

R-120339 **M. PHILLIPS**

That the Bank Reconciliation Reports for the month ending August 2021, as presented, reviewed and discussed by Council be approved, signed and incorporated into the minutes.

Motion Carried

C. McRae left the Council Chambers.

Bylaw No. 07-2021 re: Schedule of Fees

The CAO presented Bylaw No. 07-2021 being a bylaw of the County of Two Hills that repeals and replaces Bylaw No. 05-2021 Schedule of Fees – Schedule ‘A’ to amend Planning and Development – Subdivision and Development Appeal Fee.

Council having reviewed and discussed Bylaw No. 07-2021; it was moved by:

R-120340 **M. PHILLIPS**

That Bylaw No. 07-2021 be given first reading this 22nd day of September, 2021.

Motion Carried

R-120341 **D. SASKIW**

That Bylaw No. 07-2021 be given second reading this 22nd day of September, 2021.

Motion Carried

R-120342 **S. ODEGARD**

That authority to proceed with third and final reading of Bylaw No. 07-2021 be given this 22nd day of September, 2021.

Motion Carried

R-120343 **E. YAKEMCHUK**

That Bylaw No. 07-2021 be given third and final reading this 22nd day of September, 2021.

Motion Carried

National Day for Truth and Reconciliation

The CAO informed Council that on September 29, 2020, the Canadian Government introduced Bill C-5, *An Act to amend the Bills of Exchange Act, the Interpretation Act and the Canadian Labour Code (National Day for Truth and Reconciliation)* to designate September 30 as the National Day for Truth and Reconciliation and make it a federal statutory holiday; placing the same on the table for review and consideration.

Council having discussed this item; it was moved by:

R-120344 **D. SASKIW**

That the County of Two Hills recognize September 30 as National Day of Truth and Reconciliation being a federal statutory holiday.

Motion Carried

RMA Resolution Submission

The CAO informed Council at the September 9, 2021 Agricultural Service Board Department Head meeting it was resolved that a resolution regarding the Ministry of Transportation’s four-year Roadside Vegetation Management Plan be submitted to Rural Alberta Municipalities of Alberta (RMA) and Association of Alberta Agricultural Fieldmen for ratification; presenting the *Vegetation Management on Alberta Provincial Highways* Resolution for review and consideration.

Council having discussed this item; it was moved by:

R-120345 S. ODEGARD

That the *Vegetation Management on Alberta Provincial Highways* Resolution be presented at the next District 5 Meeting of the Rural Municipalities of Alberta (RMA) and at the next NE Regional Conference of the Association of Alberta Agricultural Fieldmen for ratification.

Motion Carried

Delegation(s)
11:00 a.m.
re: Community
Assisted
Transportation
Services

Mr. Dave Albrecht of Two Hills Family and Community Services Society (FCSS) was invited to attend the Council meeting by teleconference, due to COVID-19 Coronavirus restrictions, to propose the Community Assisted Transportation Service.

On conclusion of the discussion, Mr. Albrecht thanked Council for their time and left the teleconference.

Undeveloped Road
Right-of-way
License Agreement
re: SE 27-53-12 W4

The CAO presented Council correspondence received from the Landowners of SE 27-53-12 W4 and NE 22-53-12 W4, requesting to enter into an Undeveloped Road Right-of-Way Licence Agreement to keep an installed gate in the County's Road Allowance to prevent vandalism and damages to property.

Council having discussed this item; it was moved by:

R-120346 D. SASKIW

That the County of Two Hills enter into an Undeveloped Road Right-of-Way Licence Agreement with the Landowners of SE 27-53-12 W4 and NE 22-53-12 W4 this 22nd day of September, 2021.

Motion Carried

Traffic Control
Device Request re:
Stop Sign at RR 94
and TWP 534.

The CAO informed Council of Bylaw No. 19-90, which authorizes the County Administrator to designate the location of traffic control devices in the County; and, that Public Works received a Traffic Control Device Request for the County of Two Hills to install North-South directional Stop Signs at the intersection of RR 94 and TWP 540.

Council having discussed this item; it was moved by:

R-120347 M. PHILLIPS

That in accordance with Bylaw No. 19-90, Stop Signs be placed on the North-South direction of Range Road 94 and Twp. Road 534, with a "Stop-Sign Ahead" Sign, prior to the intersection.

Motion Carried

Willingdon &
District
Agricultural
Society re:
Agreement

The CAO presented Council correspondence received from the Willingdon & District Agricultural Society, requesting authorization to bring cattle into the Riding Arena for their Roping and Riding events during the months of October 1, 2021 to May 31, for a 5-year agreement being 2021 – 2026.

Council having discussed this item; it was moved by:

R-120348 S. ODEGARD

That the County of Two Hills enter into a 3-year Live Stock Agreement with the Willingdon and District Agricultural Society from October 1, 2021 to May 31, 2024, having all agreement conditions being adhered to.

Motion Carried

Proclamation of
Development
Officers Week

The CAO advised Council may declare proclamation of Alberta Development Officers Week to recognize Development Officers and their commitment to public service.

Council having discussed this item; it was moved by:

R-120349 **M. PHILLIPS**

That the County of Two Hills proclaim the week of September 19 – 25, 2021 to be Alberta's Development Officers Week.

