

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING  
May 31, 2022**

Meeting Called to Order      The County Council Meeting was called to order by Reeve, D. Gulayec at 10:03 a.m. on Tuesday May 31, 2022.

Attendance      Present were:

D. Gulayec                      S. Dary, CAO  
M. Phillips                      K. Kenney, Executive Assistant  
D. Saskiw  
S. Dutrisac  
E. Yakemchuk

Agenda      The Agenda for the May 31, 2022 Council Meeting was presented for review and consideration, having the following additions being presented:

- o Town of Two Hills re: Regional Governance.
- o Town of Two Hills re: Town Economic Development Committee.
- o Town of Two Hills re: Centennial Hall.
- o Municipal Stimulus Grant re: Jackfish Lake Power.
- o Minutes of the May 5, 2022 Special Council Meeting.
- o Land Lease re: E1/2 SW 20-54-8 W4.
- o Councillor Calls to Public Works Shop.

There being no further additions; it was moved by:

**R-120631    S. DUTRISAC**

That the Agenda, inclusive of the additions, be approved as presented.

Motion Carried

Previous Minutes      The minutes of the April 20, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120632    E. YAKEMCHUCK**

That the minutes of the April 20, 2022 Regular Council Meeting be approved.

Motion Carried

The minutes of the April 27, 2022 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120633    D. SASKIW**

That the minutes of the April 27, 2022 Special Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.  
    Mime-Light Theatre Society - Bro-Tel Backyard Festival

Mime-Light Theatre Society      The CAO placed Mime-Light Theatre Society - Bro-Tel Backyard Festival municipal campground rental fees for Jackfish Lake on the table for review and consideration.

Council having discussed this item; it was moved by:

**R-120634    S. DUTRISAC**

That due to inflation the rental fee for the Bro-Tel Backyard Festival will be increased by \$300.00 and reviewed further in 2023.

Motion Carried

Bank Rec – April      The Bank Reconciliation Report for the month ending April 2022 indicating a bank balance of \$ 2, 473, 897.50 was presented for review and consideration.

The CAO presented Tax Collection Analysis Report.

Council having reviewed and discussed the April 2022 Bank Reconciliation Report; it was moved by:

**R-120635    M. PHILLIPS**

That the Bank Reconciliation Report for the month ending April 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

Bylaw No. 08-2022      The CAO informed Council no municipality may pass a Property Tax Bylaw or  
re: Rates of              Business Tax Rate Bylaw in respect of a year, unless the Operating and Capital  
Taxation                  Budgets for that year have been adopted by Council or established by the Minister.  
Each Council must pass a Property Tax Bylaw annually, the Property Tax Bylaw  
authorizes the Council to impose a tax in respect of property in the municipality to  
raise revenue to be used towards the payment of the expenditures and transfers set out  
in the budget of the County and the requisitions.

Bylaw No. 08-2022 being the County of Two Hills Bylaw authorizing the Rates of Taxation to be levied against assessable property within the County of Two Hills for the 2022 taxation year.

Council having discussed Bylaw No. 08-2022; it was moved by:

**R-120636    S. DUTRISAC**

That Bylaw No. 08-2022 be given first reading this 31<sup>st</sup> day of May, 2022.

Motion Carried

**R-120637    D. SASKIW**

That Bylaw No. 08-2022 be given second reading this 31<sup>st</sup> day of May, 2022.

Motion Carried

**R-120638    M. PHILLIPS**

That authority to proceed with third and final reading of Bylaw No. 08-2022 be given this 31<sup>st</sup> day of May, 2022.

Motion Unanimously Carried

**R-120639    E. YAKEMCHUK**

That Bylaw No. 08-2022 be given third and final reading this 31<sup>st</sup> day of May, 2022.

Motion Carried

Bylaw No. 09-2022      The CAO presented Bylaw No. 09-2022 being a Bylaw of the County of Two Hills  
Re: Schedule of          that repeals and replaces Bylaw No. 07-2022 Schedule of Fees – Schedule ‘A’ to  
Fees                          modernize Snow Plowing, Snow Plowing Driveway, Custom Grader Work and Water  
Fees and Charges.

