

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
September 21, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 9:09 a.m. on Wednesday September 21, 2022.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw
S. Dutrisac
E. Yakemchuk

Agenda The Agenda for the September 21, 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- o Eagle Hill Foundation re: Update
- o RR 140 Update.
- o Yield Signs on Twp Rd 544 and RR 82
- o ACE Water re: Update
- o Employees re: Phone Plans
- o Invoice No. 47808
- o Town of Two Hills re: Healthcare

There being no further additions; it was moved by:

R-120751 M. PHILLIPS

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the August 16, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120752 E. YAKEMCHUK

That the minutes of the August 16, 2022 Regular Council Meeting be approved.

Motion Carried

The minutes of the August 24, 2022 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120753 M. PHILLIPS

That the minutes of the August 24, 2022 Special Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.

Eagle Hill Lodge re: Update The CAO placed Eagle Hill Foundation Administrative Update on the table for discussion, having Councillor, E. Yakemchuk provided an update on the same.

C. McRae, Director of Finance entered the Council Chambers.

Council having discussed this item; it was accepted as information.

Bank Rec – August The Bank Reconciliation Report for the month ending August 2022 indicating a bank balance of \$2,102,003.90 was presented for review and consideration.

Council having reviewed and discussed the August 2022 Bank Reconciliation Report; it was moved by:

R-120754 S. DUTRISAC

That the Bank Reconciliation Report for the month ending August 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

ACP Grant re:
Orthophotography

The CAO informed Council that the County of Two Hills has been approached by the County of Minburn, County of Thorhild, Lamont County, Village of Andrew and Smoky Lake County to collaborate on an Alberta Community Partnership (ACP) grant for orthophotography, titled *Regional Geographic Information Systems – Infrastructure Data Integration*, having the County of Two Hills being the managing partner of the same.

Council having discussed this item; it was moved by:

R-120755 M. PHILLIPS

That the County of Two Hills collaborate with the County of Minburn, County of Thorhild, Lamont County, Village of Andrew and Smoky Lake County for orthophotography in application to the Alberta Community Partnership (ACP) Grant, having the County of Two Hills being the managing partner.

Motion Carried

Northern Lights
Library Board

The CAO presented Council correspondence from the Northern Lights Library Board, informing that correspondence has been forward to Honourable Minister McIver requesting an increase in grant funding per resident; and further, presented the Northern Lights Library Board's 2023 proposed budget, having a 1.5% levy increase. 2023 levies are \$10.62 per capita – Municipality without a Library Board, having the total levy for 2023 be \$36,479.70.

Council having discussed this item; it was moved by:

R-120756 D. SASKIW

That correspondence be forward to the Ministry of Municipal Affairs requesting that the Public Library Board Operating Grant be increased from \$4.70 per resident.

Motion Carried

R-120757 D. SASKIW

That Council approve the Northern Lights Library System Board 2023 Budget having a 1.5% levy increase to \$10.62 per capita.

Motion Carried

Commander of K
Division Meeting

The CAO presented Council correspondence from Sgt. R. Daisley of Two Hills R.M.C.P., inviting Council to meet with the Commander of K Division at the 2022 RMA Fall Convention, having topics of discussion submitted with the acceptance of the same.

Council having discussed this item; it was moved by:

R-120758 D. SASKIW

That the County of Two Hills meet with the Commander of K Division at the 2022 RMA Fall Convention to discuss repeat offenders, local policing, challenges to the R.C.M.P. (inclusive of provincial funding), training and rural crime.

Motion Carried

Yellowhead East
Health Advisory
Council re:
Volunteer
Opportunity

The CAO presented Council correspondence from Honorable MLA, Jackie Armstrong-Homeniuk, informing of the community volunteer opportunity with Alberta Health Services – Yellowhead East Health Advisory Council for their Central Zone to support Alberta Health Service’s strategic direction.

Council having discussed this item; it was moved by:

R-120759 S. DUTRISAC

That the County of Two Hills submit Reeve, D. Gulayec as a Council Representative to the Yellowhead East Health Advisory Council for consideration.