Motion Carried

ADM-MUN-1

The CAO informed Council that an elected authority by resolution shall set fees for election workers; and, presented Municipal Election Officer Remuneration Policy ADM-MUN-1 being a policy to provide consistent, fair and transparent remuneration rates while conducting a municipal election for the positions of Returning Officer, Substitute Returning Officer and Presiding / Returning Officers.

Council having discussed this item; it was moved by:

R-120350 **E. YAKEMCHUK**

That the County of Two Hills approve Municipal Election Remuneration Policy ADM-MUN-1 as presented this 22nd day of September, 2021.

Motion Carried

Willingdon Seed
Plant

Deputy Reeve, E. Yakemchuk informed Council that the Willingdon Seed Plant is being charged the industry rate of \$22.00 / cubic yard as per Private Gravel Sales – Industry PUB-GRV-4 and requested that both Seed Plants be charged as non-commercial for gravel sales; also, informing that there is a discrepancy on Accounts Receivable Invoice No. 46405

Council having discussed this item; it was moved by:

R-120351 **E. YAKEMCHUK**

That Invoice No. 46405 be amended, having the Willingdon Seed Plant be charged a non-commercial gravel sales rate of \$14.00 / cubic yard, no further discrepancy found.

Motion Carried

R-120352 **D. SASKIW**

That Private Gravel Sales – Industry Policy PUB-GRV-4 be amended to define the Willingdon Seed Plant and Myrnam Seed Plant as non-industrial, having gravel sale prices be non-industrial rates.

Motion Carried

Sandy Lake

E. Yakemchuk informed Council of Sandy Lake municipal park concerns regarding poor internet and telecommunications accessibility, online campground check-in and a shortage of facility amenities, placing municipal park levels of service on the table for discussion.

Council having discussed this item; Municipal Parks shall be discussed at the 2021 Strategic Plan and Budget Discussions.

Vaccination Policy

The CAO informed Council that municipalities are considering Vaccination policies. Noting that the County has certain obligations under the Occupational Health and Safety Act being that COVID-19 Coronavirus is a workplace hazard that employers are obligated to manage.

Council having discussed this item; Administration is to prepare a mask policy to meet Occupational Health and Safety COVID-19 Coronavirus requirements, bringing back the same to the next Regular Council meeting.

Recess

R-120353 **D. GULAYEC**

That the meeting be recessed – time 12:24 p.m.

Motion Carried

The meeting reconvened at 1:10 p.m., having all Councillors in attendance.

Committees of
Council

Councillor, M. Phillips provided updates on both Vermilion River Operations and Alberta HUB Committees.

Councillor, D. Saskiw provided updates on the Two Hills Family and Community Services, Northern Lights Library System and Eagle Hill Lodge Committees.

Councillor, S. Odegard provided an update on the Adult Learning Committee.

Deputy Reeve, E. Yakemchuk provided an update on the Two Hills Regional Landfill Commission Committee.

Reeve, D. Gulayec provided an update on the Vermilion River Water Committee (ACE Water).

Correspondence & Information Items

- North Saskatchewan Watershed Alliance re: Municipal Contribution to NSWA.
- Two Hills Lions Golf and Country Club re: Clubhouse Grand Opening Invitation.

- RMA:
 - Contact Newsletters – August 6, 13, 20 & 27, 2021; and, September 3 & 10, 2021.

 - Member Bulletins:
 - 2021-08-10 | Apply Now for the Rural Transit Solutions Fund.
 - 2021-08-12 | Registration Open for Munis 101.
 - 2021-08-23 | Summer 2021 Advocacy Report Card Now Available.
 - 2021-08-26 | Municipalities Invited to Apply for a Settlement, Integration and Language Project Grant.
 - 2021-08-26 | RMA Releases Federal Election Priorities.
 - 2021-09-01 | Reminder: RMA No Longer Accepting Individual Resolutions.
 - 2021-09-02 | RMA Releases Federal Elections Resources for Members.
 - 2021-09-02 | Attend an Information Session on Aggregate Pit Approval Processes.
 - 2021-09-03 | Libraries Act Survey Now Open.
 - 2021-09-09 | Modifications to Schedule 1 of the Species at Risk Act.
 - 2021-09-10 | Alberta Environment and Parks Information Session on Aggregate Pits Presentation Materials Now Available.

Next Meeting Date Discussion took place on the next meeting date; it was moved by:

R-120354 M. PHILLIPS

That that the regular Council meeting and County of Two Hills Organizational meetings be held on Wednesday October 27, 2021 in the Council Chambers at 10:00 a.m. and the Department Head Meeting be held on Thursday October 7, 2021 in the Council Chambers at 10:00 a.m.

Motion Carried

Closed-Session

The Deputy Reeve, E. Yakemchuk informed Council of items to be discussed in Closed-Session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act; it was moved by:

R-120355 S. ODEGARD

That Council meet in closed-session as per Division 2, Section 16(a)(ii) of the Freedom of Information and Protection of Privacy Act re: Personnel with all members in attendance – time 1:38 p.m.

Motion Carried

R-120356 M. PHILLIPS

That Council revert back to the regular public meeting with all members in attendance – time 1:59 p.m.

Motion Carried

Adjournment Council having dealt with all items contained on the Meeting Agenda; it was moved by:

R-120357 D. GULAYEC
That the meeting be adjourned at 1:59 p.m.

Motion Carried

REEVE

CAO