Council having reviewed and discussed Bylaw No. 09-2022; it was moved by:

**R-120640    D. SASKIW**

That Bylaw No. 09-2022 be given first reading this 31<sup>st</sup> day of May, 2022.

Motion Carried

**R-120641 S. DUTRISAC**

That Bylaw No. 09-2022 be given second reading this 31<sup>st</sup> day of May, 2022.

Motion Carried

**R-120642 M. PHILLIPS**

That authority to proceed with third and final reading of Bylaw No. 09-2022 be given this 31<sup>st</sup> day of May, 2022.

Motion Carried Unanimously

**R-120643 E. YAKEMCHUK**

That Bylaw No. 09-2022 be given third and final reading this 31<sup>st</sup> day of May, 2022.

Motion Carried

Bylaw No. 10-2022 re: Bylaw No. 2-2018 Land-Use Bylaw Amendment The CAO informed Council of Bylaw No. 10-2022 being a bylaw of the County of Two Hills to amend Bylaw No. 2-2018 Land Use, addresses the redistricting of Lot 1, Block 1, Plan 802 2186 (being SW 11-54-7 W4, East of Derwent) from Agricultural (A) to Education (E) to facilitate the expansion of an existing educational facility.

Council having discussed Bylaw No. 10-2022; it was moved by:

**R-120644 S. DUTRISAC**

That Bylaw No. 10-2022 be given first reading this 31<sup>st</sup> day of May, 2022.

Motion Carried

**R-120645 S. DUTRISAC**

That a Public Meeting for Bylaw No. 10-2022 Land Use Bylaw Amendment be held at an upcoming Regular Council Meeting.

Motion Carried

INT-CTY-1 The CAO presented Council correspondence from ISL Engineering and Land Services Ltd., offering to provide services to formally review 2021 Federal Census information being, population and dwelling counts.

Council having discussed this item; it was moved by:

**R-120646 M. PHILLIPS**

That Administration investigate undertaking a municipal census of the County of Two Hills in 2023.

Motion Carried

PUB-GRV-1 The CAO presented Council Truckers – Gravel Hauling Policy PUB-GRV-1 for review and consideration.

Council having discussed this item; it was moved by:

**R-120647 D. SASKIW**

That Truckers – Gravel Hauling Policy PUB-GRV-1 be approved, as amended, this 31<sup>st</sup> day of May, 2022.

Motion Carried

PUB-VEH-1 The CAO presented Council Light Vehicle Replacement Policy PUB-VEH-1 for review and consideration.

Council having discussed this item; it was moved by:

**R-120648** **S. DUTRISAC**

That Light Vehicle Replacement Policy PUB-VEH-1 be accepted as information.

Motion Carried

ADM-VEH-3 The CAO presented Council Use of County Vehicles Travelling to and from Work Policy ADM-VEH-3 for review and consideration.

Council having discussed this item; it was moved by:

**R-120649** **E. YAKEMCHUK**

That Use of County Vehicles Travelling to and from Work Policy ADM-VEH-3 be approved, as amended, this 31<sup>st</sup> day of May, 2022.

Motion Carried

Bylaw No. 06-2022 Re: Road Closure (W ½ 13-54-9 W4 Road Plan 2600HW) The CAO informed Council of Bylaw No. 06-2022, being a Bylaw for the purpose of closing to public travel and creating title to and disposing portions of a public highway in accordance with Sections 22 and 70 of the *Municipal Government Act*, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, within the boundaries of the County of Two Hills.

At the April 20, 2022 Regular Council Meeting, it was resolved that Bylaw No. 06-2022 be given first reading this 20<sup>th</sup> day of April, 2022, initiating the road closure process and sending the same to Alberta Transportation for Ministerial Approval; and, that a Public Meeting for Bylaw No. 06-2022 Road Closure (W ½ 13-54-9 W4 Road Plan 2600HW) be held at the next Regular Council Meeting.

Council having discussed this item; it was moved by:

**R-120650** **S. DUTRISAC**

That the Regular Council Meeting be recessed for the purpose of holding a Public Hearing regarding Bylaw No. 06-2022 – time 11:01 a.m.

