

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
August 16, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:18 a.m. on Tuesday August 16, 2022.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips K. Kenney, Executive Assistant
D. Saskiw
S. Dutrisac
E. Yakemchuk

Agenda The Agenda for the August 16, 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- Lakeland Industry and Community Association Board of Directors (LICA)
- Town of Two Hills re: Joint Municipalities Meeting
- Natural Gas Utility Report
- Director of Utilities Report
- Gravelling Map Amendment
- Subdivision Request re: S ½ SE 2-54-9 W4

There being no further additions; it was moved by:

R-120719 S. DUTRISAC

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes The minutes of the July 18, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120720 D. SASKIW

That the minutes of the July 18, 2022 Regular Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.
- Two Hills Agricultural Society 50th Anniversary.
- Dejarlais Crossing.
- Federal Electoral Districts re: Readjustment of Boundaries.
- Jackfish Lake re: Municipal Campground Bookings.
- Ukraine Silent Auction and Donations.

Two Hills Agricultural Society 50th Anniversary The CAO informed Council that the Two Hills Agricultural Society's 50th Anniversary Derby has been cancelled, having the donation provided either returned or reinvested into the Two Hills Agricultural Society's Harvest Ball; and, inquired on direction for the funding provided.

Council having discussed this item; it was moved by:

R-120721 M. PHILLIPS

That the Platinum Level donation of \$500.00 provided to the Two Hills and District Society be rescinded until an organized future event is scheduled.

Motion Carried

Dejarlais Crossing The CAO informed Council of correspondence received from Alberta Transportation, notifying that the Dejarlais Crossing sign placement will not be undertaken in 2022, although in Spring of 2023.

Council having discussed this item; it was accepted as information.

Federal Electoral Districts re: The CAO informed Council that no responses were received from the County of Minburn and the Town of Vegreville regarding the Federal Electoral Districts Readjustment of Boundaries.

Council having discussed this item; was accepted as information.

Jackfish Lake re: The CAO provided Council an update on Jackfish Lake Municipal Campground Bookings; and, placed Group Bookings on the table for discussion.

Municipal Campground Bookings

Council having discussed this item; it was moved by:

R-120722 M. PHILLIPS

That County of Two Hills Municipal Campsite Bookings for the entire campground at Jackfish Lake or Sandy Lake be booked through the County Office (March 1, 2023) being two weeks prior to on-line booking (March 13, 2023), all fees must be paid upon booking, no cancellations once booked for entire campground.

Motion Carried

Ukraine Silent Auction and Donations The CAO informed Council of correspondence received from Synergy Accounting, informing of financial options for the Ukraine Silent Auction and Donation funds.

Councillor, D. Saskiw informed Council that a family from Ukraine is expected to arrive to the Two Hills region.

Council having discussed this item; it was moved by:

R-120723 D. SASKIW

That the County of Two Hills create a bank account for the Ukraine Silent Auction and Donation funds.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec – July The Bank Reconciliation Report for the month ending July 2022 indicating a bank balance of \$1,737,075.76 was presented for review and consideration.

Council having reviewed and discussed the July 2022 Bank Reconciliation Report; it was moved by:

R-120724 M. PHILLIPS

That the Bank Reconciliation Report for the month ending July 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. 11-2022 The CAO presented Council Bylaw No. 11-2022 Fire Services, being a Bylaw of the County of Two Hills No. 21 for the purposes of establishing Fire Protection Services and the Recovery of Fire Protection Service Costs.

Council having discussed Bylaw No. 11-2022; tabled Bylaw 11-2022 Fire Services for the purposes of holding a Public Hearing for Bylaw No. 12-2022 Road Closure.

Bylaw No. 12-2022 re: Road Closure Road Plan 836EO The CAO presented Bylaw No. 12-2022, being a Bylaw for the purpose of closing to public travel and creating titles to and disposing of portions of a public highway in accordance with Sections 22 and 70 of the *Municipal Government Act*, within the boundaries of the County of Two Hills.