Motion Carried

Upcoming
Conferences

The CAO presented Council Upcoming Conferences, being:

- RMA District 5 Meeting to be held on September 23, 2022 at the Red Feather Ridge Lodge;
- Rural Health Professions Action Plan (RhPAP) – Rural Community Health Provider Attraction and Retention (A&R) Conference held October 4-6, 2022 at the Clean Energy Technology Centre in Drayton Valley, Alberta;
- Recycling Council of Alberta – Circular Economy Conference to be held October 19-21, 2022 at the Fairmont Jasper Park Lodge in Jasper, Alberta;
- Alberta Recreation and Parks Association Conference held on October 27-29, 2022 at the Fairmont Jasper Park in Jasper, Alberta; and,
- RMA Fall Convention held on November 7-10, 2022 at the Edmonton Convention Centre in Edmonton, Alberta.

Council having discussed this item; it was moved by:

R-120760 S. DUTRISAC

That Council, CAO and appointed staff be authorized to attend said conferences.

Motion Carried

MRF Geosystems
Corporation re: Fall
Workshop

The CAO informed Council that MRF Geosystems Corporation will be holding an Enforcement and Fire Workshop on November 16, 2022 at the Glendale Golf and Country Club in Edmonton, Alberta.

Council having discussed this item; it was moved by:

R-120761 S. DUTRISAC

That correspondence from MRF Geosystems Corporation be accepted as information.

Motion Carried

Organizational
Meeting Date

The CAO informed Council pursuant to Section 192(1) of the Municipal Government Act that Council must hold an Organizational Meeting annually, not later than two weeks after the third Monday in October.

Council having discussed this item; it was moved by:

R-120762 D. SASKIW

That Council hold their Organizational Meeting October 13, 2022 commencing at the hour of 10:00 a.m. in the County Office Council Chambers.

Motion Carried

Uncollectable
Municipal Utility
Accounts

The County of Two Hills Municipal Utilities, being Water, Wastewater and Sewer, is requesting authorization to have the uncollectable Municipal Utilities Account in arrears be moved to the tax roll for the following property, being: Plan 380EO, Blk 4, Lot 30 in the amount of \$1,186.71.

Council having discussed this item; it was moved by:

R-120763 S. DUTRISAC

That the uncollectable Municipal Utility Account for Plan 380EO, Blk 4, Lot 30 for the total amount of \$1,186.71 (balance as of Sept. 8, 2022) be moved to the tax roll as per Section 533(1) of the *Municipal Government Act*.

Motion Carried

PUB-GRV-3

The CAO presented Council Private Gravel Sales Policy PUB-GRV-3 for review and consideration.

Council having discussed this item; it was moved by:

R-120764 S. DUTRISAC

That Private Gravel Sales Policy PUB-GRV-3 be approved, as amended, this 21st day of September, 2022.

Motion Carried

K. Winterbottom, Public Works Supervisor entered the Council Chambers.

Public Works
Supervisor Report

K. Winterbottom presented the Public Works Supervisor's Report.

Councillor, E. Yakemchuk informed Council that RR 140 requires Blade Patching; Administration will review the same.

Deputy Reeve, M. Phillips inquired on expanding Gravel Crushing – Hours of Operation; the CAO informed Council of Gravel Crushing – Hours of Operation, having the same being extended, weather permitting.

The CAO presented Council the 2022 Graveling Summary.

Reeve, D. Gulayec inquired on RR 73; K. Winterbottom updated Council on the same.

K. Winterbottom informed Council that RR 72 North of TWP 550 requires blade patching, having the same reviewed for MG30.

Council having discussed this item; it was moved by:

R-120765 S. DUTRISAC

That Dust Control Policy PUB-DUS-1 be brought back for review and consideration to a future Council meeting.

Motion Carried

Councillor, S. Dutrisac informed Council that the Roadside Mowing Program may impact the Mulching Program as some passes have left vegetation; K. Winterbottom informed Council that the Public Works Department shall coordinate with the Agricultural Service Board Department regarding the same.

Reeve, D. Gulayec thanked the Public Works Department and County of Two Hills Natural Gas Utility on behalf of ACE Water, commending both departments for their diligent and cooperative nature.

Reeve, D. Gulayec informed Council of a Yield Sign Request for the intersection of Twp Rd 544 and RR 82, placing same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120766 M. PHILLIPS

That the Public Works Supervisor investigate Twp Rd 544 and RR 82 and erect yield signs if required.

Motion Carried

K. Winterbottom left the Council Chambers.

Delegation(s) Ms. Tammy Goddu, Contract Bylaw Enforcement Officer was invited to attend the
11:15 a.m. Council meeting to discuss Bylaw No. 05-2022 Unightly Premises and standards of
Bylaw Enforcement enforcement, a presentation was undertaken.