Motion Carried

11:00 a.m. Public Hearing re: Bylaw No. 06-2022 Reeve, D. Gulayec called the Public Hearing to order at 11:02 a.m. and stated the purpose of the meeting was to hear public input regarding Bylaw No. 06-2022 being a bylaw for the purposes of closing to public travel and creating titles to and disposing portions of a public highway for Road Plan 2600HW (W1/2 13-54-9 W4).

A notice was posted in the Vegreville Advertiser newspaper for the weeks of May 18 and 25, 2022. No written responses were received in person or by correspondence as a result of the newspaper notices.

No members from the public were in attendance.

There being no further presentation; Reeve, D. Gulayec adjourned the Public Hearing for Bylaw No. 06-2022 – time 11:16 a.m.

**R-120651** **D. GULAYEC**

That the Regular Council Meeting be reconvened – time 11:16 a.m.

Motion Carried

Plain Lake Hall re: Gravel Donation The CAO informed Council Plain Lake Hall is requesting a donation of ten (10) cubic yards of gravel as per Donations Policy ADM-DON-1 for their Live Auction, on October 22, 2022.

Council having discussed this item; it was moved by:

**R-120652** **M. PHILLIPS**

That the County of Two Hills donate 10-yards of gravel, delivered within the County of Two Hills boundaries, to the Plain Lake Hall Live Auction on Saturday, October 22, 2022.

Motion Carried

Smoky Lake  
County re:  
Canadian Rivers  
Day

The CAO informed Council of correspondence received from Smoky Lake County, requesting that the County of Two Hills proclaim the second Sunday in June as Canadian Rivers Day, having Smoky Lake County lead a collaborative initiative among dozens of municipalities, Indigenous communities, clubs and other groups seeking to designate 718-kilometers of the North Saskatchewan River under the Canadian Heritage Rivers Systems.

Council having discussed this item; it was moved by:

**R-120653** **S. DUTRISAC**

That the County of Two Hills proclaim the second day in June, commencing June 12, 2022, to be Canadian Rivers Day.

Motion Carried

Unpaid Municipal  
and Natural Gas  
Utility Accounts

The CAO presented Council Unpaid Municipal and Natural Gas Utility Accounts in arrears and requested authorization to have the uncollectable Municipal and Natural Gas Utility Accounts in arrears within the Hamlets of Derwent, Musidora and Willingdon moved to the tax roll.

Council having discussed this item; it was moved by:

**R-120654** **E. YAKEMCHUK**

That the uncollectable Municipal Utility Accounts for Plan 6015MC, Block 8, Lot 9 (\$1,818.84) and Plan 7620924, Block 12, Lot 3 (\$1,785.17) and, Natural Gas Utility Accounts for Plan 553KS, Block 3, Lot 2-4 (\$733.95), Plan 9223706, Block 3, Lot 1A (\$733.95), Plan 1134HW, Block 9, Lot 9 (\$1,178.16), SW 5-55-8 W4M (\$733.95) and Plan 8321ET, Block 8, Lot 13 (\$855.23) be moved to the tax roll as per Section 553(1) of the *Municipal Government Act*.

Motion Carried

SDAB re:  
Appointment

The CAO informed Council that the County of Two Hills has vacancy on the Subdivision and Appeal Board, having an applicant for the same.

Council having discussed this item; it was moved by:

**R-120655** **M. PHILLIPS**

That the County of Two Hills appoint Mr. Soren Odegard to the Subdivision and Appeal Board this 31<sup>st</sup> day of May, 2022.

Motion Carried

SDAB re:  
Training

The CAO informed Council pursuant to the *Subdivision and Appeal Board Regulation*, Section 2 Training Requirements, both Clerks and members of a Subdivision and Appeal Board, before participating in any hearing be trained, or if already experiencing training, must every 3-years successfully complete a refresher training program set of approved by the Minister.

Council having discussed this item; it was moved by:

**R-120656** **D. SASKIW**

That appointed members of the Subdivision and Appeal Board and Administration attend and complete Subdivision and Appeal Board Training Workshop and Refresher Courses; having Administration investigate hosting the same.

Motion Carried

Delegation(s) Ms. Tammy Goddu, Contract Bylaw Enforcement Officer was invited to attend the  
11:15 a.m. Council meeting to discuss Bylaw No. 05-2022 Unsightly Premises and standards of  
Bylaw Enforcement enforcement.

