

**COUNTY OF TWO HILLS NO. 21 REGULAR COUNCIL MEETING
February 16, 2022**

Meeting Called to Order The County Council Meeting was called to order by Reeve, D. Gulayec at 10:06 a.m. on Wednesday, February 16, 2022.

Attendance Present were:

D. Gulayec S. Dary, CAO
M. Phillips
D. Saskiw
S. Dutrisac
E. Yakemchuk

Agenda The Agenda for the February 16, 2022 Council Meeting was presented for review and consideration, having the following addition being presented:

- o Bank Reconciliation Report – month ending January, 2022.

There being no further additions; it was moved by:

R-120528 S. DUTRISAC

That the Agenda, inclusive of the addition, be approved as presented.

Motion Carried

Previous Minutes The minutes of the January 19, 2022 Regular Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120529 D. SASKIW

That the minutes of the January 19, 2022 Regular Council Meeting be approved.

Motion Carried

The minutes of the February 3, 2022 Special Council Meeting having been presented to each Councillor and each Councillor having declared to have received and read the minutes, Reeve, D. Gulayec asked for adoption.

R-120530 E. YAKEMCHUK

That the minutes of the February 3, 2022 Special Council Meeting be approved.

Motion Carried

Business Arising from the Minutes:

- Correspondence re: previous meeting.
- Alberta Justice and Solicitor General re: Provincial Police Service Transition Study.
- Bylaw No. 4-2018 Council Code of Conduct re: Update.
- Town of Two Hills re: Recreation Funding.

Alberta Justice and Solicitor General The CAO placed Alberta Justice Solicitor General regarding Provincial Police Service Transition Study – Engagement Sessions on the table for review and consideration, inquiring on attendance for the same.

It was consensus of Council to attend the March 4, 2022 Session in Smoky Lake and other virtual sessions.

Bylaw No. 4-2018 The CAO informed Council that Bylaw No. 4-2018 Council Code of Conduct requires a review every four-years and placed the same on the table for review and consideration.

Council having reviewed and discussed Bylaw No. 4-2018; it was moved by:

R-120531 S. DUTRISAC

That Administration update Bylaw No. 4-2018 Council Code of Conduct, having the same being presented at an upcoming Council Meeting.

Motion Carried

Town of Two Hills
re: Recreation
Funding.

The CAO informed Council that the \$25,000.00 Recreation Grant was declined by the Town of Two Hills and placed the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120532 S. DUTRISAC

That Administration forward Recreation Funding in the amount of \$25,000 to the Town of Two Hills for distribution.

Motion Carried

C. McRae, Director of Finance entered the Council Chambers.

Bank Rec –
December

The Bank Reconciliation Report for the month ending January 2022 indicating a bank balance of \$ 1,740,085.47 was presented for review and consideration.

Council having reviewed and discussed the January 2022 Bank Reconciliation Report; it was moved by:

R-120533 S. DUTRISAC

That the Bank Reconciliation Report for the month ending January 2022, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae, Director of Finance left the Council Chambers.

ADM-PAN-2

The CAO presented Council Pandemic Mandatory Masking Requirements Policy ADM-PAN-2 for review and consideration.

Council having discussed this item; it was moved by:

R-120534 S. DUTRISAC

That Pandemic Mandatory Masking Requirements Policy ADM-PAN-2 be approved, as amended, this 16th day of February, 2022.

Motion Carried

ADM-HAR-1

The CAO presented Council Anti-Harassment Policy ADM-HAR-1 for review and consideration, having the same define Individuals, being Members of the Public, all employees of the County and Council.

Council having discussed this item; it was moved by:

R-120535 M. PHILLIPS

That Anti-Harassment Policy ADM-PAN-2 be approved, as amended, this 16th day of February, 2022.

Motion Carried

Town of Two Hills

The CAO presented Council correspondence from the Town of Two Hills concerning the intermunicipal fire department, mutual aid agreement and County Fire Chief position.

Council having discussed this item; it was moved by:

R-120536 **M. PHILLIPS**

That the County of Two Hills review the Mutual Fire Aid Agreement between the Town of Two Hills and the Village of Myrnam, having the remainder of the correspondence accepted as information.

Motion Carried

St. Vladmir and
Olga Ukrainian
Parish

The CAO presented Council correspondence from the St. Vladmir and Olga Ukrainian Parish, requesting a monetary donation to support the Church with power, gas and other bills to remain open.

Council having discussed this item; it was moved by:

R-120537 **D. SASKIW**

That the correspondence from the St. Vladmir and Olga Ukrainian Church be forwarded to the Town of Two Hills for consideration.

Motion Carried

RMA Spring
Conference

The CAO informed Council that the Annual RMA Spring Conference is to be held in Edmonton, Alberta on March 14 – 16, 2022 at the Edmonton Convention Centre.

Council having discussed this item; it was moved by:

R-120538 **D. SASKIW**

That all Councillors, CAO and appointed staff be authorized to attend the Annual RMA Spring Conference in Edmonton, Alberta at the Edmonton Convention Centre on March 14 – 16, 2022.

Motion Carried

Policy Review
Meeting Date

The CAO informed Council must set a date and time to review and discuss the policies of the County of Two Hills.

Council having discussed this item; it was moved by:

R-120539 **S. DUTRISAC**

That Administration bring policies back to Council meetings for review and consideration.

Motion Carried

Natural Gas Utility
re: 2022 Quality
Management Plan

The CAO informed Council that at the February 3, 2022 Natural Gas Utility Department Head meeting, it was resolved that the County of Two Hills Natural Gas Utility Committee review and adopt the Quality Management Plan as a guideline in maintaining safety related components of the utility's design, construction operation and maintenance programs.