There being no further discussion, Ms. Goddu thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

PUB-SNO-1 The CAO presented Council Snow Plowing - Driveways Policy PUB-SNO-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120767 D. SASKIW

That Private Snow Plowing - Driveways Policy PUB-SNO-1 be approved, as amended, this 21st day of September, 2022.

Motion Carried

PUB-PRO-1 The CAO presented Council Protective Equipment Policy PUB-PRO-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120768 E. YAKEMCHUK

That Protective Equipment Policy PUB-PRO-1 be approved, as amended, this 21st day of September, 2022.

Motion Carried

SAFE-POL-4 The CAO presented Council Working Alone Policy SAFE-POL-4 for review and consideration.

Council having discussed this item; it was moved by:

R-120769 M. PHILLIPS

That Administration investigate Working Alone Policy SAFE-POL-4 – Work Alone Safety Devices, bringing back the same to an upcoming Council meeting for review and consideration.

Motion Carried

ADM-PSR-1 The CAO presented Council Public Service Request Policy ADM-PSR-1 for review and consideration.

Council having discussed this item; tabled Public Service Request Policy ADM-PSR-1.

Recess
R-120770 E. YAKEMCHUK

That the meeting be recessed – time 12:15 p.m.

Motion Carried

The meeting reconvened at 12:50 p.m., having all Councillors in attendance.

P. Gordeyko, Director of Utilities entered Council Chambers.

Director of Utilities P. Gordeyko presented the Director of Utilities Report.
Report

Reeve, D. Gulayec and P. Gordeyko provided Council an update on the ACE Water Project.

P. Gordeyko placed the closure of the Hamlet of Derwent and Hamlet of Willingdon water wells on the table for discussion.

Council having discussed this item; it was moved by:

R-120771 E. YAKEMCHUK

That the County of Two Hills apply to Alberta Environment and Parks regarding permission to keep County of Two Hills wells in the Hamlet of Derwent in commission for future development.

Motion Carried

R-120772 E. YAKEMCHUK

That the County of Two Hills apply to Alberta Environment and Parks regarding permission to keep County of Two Hills wells in the Hamlet of Willingdon in commission for future development.

Motion Carried

P. Gordeyko left the Council Chambers.

E. Kozak, Agricultural Fieldman entered the Council Chambers.

Agricultural
Fieldman Report

E. Kozak presented the Agricultural Fieldman Report.

E. Kozak presented Council the proposed *Enforcement of Water Management - Alberta Environment Water Act* Resolution for review and consideration.

Council having discussed this item; it was moved by:

R-120773 M. PHILLIPS

That the *Enforcement of Water Management - Alberta Environment Water Act* Resolution be forwarded to the Agricultural Service Board Northeast Regional Conference on November 4, 2022.

Motion Carried

Councillor, E. Yakemchuk placed Agricultural Plastics on the table for discussion.

E. Kozak informed Council that Clean Farms requires pesticide containers to be returned to pre-approved locations, being retail distributors.

S. Miller, Assistant Fieldman entered the Council Chambers.

Council having discussed this item; it was moved by:

R-120774 E. YAKEMCHUK

That the Agricultural Fieldman forward correspondence regarding pesticide container sites to the Minister of Agriculture, Forestry and Economic Development, MLA and Agricultural Service Board Provincial Committee.

Motion Carried

Councillor, S. Dutrisac placed Roadside Mowing Program on the table for discussion, citing concerns with vegetation not being cut; E. Kozak requested Council to notify ASB Administration of any areas of concern, having the contractor responding to the same.

Reeve, D. Gulayec inquired if the Roadside Mowing Program Contractor would be interested in mowing hamlets; Administration will investigate the same, having the service discussed at the 2023 Strategic Plan and 2023 Budget discussions.

Councillor, D. Saskiw inquired on the Spray Program, citing concerns with the 33' spray zone; E. Kozak informed Council that the Agricultural Service Board Department will coordinate with the Public Works Department.

Council having discussed this item; it was accepted as information.

E. Kozak and S. Miller left the Council Chambers.

Employee re: Councillor, E. Yakemchuk placed Phones for Employees on the table for discussion.
Phone Plans

Council having discussed this item; Administration will investigate Phones for Employees, bringing back the same for review and consideration.

Invoice No. 47808 The CAO presented Council Invoice No. 47808, regarding Fire Fighting Services.

It was consensus of Council that Administration investigate Invoice No. 47808 further.