Council having discussed this item; it was moved by:

R-120725 D. GULAYEC

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 12-2022 – time 11:00 a.m.

Motion Carried

11:00 a.m. Public Hearing re: Bylaw No. 12-2022 Reeve, D. Gulayec called the Public Hearing to order at 11:00 a.m. and stated the purpose of the meeting was to hear public input regarding Bylaw No. 12-2022, being a Bylaw for the purpose of closing to public travel and creating titles to and disposing of portions of a public highway in accordance with Sections 22 and 70 of the *Municipal Government Act*, within the boundaries of the County of Two Hills.

A notice was posted in the Vegreville Advertiser newspaper for the weeks of August 3 and 10, 2022. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

There being no further presentation; Reeve, D. Gulayec adjourned the Public Hearing for Bylaw No. 12-2022 – time 11:09 a.m.

R-120726 S. DUTRISAC

That the Regular Council Meeting be reconvened – time 11:09 a.m.

Motion Carried

R-120727 S. DUTRISAC

That Bylaw No. 12-2022 be given second reading this 16th day of August, 2022.

Motion Carried

R-120728 M. PHILLIPS

That Bylaw No. 12-2022 be given third and final reading this 16th day of August, 2022.

Motion Carried

Delegation(s) 11:15 a.m. Bylaw Enforcement Ms. Tammy Goddu, Contract Bylaw Enforcement Officer was invited to attend the Council meeting to discuss Bylaw No. 05-2022 Unsightly Premises and standards of enforcement, a PowerPoint presentation was undertaken.

There being no further discussion, Ms. Goddu thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

Recess
R-120729 S. DUTRISAC

That the meeting be recessed – time 12:06 p.m.

Motion Carried

The meeting reconvened at 1:27 p.m., having all Councillors in attendance.

Delegation(s)
1:30 p.m.
Two Hills RCMP

Sgt. Robert Daisley, Detachment Commander of Two Hills RCMP was invited to attend the Council meeting to discuss Policing Priorities.

There being no further discussion, Sgt. Robert Daisley thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

Alternate Energy
Amendments

The CAO placed Alternate Energy Amendments to Municipal Development Plan Bylaw No. 3-2018 and Land Use Bylaw No. 2-2018 on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120730 M. PHILLIPS

That Alternate Energy Amendments to Municipal Development Plan Bylaw No. 3-2018 and Land Use Bylaw No. 2-2018 be postponed to the September 21, 2022 Regular Council Meeting.

Motion Carried

Bylaw No. 11-2022
Fire Services

The CAO placed Bylaw No. 11-2022 Fire Services on the table for further discussion.

Council having discussed this item; Administration is to investigate insurance options and publish the same in the September Highlights circulation, bringing back the same to the September 21, 2022 Regular Council Meeting for review and consideration.

ADM-PSR-1

The CAO presented Council Public Service Request Policy ADM-PSR-1 for review and consideration.

Council having discussed this item; it was moved by:

R-120731 D. SASKIW

That Public Service Request Policy ADM-PSR-1 be postponed to the September 21, 2022 Regular Council Meeting.

Motion Carried

PUB-GRV-3

The CAO presented Council Private Gravel Sales Policy PUB-GRV-3 for review and consideration.

Council having discussed this item; it was moved by:

R-120732 M. PHILLIPS

That Private Gravel Sales Policy PUB-GRV-3 be approved, as amended, this 16th day of August, 2022.

Motion Carried

County of
Paintearth

The CAO presented Council correspondence from the County of Paintearth, requesting undersigned support in the County of Paintearth's Letter of Request for Broadband Funding Envelope to the Ministry of Agriculture, Forestry and Rural Economic Development.

Council having discussed this item; it was moved by:

R-120733 E. YAKEMCHUK

That the County of Two Hills support County of Paintearth in their Letter of Request to the Ministry of Agriculture, Forestry and Rural Economic Development regarding Request for Broadband Funding Envelope.