Council having discussed this item; it was moved by:

R-120540 **M. PHILLIPS**

That the County of Two Hills approve the County of Two Hills Natural Gas Utility Committee Quality Management Plan as a guideline in maintaining the safety related components of the utility's design, construction operation and maintenance programs.

Motion Carried

LICA Membership

The CAO informed Council that at the February 3, 2022 Agricultural Service Board Department Head meeting it was resolved that Lakeland Industry and Community Association (LICA) membership be forward to the February 16, 2022 Regular Council meeting for review and consideration.

Council having discussed this item; it was moved by:

R-120541 M. PHILLIPS

That the County of Two Hills approve membership to Lakeland Industry and Community Association (LICA) this 16th day of February, 2022.

Motion Carried

Ag. Plastics

The CAO informed Council that at the February 3, 2022 Agricultural Service Board Department Head meeting it was resolved that the purchase of a grapple be forward to the February 16, 2022 Regular Council meeting for review and consideration.

Council having discussed this item; it was moved by:

R-120542 S. DUTRISAC

That the County of Two Hills purchase a grapple and installation of a ramp at the Two Hills Regional Landfill for approximately \$5,000.00.

Motion Carried

2022 – 2024
Herbicide Contract

The CAO informed Council that at the February 3, 2022 Agricultural Service Board Department Head meeting it was resolved that the 2022 – 2024 Herbicide Contract be forward to the February 16, 2022 Regular Council meeting for review and consideration.

R-120543 S. DUTRISAC

That the County of Two Hills enter into agreement with Cortex Vegetation Control for a 2022 – 2024 Herbicide contract this 16th day of February, 2022.

Motion Carried

Delegation(s)

The CAO informed Council of a delegation from Mr. Kyle Schole, Planning Technician of Smoky Lake County regarding Heritage River Initiative.

Council having discussed this item; it was moved by:

R-120544 S. DUTRISAC

That the delegation be postponed to the March 2022 Regular Council meeting.

Motion Carried

Recess

R-120545 D. GULAYEC

That the meeting be recessed – time 12:01 p.m.

Motion Carried

The meeting reconvened at 12:40 p.m., having all Councillors in attendance.

Land Lease
Agreement

The CAO informed Council that at the January 19, 2022 Regular Council Meeting it was resolved that Administration prepare tendering documents for Land Lease Agreements for Pt. SW 20-54-8 W4, situated SE of the abandoned rail bed and NW 20-54-8 W4; bringing back the same for review and consideration.

Council having discussed this item; it was moved by:

R-120546 S. DUTRISAC

That the County of Two Hills tender the lease, as amended, of Pt. SW 20-54-8 W4 and NW 20-54-8 W4 for the 2022 Fiscal Year.

Motion Carried

Correspondence and Information Items

- RMA:
 - Contact Newsletters –January 14, 21 & 28, 2022; and, February 4, 2022.
 - Member Bulletins:
 - 2022-01-12 | Registration Open for Second Round of Canada’s History and the Municipal Role in Reconciliation Workshop.
 - 2022-01-11 | RMA Launches Resources for Provincial Police Transition Web Hub.
 - 2022-01-12 | Provide Feedback on Potable Water Regulation.
 - 2022-01-13 | 2-Billion Trees Program Available.
 - 2022-01-14 | Attend a Webinar on Additional Depreciation on Oil and Gas Assessment.
 - 2022-01-18 | Attend the County of Grande Prairie’s Planning 101 Workshop.
 - 2022-01-18 | You’re Invited to an Alberta Environment and Parks Priority Issues Presentation.
 - 2022-01-20 | Alberta 20-Year Strategic Capital Plan Available Now.
 - 2022-01-21 | Register for RMA 101 Webinars.
 - 2022-01-24 | Provide Feedback on Potential Amendments to the List of Wildlife Species at Risk.
 - 2022-01-27 | Registration Open for Virtual EOEP Finance Course.
 - 2022-01-28 | RMA Joins EMS Advisory Committee.
 - 2022-01-28 | RMA Winter 2022 Position Statements Now Available.
 - 2022-02-02 | Provide Feedback on Draft Landfill Methane Recovery and Destruction Protocol.
 - 2022-02-02 | Provide Feedback on How to Reduce Methane Emissions from Canada’s Municipal Solid Waste Landfills.
 - 2022-02-04 | Quick Questions Guide for Provincial Policing Engagement Sessions.
 - 2022-02-04 | RMA 2022 Provincial Budget Submission.
 - 2022-02-04 | RMA Spring Convention Registration is Now Open.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120547 M. PHILLIPS

That that the regular Council meeting be held on Monday March 21, 2022 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday March 10, 2022 in the Committee Room at 10:00 a.m.

Motion Carried

Closed-Session The CAO informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act.

R-120548 D. SASKIW

That the County of Two Hills meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance – time 1:14 p.m.

Motion Carried

R-120549 S. DUTRISAC

That the County of Two Hills revert back to the regular public meeting with all members in attendance – time 1:57 p.m.

Motion Carried

R-120550 D. GULAYEC

That in accordance with the Council Code of Conduct and Cuff Report, Councillor E. Yakemchuk present a public apology.

Motion Carried

R-120551 S. DUTRISAK

That the County of Two Hills contact George Cuff regarding a Corporate Review.

Motion Carried

S. Elkow, Shop Supervisor entered the Council Chambers.

Councillor E. Yakemchuk presented a public apology in accordance with the Council Code of Conduct and Cuff Report.

S. Elkow, Shop Supervisor presented an information document to Council.

S. Elkow left the Council Chambers.

Adjournment

Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120552 M. PHILLIPS

That the meeting be adjourned at 2:10 p.m.

Motion Carried

REEVE

CAO