Town of Two Hills re: Healthcare CAO presented Council correspondence from the Town of Two Hills, regarding the Sage Unit at the Two Hills Health Care Centre.

Council having discussed this item; it was moved by:

R-120775 S. DUTRISAC

That the County of Two Hills forward correspondence to the Minister of Health regarding the Sage Unit at the Two Hills Health Care Centre.

Motion Carried

E. Yakemchuk left the Council Chambers.

ADM-PSR-1 The CAO placed Public Service Request Policy ADM-PSR-1 on the table for review and consideration.

K. Kenney left the Council Chambers.

R-120776 D. GULAYEC

That Public Service Request Policy ADM-PSR-1 be approved this 21st day of September, 2022.

Motion Carried

K. Kenney entered the Council Chamber.

Cemeteries Maintenance The CAO presented Council correspondence received from Angle Lake Cemetery, requesting annual mowing maintenance of all cemeteries within the County.

Council having discussed this item; it was moved by:

R-120777 D. SASKIW

That Cemeteries Maintenance be forward to the 2023 Strategic Plan and 2023 Budget discussions for review and consideration.

Motion Carried

Bylaw No. 11-2022 The CAO presented Council Bylaw No. 11-2022 Fire Services, being a Bylaw of the County of Two Hills No. 21 for the purposes of establishing Fire Protection Services and the Recovery of Fire Protection Service Costs.

Council having discussed Bylaw No. 11-2022; it was moved by:

R-120778 D. SASKIW

That Bylaw No. 11-2022 Fire Services be postponed to an upcoming Council meeting for review and consideration.

Motion Carried

Alternate Energy Amendments The CAO placed Alternate Energy Amendments to Municipal Development Plan Bylaw No. 3-2018 and Land Use Bylaw No. 2-2018 on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120779 M. PHILLIPS

That Alternate Energy Amendments to Municipal Development Plan Bylaw No. 3-2018 and Land-Use Bylaw No. 2-2018 be postponed to an upcoming Council meeting for review and consideration.

Motion Carried

Lease Agreement re: ATB Financial Agency The CAO presented Council correspondence from the Willingdon ATB Financial Agency, requesting a Lease Agreement for the Hamlet of Willingdon Municipal Office, effective May 1, 2023, having Lease rent and duration to be determined.

Council having discussed this item; it was moved by:

R-120780 M. PHILLIPS

That the Hamlet of Willingdon Municipal Office Lease Agreement request be reviewed further and brought back to an upcoming Council meeting.

Motion Carried

Correspondence & Information Items

- Ministry of Municipal Affairs re: Municipal Stimulus Program.
- Smoky Lake County re: North Saskatchewan Heritage River Welcome.
- National Police Federation re: Call to Action to the Government of Alberta.
- LICA – Environmental Stewards re: Annual General Meeting.
- Results Driven Agriculture Research (RDAR) re: September Newsletter.

- RMA:
- Contact Newsletters – August 12, 19 & 26, 2022; and, September 2 & 9, 2022.

- Member Bulletins:
- 2022-07-27 | AER Member Engagement Survey Results Are In.
- 2022- 07-28 | Notice of Elections and Procedures for 2022 RMA Board of Directors.
- 2022-08-04 | Province Launches New Policing Website.
- 2022-08-08 | Free Asset Management for Elected Officials Workshops.
- 2022-08-10 | Government of Canada Seeks Input on Public Transit Funding.
- 2022-08-11 | Provide Feedback on Proposed Recovery Strategy for Bobolink.
- 2022-08-11 | Resolution Deadline for 2022 Fall Convention.
- 2022-08-12 | Asset Management Coffee Chat.
- 2022-08-17 | Province Releases Deployment Model for Proposed Alberta Provincial Police Service.
- 2022-08-22 | Asset Management for Elected Officials Workshop Postponed.
- 2022-08-24 | Invitation to Government of Canada Plastic Waste Webinars.
- 2022-09-07 | Ideas for Recognizing September 30: The National Day for Truth and Reconciliation.
- 2022-09-07 | Nominations for the Queen Elizabeth II Platinum Jubilee Medal Now Open.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120781 D. SASKIW

That that the regular Council meeting be held on Wednesday October 26, 2022 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held Thursday, October 13, 2022 in the Council Chambers at 10:00 a.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120782 M. PHILLIPS
That the meeting be adjourned at 3:27 p.m.

Motion Carried

REEVE

CAO