There being no further discussion, Ms. Goddu thanked Council for their time and left the Council Chambers.

Council having discussed this item; it was accepted as information.

ASB re: 2022 The CAO informed Council that at the May 5, 2022 Agricultural Service Board  
Mowing Contract Department Head Meeting, E. Kozak, Agricultural Fieldman provided the Committee an update on the 2022 Mowing Contract, having the same forward to the May 31, 2022 Regular Council Meeting for review and consideration.

Council having discussed this item; it was moved by:

**R-120657 D. SASKIW**

That the County of Two Hills enter into agreement with Johan Friessen for 2022 Roadside Mowing Program this 31<sup>st</sup> day of May, 2022.

Motion Carried

Public Works re: The CAO informed Council that at the May 5, 2022 Public Works Department Head  
Update Meeting the following items were to be forward to the May 31, 2022 Regular Council Meeting for review and consideration, being 2022 Graveling Maps, 2021-2022 Mulching Maps.

Council having discussed this item; it was moved by:

**R-120658 E. YAKEMCHUK**

That the 2022 Graveling Map be approved as presented this 31<sup>st</sup> day of May, 2022.

Motion Carried

**R-120659 E. YAKEMCHUK**

That the 2021-2022 Mulching Map be accepted as information.

Motion Carried

The CAO presented an update on Esak's Pit Reclamation Update and Failing Oil in Front of Residents.

Council having discussed this item; it was accepted as information.

ASB re: The CAO informed Council that at the May 5, 2022 Agricultural Service Board  
Appoint Department Head Meeting, E. Kozak, Agricultural Fieldman informed the Committee  
Weed/Pest/Soil that Bronwynn Frenzel has been hired as summer staff; and, recommended to the  
Inspector Committee that Bronwynn Frenzel be appointed as Weed Control, Pest Control Inspector and Soil Conservation Officer under the *Weed Control Act*, *Agricultural Pests Act* and *Soil Conservation Act*.

Council having discussed this item; it was moved by:

**R-120660 S. DUTRISAC**

That Bronwynn Frenzel be appointed Weed Control, Pest Control Inspector and Soil Conservation Officer under the *Weed Control Act*, *Agricultural Pests Act* and *Soil Conservation Act*.

Motion Carried

Recess

**R-120661 D. GULAYEC**

That the meeting be recessed – time 12:03 p.m.

Motion Carried

The meeting reconvened at 12:28 p.m., having all Councillors in attendance.

Mulching Request  
re:  
Pt. SE ¼ 11-57-14  
W4

The CAO informed Council that the Landowner of Pt. SE ¼ 11-57-14 W4 has approached the County of Two Hills, requesting mulching maintenance alongside the road allowance and grading of the same, providing access to the river, placing the same on the table for discussion.

Council having discussed this item; Landowner of Pt. SE ¼ 11-57-14 W4's Mulching Request was accepted as information.

Reports

The CAO presented Council the Essential Services Report.

Council having discussed this item; it was accepted as information.

Town of Two Hills  
re: Regional  
Governance

The CAO presented Council correspondence received from the Town of Two Hills, requesting both Councils continue exploring regional governance and to meet to further discuss the same.

Council having discussed this item; it was moved by:

**R-120662 M. PHILLIPS**

That once the Town of Two Hills Council has met with Municipal Affairs, the Council of the County of Two Hills will meet to discuss Regional Governance.

Motion Carried

Town of Two Hills  
re: Town Economic  
Development  
Committee

The CAO presented Council correspondence received from the Town of Two Hills, requesting that the County of Two Hills appoint a member to the Town Economic Development Committee, as per invitation.

Council having discussed this item; it was moved by:

**R-120663 D. SASKIW**

That Council appoint Councillor, Sebastien Dutrisac to the Town Economic Development Committee this 31<sup>st</sup> day of May, 2022.

Motion Carried

Town of Two Hills  
re: Centennial Hall

The CAO presented Council correspondence received from the Town of Two Hills, requesting that the County of Two Hills provide 50% of costs (being a \$50,000.00 monetary contribution) to help cover the purchase and installation of an improved HVAC system for Centennial Hall.