Motion Carried

ARMAA
Conference

The CAO informed Council as per Attendance Policy ADM-CON-6 the following request for conference attendance is hereby submitted: Alberta Rural Municipal Administrators Association Conference.

The CAO and the Executive Assistant request to attend the Alberta Rural Municipal Administrators Association Conference in Grand Prairie, Alberta on August 30 to September 1, 2022.

Council having discussed this item; it was moved by:

R-120734 S. DUTRISAC

That the CAO and Executive Assistant be authorized to attend the Alberta Rural Administrators Association Conference in Grand Prairie, Alberta on August 30 to September 1, 2022.

Motion Carried

LICA Board of
Directors

The CAO informed Council of correspondence from Lakeland Industry and Community Association (LICA), inquiring if the County of Two Hills would be desirous in having representation on the Board, the position being a Board Director; and, placed the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120735 D. SASKIW

That Deputy Reeve, M. Phillips be appointed as Board Director Representative for the County of Two Hills to the Lakeland Industry and Community Association (LICA) Board.

Motion Carried

Town of Two Hills
re: Joint
Municipality
Meeting

The CAO informed Council of correspondence from the Town of Two Hills, requesting a Joint Municipalities Meeting to discuss amalgamation.

Council having discussed this item; it was moved by:

R-120736 E. YAKEMCHUK

That the County of Two Hills meet with the Town of Two Hills Council late October to discuss items of concern.

Motion Carried

Correspondence & Information Items

- Alice Melynk Public Library re: Thank you.
- Honourable Tyler Shandro, Minister of Justice and Solicitor General re: Future of Alberta Policing Website.
- RMA:
- Contact Newsletters – July 15, 22 & 29, 2022; August 5, 2022.
- Member Bulletins:
- 2022-07-11 | In-Person EOEP Courses at Alberta Municipalities Conference.
- 2022-07-12 | RMA Assigns Status to Spring 2022 Resolution.
- 2022-07-13 | AUC Rules in Favour of Municipalities Related to Street Light Investments.
- 2022-07-15 | Apply Now for Free Asset Management Training Opportunities.
- 2022-07-27 | AER Member Engagement Survey Results Are In.
- 2022-07-27 | Canada Revenue Agency Seeking Comment on New Policy for GST on Transfer Payments.
- 2022-07-28 | Notice of Elections and Procedures for 2022 RMA Board of Directors.
- 2022-07-28 | Province Announces Victims Services Update.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120737 M. PHILLIPS

That that the regular Council meeting be held on Wednesday September 21, 2022 in the Council Chambers at 9:00 a.m. and the Department Head Meeting be held Thursday, September 1, 2022 in the Council Chambers at 9:00 a.m.

Motion Carried

P. Gordeyko, Director of Utilities entered Council Chambers.

Natural Gas Utility
Re: ATCO/Future
Fuel Agreement

The CAO placed ATCO / Future Fuels Agreement on the table for discussion; P. Gordeyko provided the Committee an update on the same.

Council having discussed this item; it was accepted as information.

Re: Gas Rates

The CAO placed Gas Rates on the table for discussion.

P. Gordeyko informed Council that the Gas Rate for August decreased by \$1.45 / GJ in Natural Gas Cost.

Council having discussed this item; it was accepted as information.

Re: Transportation
Fees

The CAO placed Transportation Fee on the table for discussion.

P. Gordeyko informed Council of Transportation Fees, recommending that the Natural Gas Utility Transportation Fee be increased from \$0.36 to \$0.50 for Low Volume (under 30,000 GJs) and to \$0.46 for High Volumes (higher than 30,000 GJs).

Council having discussed this item; it was moved by:

R-120738 D. SASKIW

That the Natural Gas Utility Transportation Fee be increased from \$0.36 to \$0.50 for Low Volume (under 30,000 GJs) and to \$0.46 for High Volumes (higher than 30,000 GJs).

