New Mental Health Resources Available for the Agricultural Sector.
- 2022-10-22 | Updated National Broadband Internet Service Map.

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120826 D. GULAYEC

That the meeting be adjourned at 4:21 p.m.

Motion Carried

REEVE

CAO