Council having discussed this item; it was moved by:

**R-120664 D. GULAYEC**

That the correspondence from the Town of Two Hills be accepted as information.

Motion Carried

Municipal Stimulus  
Grant re: Jackfish  
Lake Power

The CAO informed Council that the County of Two Hills surplus Municipal Stimulus Program granting is available and must be utilized by December 31, 2022 on a Shovel Ready Project.

Council having discussed this item; it was moved by:

**R-120665 M. PHILLIPS**

That the County of Two Hills make application under the Municipal Stimulus Program to the Minister of Municipal Affairs, utilizing surplus funds to upgrade Jackfish Lake Recreation Area Power and upgrades to the Dejarlais Crossing.

Motion Carried

Previous Minutes The minutes of the May 5, 2022 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

**R-120666 D. SASKIW**

That the minutes of the May 5, 2022 Special Council Meeting be approved.

Motion Carried

Land Lease re: Reeve, D. Gulayec inquired on leasing E1/2 SW 20-54-8 W4, placing the same on the  
E1/2 SW 20-54-8 table for review and consideration.  
W4

Council having discussed this item; it was moved by:

**R-120667 D. GULAYEC**

That the County of Two Hills list for tender, a portion of SW 20-54-8 W4, once Administration has investigated the same, excepting pre-tendered land on the same location.

Motion Carried

Reports

Director of Utilities P. Gordeyko, Director of Utilities entered the Council Chambers to present the Director of Utilities Report.

P. Gordeyko informed Council that CC Valves in the Hamlet of Willingdon require replacement, placing the same on the table for review and consideration.

Council having discussed this item; it was moved by:

**R-120668 E. YAKEMCHUK**

That the County of Two Hills Natural Gas Utility proceed with additional CC Valve repair at the Hamlet of Willingdon.

Motion Carried

On conclusion of the report, P. Gordeyko left the Council Chambers.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

**R-120669 M. PHILLIPS**

That that the regular Council meeting be held on Monday June 13, 2022 in the Council Chambers at 10:00 a.m. (and emergent Department Head issues).

Motion Carried

Councillor Calls to Public Works Shop Reeve, D. Gulayec placed Councillor Calls to Public Works Shop on the table for discussion.

K. Kenney left the Council Chambers.

Council having discussed this item; it was accepted as information.

**Correspondence and Information Items**



- Honourable Ric McIver, Minister of Municipal Affairs re: RMA Spring Convention Meeting.
- Northern Lights Library System re: Board of Record – Library Services Grant Funding Disbursement.
- RMA District 5 – Golf Tournament Invitation, July 15, 2022.
- Two Hills Canada Day Committee 2022 re: Canada Day.
  
- RMA:
- Contact Newsletters – April 14, 22 & 29, 2022; and, May 6, 13 & 20, 2022.
  
- Member Bulletins:
- 2022-03-23 | Government of Alberta Leaders Commit to Finding Solution on Unpaid Oil and Gas Property Tax Issue.
- 2022-04-20 | Next Generation 911 Transition Process Underway.
- 2022-04-25 | Winter 2022 Advocacy Report Card Now Available.
- 2022-04-25 | Register Today to Learn About Land Use Planning and Development Approval.
- 2022-05-02 | 2022 RMA Post-Secondary Scholarship.
- 2022-05-02 | Last Chance to Register for EOEP Land Use Planning Course.
- 2022-05-05 | Canadian Women in Local Leadership Project Grants Now Available.
- 2022-05-05 | Targeted Review of *Pest Control Products Act* Underway.
- 2022-05-05 | Supporting First Responder Mental Health in Rural Alberta.
- 2022-05-09 | Register for Intermunicipal Collaboration Course to Bolster Conflict Management Skills.
- 2022-05-16 | Register Now for EOEP Intermunicipal Collaboration Course.
- 2022-05-19 | June 2023 Deadline to Complete Joint Use and Planning Agreements.
- 2022-05-19 | RCMP's Role in Community Safety and Well-Being Webinar.

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

**R-120670** **E. YAKEMCHUK**

That the meeting be adjourned at 2:26 p.m.

Motion Carried

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CAO