Motion Carried

Re: Tracking
System for
Directional Drill

The CAO placed Tracking System for Directional Drill on the table for discussion.

P. Gordeyko informed Council that the Tracking System for the Directional Drill is not functional, placing replacement of the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120739 E. YAKEMCHUK

That the County of Two Hills Natural Gas Utility purchase one only Recon 1 Tracking System for the Directional Drill at approximately \$23,000.00 in 2022.

Motion Carried

Director of Utilities
Report
re: Willingdon
Sewer Disaster

The CAO placed the recent Willingdon Sewer Lining Collapse on the table for discussion.

P. Gordeyko provided Council a report and PowerPoint presentation of the Willingdon Sewer Lining Collapse.

Council having discussed this item; it was moved by:

R-120740 E. YAKEMCHUK

That the Willingdon Sewer Line Collapse be funded from the Willingdon Reserves.

Motion Carried

Re: Myrnam Tank
Loader

The CAO placed Myrnam Tank Loader on the table for discussion.

P. Gordeyko informed Council that the Myrnam Tank Loader PCL requires replacement.

Council having discussed this item; it was moved by:

R-120741 M. PHILLIPS

That the Myrnam Tank Loader PLC be replaced for \$5,797.46.

Motion Carried

P. Gordeyko informed Council that the Myrnam Tank Loader Surge Protector requires replacement.

Council having discussed this item; it was moved by:

R-120742 E. YAKEMCHUK

That a Surge Protector for the Myrnam Tank Loader be purchased for \$1,070.00.

Motion Carried

Re: Hamlet of
Derwent

The CAO placed the Hamlet of Derwent on the table for discussion.

P. Gordeyko informed Council that changes to the Water Treatment Plant are now complete.

Council having discussed this item; it was accepted as information.

P. Gordeyko informed Council that the Hamlet of Derwent must submit an EPEA application to Alberta Environment and Parks and requires an Operations Plan, having Administration undertaking the same.

Council having discussed this item; it was accepted as information.

P. Gordeyko presented Council a quote for the Hamlet of Derwent Tank Loader.

Council having discussed this item; it was accepted as information.

P. Gordeyko presented Council a quote for Derwent Water & Sewer Service Replacement and Willingdon Tank Loader Replacement.

Council having discussed this item; it was moved by:

R-120743 E. YAKEMCHUK

That Derwent Water & Sewer Service Replacement and Willingdon Tank Loader Replacement be submitted to Canada Community Building Fund for granting.

Motion Carried

Re: Hairy Hill Tank
Loader

P. Gordeyko informed Council that two Tank Loader accounts have been hacked, having the same placed on the table for review and consideration.

Council having discussed this item; it was tabled for further information.

Gravelling Maps

The CAO presented the following additions to the Gravelling Map, being TWP 552 between RR 152 and 153 and RR 144 from TWP 562 to 560.

Councillor, D, Saskiw requested to add TWP 534 West of RR 125 to the Gravelling Map.

Deputy Reeve, M. Phillips requested to add RR 95 North of TWP 550 to 552 for 2-miles and TWP 552 West of RR 95 for ½ mile to the Gravelling Map.

Council having discussed this item; it was moved by:

R-120744 **M. PHILLIPS**

That the Gravelling Map be approved, as amended, this 16th day of August, 2022, having the additions be approved by the Public Works Supervisor.

Motion Carried

Subdivision
Request

Deputy Reeve, M. Phillips informed Council that the Landowner of S ½ SE 2-54-9 W4 requesting a subdivision plan outside of Bylaw No. 2-2018 Land Use regulation, placing the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120745 **D. GULAYEC**

That the County of Two Hills accept the Subdivision plan as proposed by the Landowner of S ½ SE 2-54-9 W4.

Motion Defeated

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120746 **M. PHILLIPS**

That the meeting be adjourned at 5:06 p.m.

Motion Carried

REEVE

CAO